

APPROVED

HERITAGE COMMISSION (HC)
TOWN OF HOOKSETT

MINUTES OF MEETING
August 24, 2010

Members present: Kathleen Northrup, Roxanne Kate, David Bernard, Lee Belanger, Sally Humphries. Absent: Dan Paradis (went to library).

Meeting called to order at 6:45 p.m. at the Lincoln Park School.

Sally moved acceptance of 6/22/10 meeting minutes, Roxanne seconded. Unanimously approved.

Roxanne moved acceptance of 7/27/10 meeting minutes; Dave seconded. Unanimously approved.

NEW ITEMS:

1. Roxanne report on receipts - none since our last meeting
2. Merchandise: Needed to replenished poster supply.
Decided at last meeting to do note cards with leftover barn photos.
Kathie picked up note cards and ordered posters and clear envelopes for cards and posters as well as backing material. Sally moved to approve total expenditure of \$235, Lee seconded, all approved.
3. Head School was chosen by the council on July 28 as the subject of the cover of this year's Annual Report.

Review Assignments:

1. Roxanne, put together note cards - done and in progress
2. Kathie, rules of procedure - no progress
3. Kathie, State Register and historic marker material to B. Stadtmiller - no progress

OLD BUSINESS:

Old Home Day, September 25

Registration form sent was sent in.

Sally will coordinate table coverage and issue a schedule.

Set up and off the field by 10 am; booth breakdown and removal can begin at 4. All vehicles off the field by 5.

Kathie and Dave will bring merchandise and the canopy. Sally has the table.

Discussed a giveaway or free or low cost raffle. No decision.

We will not be meeting again prior to Old Home Day so if there are any questions, we'll communicate via email.

Head School

Kathie is working on the photo display for Head's entryway. Roxanne moved to expend \$40 for frames, Sally seconded, all approved.

Dave and Kathie have been working on the punch list and making good progress.

Re desks and chairs - Dave found an auctioneer to sell excess for us. We're using two sets in the hallway and donating one set to HHS.

We need more coat hooks for the entryway and the closet. Dave found very similar ones on the internet. Sally moved to approve purchase of coat hooks for \$45.86. Roxanne seconded, all approved.

We need another bench for the entryway. Kathie found a volunteer. We'll be purchasing materials. Roxanne moved to expend up to \$100, Lee seconded, all approved.

Head School Society has started scheduling classes for mid September. They will be welcoming eight 3rd grade Hooksett classes. They are also reaching out to a couple other towns plus home schooling groups.

The electrician worked today and will be finishing up the installation of the light fixtures, emergency light, smoke detector, etc., this week.

Discussed Sally's goal to explore landscaping. Some plantings would be difficult without a water source. There used to be a lilac bush on the left side of the front door. Lee will contact the Governor's Lilac and Wildflower Commission for info.

Talked about developing policies for use of the building. A private individual had inquired, but we'll need something even for Hooksett groups. Kathie got fee schedule and some conditions from Parks & Rec, and Roxanne will gather a couple others. Will discuss further at a future meeting.

DEDICATION:

Saturday, October 2, noon to 4 p.m.

Building dedication, open house, unveiling of historic marker, class or classes by schoolmarms.

Kathie found a volunteer willing to prepare and conduct a cemetery tour.

The historic marker has been ordered. Kathie distributed the text and backup material. It will be shipped on 9/23/10 for installation the following week.

Sally and Roxanne are in charge of refreshments. If you have any thoughts, contact them. Kathie will inventory paper products and advise. Talked about setting up merchandise and refreshment tables outside, perhaps under canopies.

Sally will bring our table; Kathie or Roxanne could provide others.

We'll be including students from Memorial School in the program. A dedication should honor the intent of the building, so the students will be a fine addition.

Discussed possible invitees and speakers. Kathie will do the usual email invite and forward it to members so they can invite friends, colleagues, etc.

Roxanne will try to track down a speaker system.

Stone Wall Project/Regulation

Kathie has been asked to appear before the Planning Board on Sept 13 for their discussion about including the stone wall provisions in the Development Guidelines. Other members are invited to attend.

ASSIGNMENTS

1. Sally, issue Old Home Day coverage schedule
2. Lee, call re info on lilacs
3. All, prep and assignments for Dedication
4. Kathie (and others if they wish), Planning Board meeting 9/13/10
5. All, consider usage guidelines for Head's

Meeting adjourned at 7:35 p.m.

Kathleen Northrup
Chair
August 25, 2010

**Next meeting Tuesday, September 28
6:45 p.m., at the former Lincoln Park School**