

HERITAGE COMMISSION (HC)  
TOWN OF HOOKSETT



MINUTES OF MEETING  
July 24, 2012  
(No June 2012 meeting)

Members present: Kathie Northrup, Jim Sullivan, Dave Rogers, Peggy Teravainen.  
Meeting called to order at 6:45 p.m. at the library.  
Jim moved acceptance of the 5/22/12 minutes; Dave seconded. Unanimously approved.

**PUBLIC INPUT:** None

**COMMUNICATIONS, CORRESPONDENCE AND MISCELLANEOUS:**

1. Membership in NHPA has expired. Peggy moved to expend \$50 for annual dues; Dave seconded. Unanimously approved.
2. Kathie provided photos to the library for their use in naming the meeting rooms. They chose—railroad station, Prescott Library, Village Bridge, and Riverside Inn.
3. Kathie provided narrative and cover photos of our stone walls for the town's annual report. Council approved.
4. Town's new fraud policy. Members were asked to sign the recognition form; Kathie will return to HR.
5. Kathie updated the Citizen of the Year binder at the library with the group photo and information and a photo of Mrs. Farwell. Mary is interested in doing an oral history interview in the fall.
6. Upcoming meeting venues: August Library, September Head School, October at Mt. St. Mary's. Kathie will prepare the necessary notices.
7. Coffee for a Cause. Reviewed email which had been sent to members. Decided not to pursue at this time.

**REVIEW ASSIGNMENTS:**

1. All, Old Home Day invite. Decided to go ahead and do a table.

**NEW BUSINESS:**

1. Elect chair for 2012-2013. Peggy nominated Kathie; all unanimously approved.
2. Kathie provided historical info plus letter of support to Town Administrator/Community Development Dept. for grant application for Neighborhood Heritage District. Copy of letter was emailed to members. The grant application was successful. Town was awarded \$30,000 under NH Community Planning Grant Program for development of a Neighborhood Heritage District.
3. Report of commission for town's annual report. Approved by all members.
4. Group discussed doing another ornament/medallion this year. Kathie had sent the artist a 1919 photo of the old town hall to see if it was acceptable; it is. Peggy moved to expend up to \$400 on an order of ornaments; Dave seconded. Unanimously approved.
5. Senator Boutin and Robie's preservation group are working on drafting legislation to grant the local legislative body the authority to provide an exemption from public taxation for structures like Robie's Country Store. Meeting at Sen. Boutin's office Monday Aug 6, 11 a.m.; Kathie will attend.

## **OLD BUSINESS:**

### Indian Murals:

Council addressed the request from the author to use pictures of the large mural as a cover for a book. They granted permission.

### Veterans' Monument:

Kathie has made an appointment with the Council for 8/8/12 to talk to them about renaming/supplementing the name of area: Veterans' Park at Jacob Square. This name describes what the area is while honoring the original naming.

Softball game results—about \$800 in total receipts.

Phase I, cleaning of all stones, urns and pedestals, and walkway and installing improved fastening system on all plaques, was done July 2 through 6. Phase II, refinishing plaques, is scheduled for the end of July, beginning of August

Reviewed the project ledger and discussed funding and other work we'd like to do. Kathie would recommend that our next phase be the raised bed and the post/sign; that way all the stones could age together.

She has contacted three landscapers and is awaiting one final bid. She has one bid for the signage and has requested another.

Jim made a motion to expend up to \$1,000 for:

1. Purchase of materials for raised bed (retaining wall stones)
2. Purchase of 10' x 8" x 8" granite post
3. Unforeseen contingencies.

Peggy seconded the motion. Unanimously approved.

## **FUND-RAISERS**

### Variety Show

Peggy has been working on the variety show. She has an outline of the overall show and has lined up about 18 performers so far. Event at Cawley, Saturday, Nov. 10, based on the USO.

### Family Feud

Thurs, Sept 13. Discussed details of Family Feud night. Kathie has distributed a solicitation for teams, and Jim drafted rules. A poster has been drafted for advertising. Talked about specifics of how things would operate. Hope to set up the night before and have a rehearsal prior to the event. We'll be borrowing some sound equipment. There will be a 10-item silent auction. One gift certificate and smaller fast food certificates will be given away as door prizes, based on admission tickets.

Kathie will look for a trophy for the winning team. In addition to the trophy, each member of the winning team will receive a gift certificate. In the bonus round, they will also play for an additional donation in their team's name to the restoration project from an anonymous donor.

#### NH History Week

NHHC pays up to \$50 for mileage. Taylor's is \$74. Peg made a motion for an additional \$24 for mileage for our 10/11/12 speaker. Dave seconded. Unanimously approved.

The program was moved to Lincoln Park School to accommodate more guests. The marms will present a 20-minute program prior to Taylor's presentation.

#### Historic Markers

Kathie noticed that the paint was peeling badly on the Portsmouth & Concord historic marker installed in the fall of 2007. The paint is still under warranty so the marker was removed and shipped back to the company for refurbishing. Warranty covers round-trip shipment and refurbishment.

#### **ASSIGNMENTS**

1. Kathie, NHPA membership and registration for Old Home Day
2. Kathie, meeting site change notices; fraud forms to HR; notify Coffee-for-a-Cause of our decision
3. Kathie, get details on glass medallion and place order
4. Kathie, meeting with Sen Boutin and Robie's
5. Kathie, council appointment 8/8/12 re name of park; continue with raised bed and post/sign
6. Jim, finalize details of Feud; Kathie get trophy and finalize "rules" and email to teams as they register. All, assist Jim as necessary.

Meeting adjourned at 8:25 p.m.

Kathleen Northrup, Chair  
July 28, 2012

Next meeting Tuesday, August 28, 2012 - 6:45 p.m., Library