

HERITAGE COMMISSION (HC)  
TOWN OF HOOKSETT

MINUTES OF MEETING  
January 27, 2009

No meeting was held in December 2008.

Members present: Kathleen Northrup, David Boutin, Sally Humphries. Excused: Carolyn Schroeder, David Bernard, James Walter. Absent: Paul Loiselle.

Meeting called to order at 6:45 p.m. at the library.

Acceptance of minutes of 11/25/08 deferred. Members present tonight were not at that meeting.

**NEW ITEMS:**

**Review Assignments**

1. State Register photo display is up at town hall.
2. A photo display has been done for the reception area of the Town Administrator's Office. Members approved the \$40 expenditure for frames. We will also furnish an afghan on loan to hang in that office.
3. Kathie has begun an "Historic Hooksett - Site of the Month" display. A photo of the site, along with a brief description, is displayed on an easel in the hallway at town hall. The same information will be sent to the Banner for publication. The January site was in the 1/22/09 edition of the Banner.
4. In an email vote prior to this meeting, the members agreed to donate an afghan to the Hooksett Public Library. It has been delivered.
5. Council approved our budget request: \$1,000 plus ½ of price of marker (\$875).
6. A freshman at West was assigned a geography project about her neighborhood—Stevens Street. She contacted Kathie who sent her a couple of maps and pictures and gave her some leads on research. Kathie also arranged for her to talk to an oral historian who grew up and still lives in that neighborhood.
7. Kathie distributed another clipping on a demolition ordinance.

8. The members reviewed a book Kathie had purchased—*House Histories*—a how-to guide to tracing the genealogy of one’s home. Purchase price \$14. Kathie suggested that a similar book—*Discovering the History of Your House: And Your Neighborhood*—be purchased for about \$15. Both would be donated to the library. The librarian has said they would be pleased to add these titles to their collection. The books would be a good resource for a session on “tracing your house’s history.” Members approved both purchases.
10. Kathie provided to the Library six photos and a narrative for a display in their lobby.
11. Kathie sent a copy of State Register Application for Prescott Library to a preservation consultant for an estimate to do a National Register application.

### **Review Assignments:**

1. Jim, review and report on Right to Know information. Deferred, Jim excused tonight.
2. Code of Ethics - review and submit affidavit. Kathie, Sally and D.Boutin turned in their executed affidavits. Further discussion deferred until more members are present.

### **OLD BUSINESS:**

#### **Certified Local Government (CLG) Program**

Discussed again what was involved in applying for CLG status. D.Boutin will finalize his research and prepare information to present to the HC and others. We are under some time constraints on this project.

#### **Head School**

Permission has been granted to publicize the \$10,000 Conservation (Moose) License Plate Grant for the interior work at Head’s. The council accepted the funds on 1/14/09.

Sally reported on her progress to sell the framed prints. She has several good leads and will pursue them to realize income to invest in the project.

The exterior work was completed on 1/14/09 and final payment made. Kathie and D.Bernard appeared before the council on 1/14/09 to give them an update.

Kathie sought out a contact for a group of present and former teachers to gauge their interest in forming a group—the Friends of Head School—to set up and administer the school program. She will be meeting with them in February to begin initial planning.

## Cemeteries

As discussed at our November meeting, Kathie referred the cemetery observations to the council on November 27. The Historical Society president also sent a letter in support to the council.

Kathie distributed copies of the Cemetery Commission meeting minutes of 4/7 and 9/22/08.

## Oral History Project

Kathie reported on progress of the transcription of the oral history interviews. A volunteer has done a wonderful job on converting the mini dv tapes. He has set us up for many future options.

Kathie received responses from nine volunteers on [Volunteermatch.org](http://Volunteermatch.org). (Two have since dropped out however.) Each was sent an audio file. One transcript is already done. To know what is involved, Kathie has done a couple of transcripts herself. She will continue work with the volunteers. A article has been sent to the Banner seeking local volunteers also.

The group voted to give the AV volunteer an afghan as a small thank you.

## Library Scrapbook Scanning Project

There are over 1400 photos to be scanned. This does not include newspaper articles or other written material. Kathie contacted advisors for the Builders Club at Cawley. They have about 20 members interested in helping. Arrangements have been made with Library personnel; they will make a scanner and workstation available for volunteers to work on site.

## Historic Markers

An article about the 1790 Milestone was in last week's Banner. Kathie suggested a framed photo of both markers for MS&G as a thank you. Members approved the purchase.

## Other

Kathie asked members to consider goals (individual and commission) for the upcoming year.

Kathie cites: continue to work on getting oral history interviews transcribed; complete the scanning project; research one historic marker; write application for the old Town Hall's listing on the State Register; with D. Bernard prepare for and oversee interior work at Head

School this summer; and work with the Friends of Head School to establish the school program.

D.Boutin plans to complete work on the CLG program application.

#### ASSIGNMENTS

1. Jim, review and report on Right to Know information
2. Sally, framed prints from Head's
3. Kathie, order book. (Done 1/28/09, total price \$12.95)
4. Carolyn, Jim, D.Bernard, review Code of Ethics and submit affidavit
5. D.Boutin, CLG
6. Kathie, meet with Friends of Head School
7. Kathie, prepare thank you gift for MS&G; deliver thank you to AV volunteer
8. Carolyn, D. Boutin, Sally, research for Conservation Comm re Garos sites (see minutes 9/23/08)

Meeting adjourned at 7:35 p.m.

Kathleen Northrup  
Chair  
January 28, 2009

**Next Meeting: Tuesday, February 24, 2009, 6:45 p.m., Library**