

HERITAGE COMMISSION (HC)  
TOWN OF HOOKSETT

MINUTES OF EMERGENCY MEETING  
May 10, 2012



Members present: Kathie Northrup, Jim Sullivan, Dave Rogers. Excused: Roxanne Kate.  
Absent: Peggy Teravainen.

Meeting called to order at 6:45 p.m. at the library.

Notice of Emergency Meeting was posted at the Town Hall, Library, and on the town's meeting calendar.

The purpose of the meeting is to review bids and discuss the time line for the Veterans' Memorial Project.

Kathie first updated the members on some items:

- ▶ The spotlight illuminating the flag is repaired and is operating. As the flag is flown 24/7 it should have been lit. It was discovered that there was a light there (on a nearby electric pole) which apparently had not been working for some time. PSNH repaired it at no cost to us.
- ▶ The former small plaque acknowledging the donation of the flagpole by Edna McNamara has been redone; the existing one was in poor condition.

Discussion about items not in phase 1 or 2 (cleaning and plaque refinishing). Even though we may not get to these items this year, getting the estimates will allow us to prioritize and plan for future phases.

- ▶ Kathie has asked the Legion to get an estimate for a lift and paint to do the flagpole (with volunteer labor.) We will add that information to our long-term list.
- ▶ We will seek a volunteer landscape architect to help with an overall plan.

Kathie advised that she had met with both Leo and Dean and both are supportive of our plan for "enhancements."

Discussed the implications of the proposed budget's failure to pass (\$2,000 had been included for this project) and the subsequent imposition of the default budget. Kathie had already asked for Dean's guidance. We understand that Dean will present a plan for funding priorities at an upcoming council meeting.

Phase I, cleaning, repointing: Kathie distributed copies of bids and a summary. After discussion Dave made a motion to accept the bid by Perry Bros. Monument Co. of Concord to clean stains on granite (all stones, including the 4 later stones), repoint mortar, replicate beaded "frame" around all plaques on main monument, reinstall WW plaque with improved fasteners, and add improved fasteners to Civil War plaque. Said estimate in the amount of \$2,800 was outlined in an email to Kathie dated 1/18/12 with more specifics in a phone conversation of 3/9/12. Jim seconded; all approved.

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The commission will recommend this bidder to the town administrator for final action as the bid exceeds \$2,000.

Phase II, plaques on main monument: Kathie distributed copies of bids and a summary. After discussion Jim made a motion to accept the bid in the amount of \$2,500 from Manchester Memorial Co., Inc. of Manchester to refinish the three plaques on the main monument subject to our receiving the anticipated \$2,000 allocation from the Town Council. Dave seconded; all approved.

Meeting adjourned at 7:20 p.m.

Kathleen Northrup, Chair  
May 16, 2012

Heritage Day - Head School/Cemetery, Sunday, May 20, noon to 4 p.m.  
Next meeting Tuesday, May 22, 2012 - 6:45 p.m., Library