

HERITAGE COMMISSION (HC)  
TOWN OF HOOKSETT



MINUTES OF MEETING  
November 22, 2011

Members present: Kathie Northrup, Peggy Teravainen, and Dave Rogers. Excused: Roxanne Kate. Absent: Jim Sullivan (council rep)

Meeting called to order at 6:45 p.m. at the Library.

Consideration of 10/25/11 meeting minutes was deferred due to lack of members tonight who were present at that meeting.

**NEW ITEMS:**

1. Roxanne's report on receipts deferred. Kathie reported on sales of medallions during History Month activities—eight sold.
2. Peggy moved to reimburse Kathie for expenses from general account for July through October; Dave seconded. Unanimously approved. Dave moved to reimburse Kathie for expenses from Head School account for August through October; Peggy seconded. Unanimously approved.
3. The Heritage Commission's appearance before the council to update them on our activities for the last year and current projects is set for November 30.
4. HC was asked to submit a letter of support for the Conservation Commission's request for CIP funding for trail development and maintenance in conservation lands. A draft was circulated and approved by the HC members.

**Review Assignments:**

All were included in old business items.

**OLD BUSINESS:**

**Rules of Procedure**

Roxanne had emailed an electronic copy of rules of procedure to members for discussion tonight. The matter was deferred because of her absence.

**Scenic Road**

Kathie appeared before the Conservation Commission on November 17. They agreed to endorse the designation and accept responsibility for overseeing the program.

We are now awaiting clarification of a few details. Once those are determined, we are ready to proceed. The next step will probably be a public hearing before the council. An ordinance has been drafted.

Kathie distributed copies of the applicable RSAs and an outline of the program as most members are new since this project started. Provisions and procedures were discussed.

### Indian Murals

Kathie has gotten three estimates—one is very high, the other two are much more reasonable and close to each other:

- 1) Parma Conservation in Chicago: <http://www.parmaconservation.com> They conserved/restored Cheever's VA mural and one other. Do not have detailed treatment plan yet, and
- 2) a conservator in Warner.

Now that she has some firm figures, Kathie will pursue grant money. She will also have to research further the ownership issue, i.e., town vs. school, if that is germane.

She spoke to the Town Administrator, and he agreed that having the murals appraised may be a good idea. Kathie will get some information/prices.

### Veterans' Monument

Kathie and Commander Burdo appeared before the council on November 9 to advise them about our joint project. The plan was well received.

We need to raise about \$5,000 for the first phase. If additional funds are raised, we can go further—bench, sign identifying the park, lighting of the flag, other stones, planting, small sign on Merrimack Street.

The HC will track donations and expenses and will send out thank-you notes and letters and provide postage. Kathie showed a sample of a custom thank-you note she will send to individual donors. Business or organizational donors will get a letter.

The Legion has donated \$300 to kick off the fund-raising campaign. Discussed if we would want to make an initial donation also. Peggy moved that the HC match the \$300 donation; Dave seconded. Unanimously approved.

There were articles in 11/9 Union Leader and 11/10 Banner. The announcement has been posted to the town web site and sent out as an announcement.

Discussed possible fund-raising activities and thoughts on how to get the word out. Members were asked to think about ideas for discussion at our next meeting.

When at the monument, Kathie noticed that two of the four bolts holding the World War plaque had been removed and the concrete holding it in place chipped away—apparently thieves were in the process of stealing it. The Town Administrator and police were notified. Luckily we were able to hire someone quickly to finish taking it down the next day before the thieves could complete their work. Dave moved for payment of emergency expense—\$200 for the removal of the WW plaque. Peggy seconded. Unanimously approved.

We have heard from a couple of local organizations about donations

### Demo Review

Kathie asked Dave if he would serve on the Demo Review Committee; he will. He will review the material and make recommendations on how we could prepare as a commission, what we should do next, etc.

A demo application was received for 26 Londonderry Turnpike on November 15. Demo Review Committee (Kathie, Roxanne, and Peggy) all agreed to the finding of not significant, and approved the application November 16, 2011.

#### Pinnacle Project

There's a public hearing on 12/6/11, 7 p.m., in council chambers to update the public on plans, e.g., parking lot, entrance, etc.

#### Other

Discussion of other pending items was deferred.

Because we have a couple of matters pending, Kathie asked if the members would be available for a December meeting (we traditionally have not met in December). Dave can make it; Peggy is excused. Kathie will check with Roxanne and Jim about their availability.

#### ASSIGNMENTS

1. Roxanne, email members an outline of history book topics gathered so far
2. Roxanne, draft item soliciting topics for history book update for town newsletter
3. All, thoughts on fund-raising activities for vet memorial
4. Dave, review demo reg and other material
5. Kathie, gather info for appearance before council

Meeting adjourned at 7:45 p.m.

Kathleen Northrup, Chair  
November 26, 2011

Determined after the meeting that a quorum would be available:  
Next meeting Tuesday, December 27, 2011 - 6:45 p.m., Library