

HERITAGE COMMISSION (HC)  
TOWN OF HOOKSETT

MINUTES OF MEETING  
August 25, 2009

Members present: Kathleen Northrup, David Bernard, James Walter, Sally Humphries, Roxanne Kate. Absent: Paul Loiselle.

Meeting called to order at 6:45 p.m. at the Library.

Jim moved acceptance of the minutes of 7/28/09; Sally seconded. Minutes approved.

**NEW ITEMS:**

1. NH Old Graveyard Association ([www.nhoga.org](http://www.nhoga.org)). Kathie has invited them to have one of their meetings at Head School.
2. Kathie reported on receipts for July.
3. The library's summer reading group visited Head Cemetery on 8/13. V. Therrien had asked Kathie for some history on the cemetery and about prominent individuals buried there. The visit was great; good turnout. Kathie observed and got a lead for a school class to visit Head School next year.
4. Expenses, D. Bernard, materials for storm windows at Head's. Sally moved to approve payment; Roxanne seconded. All agreed.
5. Right to Know and Conflicts of Interest training 9/30/09. Kathie has signed up; all members invited to attend. Roxanne may be available.

**Review Assignments:**

1. Sally/Kathie, framed prints. Via email earlier this month, members approved going forward with the two enlargements. Kathie found two appropriate photos—1954 town hall and 1937 Village School. Sally brought the enlargements to the meeting; they were a hit. Dave moved to spend up to \$130 for the enlargements, mounting, scans/graphic artist time, and plaques. Jim seconded. All approved. Sally will now repaint the frames and order plaques with picture info.

**OLD BUSINESS:**

Old Home Day

Kathie will be doing trolley tours of historic Hooksett Village between noon and 4 p.m.

We discussed again if we should have a table; Roxanne feels we have sufficient

coverage. Also discussed possibly having our table near the trolley location. We will decide for sure after getting more details about the trolley location, etc.

### Head School

Floor refinisher started on 8/3, finished 8/12. We left the holes that were evident from fastening down the old desks. Because of glue from the carpet, the refinisher ran into some problems. He ended up putting 5 coats of the finish in the main room. Looks great.

Painting began 8/24; should be done in about 2 weeks.

Kathie has been working on the report due under the Moose Plate Grant program. She has started compiling documentation for the entire project.

Kathie and Dave met with head of Parks & Rec today. They will help in September with a little grading, sod, etc. Work must be done around the building to ensure proper drainage and for aesthetic and public safety reasons.

Dave moved to spend up to \$400 for interior lighting fixtures; Jim seconded. We will be purchasing "schoolhouse-style" fixtures for the main room and the northeast cloakroom.

Contacted Code Enforcement Officer to invite him to visit.

The Head School Society is scheduling volunteers for 2 nights (open houses) at each of the schools in September to staff an information table and talk about the project. Kathie advises they may sell raffle tickets each night and continue it at our open house, drawing the winner that day. Jim suggests that we offer to sell their raffle tickets at our Old Home Day table.

Sally mentioned ideas for possible planting around the building. Jim wondered if research could be done to determine what type of flowers were popular during the era of the schoolhouse.

Chose Saturday, 10/17 as the date for an open house. Time: 1-4. Kathie has a lead on donated refreshments. Roxanne will help with invites, etc.

### State Register of Historic Places

Old Town Hall was listed at the 7/27/09 meeting. Kathie has framed photo and certificate to add to our display at the municipal building.

### Oral History Project

One more transcript has been completed. Still waiting for converted audio files from our volunteer to send out last batch for transcription.

### Demolition Review Ordinance

Kathie asked if Jim would present a refresher at our next meeting before he goes to the Planning Board. He will do so at our next meeting.

### ASSIGNMENTS

1. Sally, paint frames and order plaques
2. Kathie, photo and framed State Register certificate to Town Administrator
3. Jim, demo ordinance review at September meeting

Meeting adjourned at 7:40 p.m.

Kathleen Northrup  
Chair  
August 31, 2009

**Next Meeting: Tuesday, September 22, 2009, 6:45 p.m., at Head School**