

HERITAGE COMMISSION (HC)
TOWN OF HOOKSETT

MINUTES OF MEETING
September 22, 2009

Members present: Kathleen Northrup, David Bernard, James Walter, Sally Humphries, Roxanne Kate. Absent: Paul Loiselle, Steven Boyd.

Meeting called to order at 6:45 p.m. at Head School.

Dave moved acceptance of the minutes of 8/25/09; Sally seconded. Minutes approved.

NEW ITEMS:

1. Kathie reported on receipts for August
2. Members were directed to the Town Report featuring the Arah Prescott Library
3. Historic marker program is now on the town web site
4. Kathie discussed her wish to develop a web presence for Hooksett Heritage Commission and Head School in particular. In addition to featuring the Head School program, we could include info on our other projects and also sell our merchandise. Sally moved to expend up to \$100 for development of a web presence. Dave seconded. Approved.

Review Assignments:

1. Sally, paint frames and order plaques. One is done, going to order plaques tomorrow
2. Kathie, photo and framed State Register certificate to Town Administrator. Done.

OLD BUSINESS:

Old Home Day

Members were asked to help hang trolley tour posters around town. We decided to have our table on the field as it will be in sight of the trolley stop. We are OK on coverage, but Roxanne has offered to make sure the table is covered during the day. Kathie and Dave will bring the merchandise and canopy for set up. Jim will bring our table. Dave is going to come up with weights of some kind in case it's breezy.

Head School

Chief and Deputy Fire Chiefs visited on 9/1/09. They asked that we get a fire extinguisher (we have one; it was temporarily in storage in the shed) and install a smoke detector and an emergency light.

Code enforcement officer visited on 8/27/09. He asked that we install fuse adapters and check the proximity of the wire from the pole to the roof on the outside.

We contacted an electrician who will do the work. Dave moved to expend up to \$100 for the electrical work. Roxanne seconded. All approved.

Dave finished the final storm window so we finally have a window in the NW corner instead of plywood.

There was a circa 1940 desk and chair in the entryway. They are not appropriate for the school, so Kathie asked the members for agreement to sell them. All agreed. Proceeds will go back into the project.

Painting was finished on September 18, 2009, with a few touch-ups left.

The Robie's group has agreed to lend us their wood stove and a desk for display if we'd like them.

The Society had or will have a table at open houses at Underhill 9/22 and 23, Memorial 9/16 and 17, and Cawley 9/24. They are selling raffle tickets and distributing invites to the Head Open House.

They are trying to set up their next meeting soon.

OPEN HOUSE:

Kathie has been working on photos for the progress album. She is also printing some "before" photos to post around the building.

Roxanne and Kathie have been working on invites, including neighbors, donors, HHS, neighboring historical groups, etc. Members will also be asked to send invites to friends, colleagues. Press releases will be sent to Banner, UL. It will also be posted on a couple "Events" websites. Members were asked to help hang posters around town.

Refreshments: Roxanne will make a couple of contacts. Decided on cider, water, cookies, brownies, or similar.

Sally will look into borrowing some outdoor decorations, i.e., corn stalks, pumpkins, mums, for the day.

Jim will bring our table, and Roxanne will bring another for food. Kathie, Sally, and Roxanne will bring folding chairs. We will put out our merchandise. The Society will be selling raffle tickets; winner will be drawn at day's end.

We appear OK for coverage.

Oral History Project

Our AV volunteer is back from vacation; should be converting the final tapes soon. Kathie was contacted by two more volunteers from volunteermatch.org.

Demolition Review Ordinance

Jim reviewed the provisions of the ordinance. He will make an appointment with the Planning Board as soon as possible. The members will be notified so they may attend also. As Steve and Roxanne have not had a chance to review the ordinance, Kathie will send out the final draft.

ASSIGNMENTS

1. Kathie, work with web developer
2. Sally, continue preparing frames
3. All, for Old Home Day, distribute posters re trolley tour
4. All, Head Open House assignments
5. Kathie, appear before School Board
6. Kathie, Dave. Final report to council re Head School progress
7. Jim, make appointment with Planning Board

Meeting adjourned at 7:45 p.m.

Kathleen Northrup
Chair
September 23, 2009

**Upcoming: Old Home Day, Saturday, Oct 10
Open House at Head School, Saturday, Oct 17, noon to 4 p.m.**