

HERITAGE COMMISSION (HC)
TOWN OF HOOKSETT

MINUTES OF MEETING
November 24, 2009
(There was no October 2009 meeting)

Members present: Kathleen Northrup, James Walter, Roxanne Kate, Steven Boyd (6:50 p.m.). Absent: Paul Loiselle. Excused: David Bernard, Sally Humphries

Meeting called to order at 6:45 p.m. at the library.

Jim moved acceptance of the minutes of 9/22/09; Roxanne seconded. Minutes approved.

NEW ITEMS:

1. Budget request for 2010-2011 was submitted in early November after review by members.
2. We have four 2006 barn calendars left over with 48 photos. Discussed how to use the photos. Invest in more note cards (\$2.14 each—card, envelope, plastic envelope), what else to do with photos? Deferred till January.
3. Roxanne has taken over collection of receipts for merchandise sales from our outlets. She started in October. She reported on receipts from September sales, Old Home Day, Head open house, sales of Hardy books thru Chair, and Oct sales at outlets and thru Chair.
4. Town Administrator asked for help with decorating 2nd floor conference room at the town office building.
 - A. Joint HC/HHS display on one wall. HHS furnished the frames, Kathie did the photos and narrative.
 - B. Proposal for 2 other walls: Large 1858 town maps. Printed by Planning Dept. Will dry mount on foam core; found volunteer to make frames.
 - C. Proposal for 2 other walls : Kathie found frames at 50% off, including mat. Could do groupings of 4 photos for other walls.

Roxanne moved to purchase necessary materials for 2 large maps and 8 framed photos, up to \$130. Jim seconded; all approved.

5. Kathie suggested poster collages as new merchandise item. Start with: Hooksett's Stone Walls, Barns of Hooksett, and Meet Me At Robie's. Reviewed cost of poster plus expenses to package.

Jim made a motion to expend \$86 for materials and up to \$400 to purchase a supply. Steve

seconded. All approved. Kathie will monitor sales and replenish as needed.

Roxanne moved to price the poster at \$15; Jim seconded. All approved.

Kathie will work to get display copies and a supply ready for sale at Town Clerk's Office for the holidays.

6. Kathie conveyed a request from HHS to do limited oral history interviews and a fourth film—*Where were you on November 22, 1963?* The HC appreciates the HHS asking but certainly has no objection to the HHS project.
7. Roxanne moved to approve Kathie's expense reports for three accounts: Head School Society (Apr-Oct), Head School (Jul-Oct), and General Account (Jul-early Nov). Jim seconded. All approved.

Review Assignments:

1. Kathie, work with web developer. No progress.
2. Sally, continue preparing frames. Done, photos are hanging in hallway at Municipal Building.

OLD BUSINESS:

Old Home Day

Roxanne reported interest in our table at Old Home Day. Per Kathie, the trolley was very well received, each of the 4 tours was filled to capacity.

Roxanne inquired whether there was a walking tour brochure of any kind. Discussed the HHS's tour.

Head School

Kathie appeared before the School Board at their 10/6/09 meeting. Three of the Head Society members accompanied her. They updated the Board on the history of the buildings, the preservation project, and the Society's plans for the future.

Discussed the very successful Open House on October 17. Over 100 people visited. Great article in UL shortly after.

Kathie sent a preliminary progress report to the State outlining the work done and the money spent so far from the Moose Plate grant funds. There is required electrical left to do so the

final report will not be done until spring. The fuse adapters were installed but the emergency light and smoke detector are not in yet.

Kathie ordered two light fixtures from Bow HC Chair. They are true antiques and very reasonably priced. We will need to have these installed in the spring. The fixture box in the main room may also need attention. It is not well secured.

At the open house a local resident offered to give us a stove. Kathie visited him and accepted the stove. We will need a volunteer to prepare and paint it over the winter.

Volunteer will make the "1" sign for the front of the building.

Dave and Kathie did mockup of desks/benches for spacing and quantity, etc. Two Society members approved the layout. Circulated photos.

Kathie has started assembling a progress photo album.

Kathie was invited to appear before the Hooksett Kiwanis on 11/4. Brought a teacher and split the time between the preservation project and the school program.

Society will be considering what they'd like for clothing. Roxanne prepared to help with sewing. They have begun gathering decor items and have gotten several donations. They plan to begin the program based on 1840-1860.

Oral History Project

One of our oral historians has passed away—Gene Donati.

Scanning Project

The volunteer has been working away. He's completed 18 of the albums; feels he'll be done in 3-4 months.

Stone Wall Regulation

Our proposed stone wall wording will be included in the upcoming revision of the Development Regulations. The draft was originally written by Charles Watson in January 2007. J. Duffy advised the revisions will be considered by the Planning Board in January or February. The provisions have been preliminarily reviewed.

They also included wording about an historic site being included in any site plan.

Kathie distributed a draft copy to members.

Roxanne will review the stone wall inventory project and consider taking it over.

Demolition Review Ordinance

Jim appeared before the Planning Board on 10/19/09 to present the demo review ordinance. Kathie and Sally also attended. This will also be included in the revision of the Development Regulations. Kathie had emailed the members some corrections to PB minutes; Jim will see if we should ask for amendment.

OTHER

As has been our practice, there will be no meeting in December. The next regularly scheduled meeting will be Tuesday, January 26.

Traditionally we have looked at goals for the upcoming year at our January meeting. Members were asked to think about goals (individual and commission) for 2010. What would they like to see the commission do, what project would each be willing to spearhead, etc.

Roxanne reported on her efforts to get information for reprinting *Images of America: Around Hooksett*. She contacted the publisher who advised: "Unfortunately this title cannot be reprinted. All the necessary components that are needed to complete this reprint are no longer available."

ASSIGNMENTS

1. Kathie, work with web developer
2. Kathie, display for 2nd floor conference room
3. 2006 leftover calendars
4. Kathie, prepare supply of posters
5. Volunteer to prep and paint wood stove for Head's
6. Jim, ask about amending PB minutes?
7. Roxanne, review stone wall inventory project
8. All, goals for 2010

Meeting adjourned at 7:50 p.m.

**Next meeting Tuesday, January 26, 2010
6:45 p.m., at the Library**