

HERITAGE COMMISSION (HC)  
TOWN OF HOOKSETT

MINUTES OF MEETING  
March 22, 2011



Members present: Kathleen Northrup, David Bernard, Roxanne Kate. Sally Humphries arrived at 7:40 p.m. Absent: Dan Paradis.

Meeting called to order at 6:45 p.m. at the library.

Dave moved acceptance of 2/22/11 meeting minutes; Roxanne seconded. Approved.

A copy of Lee's letter of resignation had been emailed to the members.

**NEW ITEMS:**

1. 25th Anniversary Preservation Conference, Friday April 8, 9 a.m. to 6 p.m., Manchester. Dave moved to expend the \$45 registration fee for Kathie's attendance. Roxanne seconded. Approved.
2. NH Preservation Alliance's 2011 Achievement Awards, Tuesday, May 10, 4:30 to 6:30 p.m., Concord City Auditorium. Free admission. They will be announcing their winners for this year in various categories.
3. Kathie asked the group for consensus to send a letter to the town asking that the original portion of Village School be protected/preserved when considering rental. Members agreed. Kathie will draft letter from the HC and the Historical Society.
4. Our LCHIP support letter was complimented by Rep. Hess at an LCHIP meeting.
5. Kathie noted the article in the Union Leader regarding the closing of the Hooksett Rebekahs. It also included mention of the marker dedication on May 28.

**Review Assignments:**

1. Kathie - Scenic Road designation. No progress.

**OLD BUSINESS:**

Heritage Day, Saturday, May 28

Schedule:

11 am - marker dedication sponsored by HC

Noon to 4 - HHS open

1 pm - Historic Hooksett Treasure Hunt sponsored by HHS

Decided we would have light refreshments after the dedication. Also will have a limited merchandise table at the Jacob Square site.

Kathie will do Proclamation and PR starting in April/May. She has asked the Rebekahs for names of invitees; we'll also invite neighbors.

#### Head School

School Board is meeting there in June.

The Society plans to rent the port-a-potty for the months of May/June and September/October. Dave moved that we pay for one-half of the costs of the rental for 2011; Roxanne seconded. Approved.

#### Old Town Hall Project

Kathie stepped down as HC rep after serving since Jan 2010. We should have a presence on the committee so she asked if anyone was interested in replacing her.

Things are pretty much waiting for the vote on the separate account warrant article.

#### Pinnacle Project

Kathie reported that a proposed 5-year timeline was discussed at the last meeting including meeting with abutters, the public and others; signage; access/parking area; and State Register listing.

#### Other

We deferred discussion on several issues so we would have time for the demo regulation review.

#### Demo Review

For the remainder of the meeting we discussed our role in the Demo Review Regulation.

Kathie reported on the NHPA/Architects' meeting on February 23--*The Architect, the Heritage Commission, and the Demolition Review Ordinance*. Concord uses email for notice, etc. (our reg is silent). Concord HC member said 9 out of 10 will not be significant.

In our reg there is no provision for who does public hearing notice. Perhaps we could get help from town offices. Concord ordinance says it should be published within 2 days of the decision of potential significance.

Kathie had prepared draft criteria, questions, etc., from the National Trust publication *Protecting Potential Landmarks Through Demolition Review* and other sources. These will be finalized at our next meeting.

As an example, Kathie distributed old and new pics of an 1890 house in the village. Discussed what questions might be asked.

Kathie suggested that as a minimum we should make a list of significant buildings now. Resources include all properties within the RSA 79-E designated historic district (map distributed); all existing sites on our list of historic sites; all of the barns in our barn survey; historic district report from Liz Hengen. Roxanne has started typing a list of available information.

DHR will help us with a town-wide survey, i.e., scope, training volunteers, etc. Kathie suggested voting districts and list of streets might be used to help us designate areas.

Kathie distributed a flow chart outlining deadlines.

Appointed to the Demo Review Committee (DRC): Dave Bernard, Roxanne Kate, Kathie Northrup. Alternate: Sally Humphries. Need one more alternate.

#### ASSIGNMENTS

1. Kathie, Scenic Road designation
2. Kathie, letter re rental of Village School
3. All, review demo review material for discussion at next meeting

Meeting adjourned at 7:55 p.m.

Kathleen Northrup  
Chair  
March 24, 2011

**Next meeting Tuesday, April 26, 2011  
6:45 p.m., Hooksett Public Library**