

HERITAGE COMMISSION (HC)
TOWN OF HOOKSETT

MINUTES OF MEETING
May 26, 2009

Members present: Kathleen Northrup, David Bernard, James Walter, Sally Humphries, Carolyn Schroeder. Absent: David Boutin, Paul Loisel.

Meeting called to order at 6:45 p.m. at Head School. A public notice changing the site of the meeting was posted at the library and municipal building on 5/19/09.

The meeting began with a tour of the site and a review of the exterior work completed in January and the repairs to the tin ceiling completed earlier this month.

Jim moved acceptance of the minutes of 3/24/09; David seconded. Minutes approved (Carolyn not voting, not present at meeting). Sally moved acceptance of the minutes of 5/9/09; David seconded. Minutes approved (Carolyn not voting, not present at meeting).

NEW ITEMS:

1. Thank you letter received from the Library for our donation of two books on researching the history of old houses.
2. Old Home Day is Saturday, October 10. Group decided we would participate with a table. Kathie will send in registration form.

Review Assignments:

1. Carolyn filed Code of Ethics affidavit with TA's office.
2. Jim will bring copies of each oral history film to Heritage Day so they may be put on the HC's external hard drive.
3. Sally contacted the Conservation Comm re Garos sites information. Not necessary to do the research at this time.
4. Sally reported that the framed prints from Head's have been put on eBay, but there has been no interest. She will ask about the value of the present backing on the prints. Discussed bringing prints to Old Home Day, but Sally will first ask N. Van Scoy if we could display the prints for sale inside the gym so they won't be exposed to the elements.

OLD BUSINESS:

Heritage Day

The Proclamation for Heritage Day was signed by the council on 4/8/09.

Table coverage: setup to noon - D. and Florence (volunteer) Bernard; noon to 1:30 pm -

Jim; 1:30 pm to 3 pm - Sally. Kathie and Dave will return to pack up.

The Hooksett Head School Society (HHSS) will be participating. They'll be doing a raffle to start raising money for their school program.

Head School

Ceiling work completed 5/15/09.

D. Bernard moved that we contract with Bob Gagnon of Hooksett to do the repair of the plaster and interior painting of walls and woodwork in an amount up to \$1,950 from Moose Plate Grant funds. Sally seconded. Discussion was had. Motion unanimously passed.

D. Bernard moved that we contract with Ron Charpentier, Olde Tyme Craftsmen, of Hooksett for refinishing the wood floors in amount of \$1,700 from Moose Plate Grant funds. Carolyn seconded. Discussion was had. Motion unanimously passed.

D. Bernard moved that we expend up to \$360 for interior window work (glass replace, reglaze) from Moose Plate Grant funds. Jim seconded. Discussion was had. Motion unanimously passed.

D. Bernard moved that we expend up to \$700 for construction of one new storm window (labor and materials) and replacement of Plexiglass with Lexan in all storm windows. Jim seconded. Discussion was had. Motion unanimously passed.

Members were asked if they knew anyone who could help with non profit forms for HHSS; no one did.

David moved that we allocate \$100 for start-up money for the HHSS as they will probably begin sourcing school materials soon. Carolyn seconded. Approved unanimously.

Thanks to Florence Bernard for her great work in repainting the RESTROOM sign.

Kathie has updated the brochure.

State Register

Kathie is working on research for town hall. Photos have been taken. Due in early June for inclusion in July meeting of State Historical Resources Council.

Oral History Project

Fifteen transcripts are done in draft; another 13 are with transcribers. Kathie received an inquiry today from a new volunteer in NC from volunteermatch.org.

Demolition Ordinance

The email drafting of the ordinance took place over about a week in early April. Voting for Concord as model: D.Boutin, D.Bernard, Jim, Sally, Carolyn. Voting for Keene as model: Kathie. Concord was used as model.

There was a workshop with council 4/8/09. D. Boutin, Kathie, and Jim attended.

A public hearing was set for 5/13/09 but later had to be cancelled because legal counsel said it had to be a zoning ordinance with voter consideration, rather than a town ordinance which could be voted on by the council.

An appointment was then made with the Planning Board for their 5/4/09 meeting. D.Boutin, Sally and Carolyn attended.

Kathie asked for a member to take over this project. No one volunteered. We will revisit this at our next meeting. Whoever continues on with this will have to check with D.Boutin for information regarding the next step to be taken.

Other

D. Boutin will be completing his term as an alternate on the HC at the end of June after 2 years.

Carolyn will complete her second and final term as a member in June after serving for about 6 years. She turned over some documents on the Hooksett airport. Her other inventory sites will be reassigned.

The group discussed the upcoming opening for the chairmanship of the commission.

Jim made a motion to set up a Chair's Fund in the amount of \$500. Monies from this fund could be expended without prior approval by the members for necessary operating expenses and for unplanned expenses. David seconded. The motion passed.

ASSIGNMENTS

1. Kathie, registration for Old Home Day
2. Sally, framed prints at Old Home Day
3. All, Heritage Day coverage
4. Demo review ordinance, volunteer

Meeting adjourned at 8:05 p.m.

Kathleen Northrup
Chair
May 27, 2009

Next Meeting: Tuesday, June 23, 2009, 6:45 p.m., Library