

HOOKSETT BOARD OF ELECTIONS...October 25, 2011
MINUTES

1. Attendance: Mike Horne, Bob Ehlers, Sally Humphries – Supervisors of the Checklist, Linda Pischetola, Town Clerk, Don Riley, Moderator and Board Chairperson.

2. Call to Order: Don Riley at 6:28 PM

3. Minutes: Motion by Sally, 2nd by Bob to approve Minutes of 10.11.11. No corrections offered – unanimous vote to approve as printed.

4. Old Business: a. Election Tasks and Persons Needed: Following tasks, number of election workers and responsibility to solicit discussed and agreed:

1. Ballot Clerks	6	Linda
2. Voter Registration Assist	4	Supervisors of Checklist
3. Voter Assist (disabled, etc.)	2	Moderator
4. Ballot counting (3 tm's of 2)	6	Moderator
5. Inspectors of Election	2	Moderator (researching tasks)

b. Recruiting & Communication: General discussion of compensation, volunteers versus compensated with no decisions made. Agreement to review with Town Administrator and Town Finance Director in view of budgetary constraints.

c. Budgets: General discussion regarding 2011-2012 Budget and 2012-2013 Process. As the line items have been moved from Elections to Town Clerk, much historical information is difficult find. Additionally, some expected budget line items appear to be grouped in other areas. There was general consensus for Linda, Mike and Don to assemble best numbers possible for 2012-2013 (due Oct 28) and for Don to research with C. Soucie's help for "election-type" historical expenses. This will help with determining the appropriate budgetary line item groupings for 2012-2013.

d. Town Council Meeting – Oct 25, 2011:

Reviewed topics to present and presenters. All topics informational for Council awareness and included: Budget re-arranging to separate Town Clerk areas from Elections for forward continuity of accounting; Number voters registered, voters voting in recent elections, need for equipment; BOE teamwork, lack of Hooksett "playbook", no discretion in election process (laws) and consequently funding.

e. Anomalies (Lessons Learned): Change of party affiliation process clarified

f. Timeline: No discussion. Appears that Jan 10, 2012 will be the date selected for Primary Election. However, no announcement from Secy of State yet.

g. Other Old Business: None

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5. New Business

a. Web Site Modifications: Motion by Mike, 2nd by Sally to accept modifications to town Web Site by adding a Board of Elections Web Page with similar information as contained in other town web pages. Minor discussion. Vote to accept unanimous.

6. Future Meetings: None currently scheduled. Maintain communication via email and phone as needed during Linda's vacation.

7. Adjournment: Motion by Sally, 2nd by Linda to adjourn at 8:05 PM. Declared adjourned.

Submitted:
Don Riley