

MINUTES

**HOOKSETT ECONOMIC DEVELOPMENT COMMITTEE
HOOKSETT TOWN HALL
HOOKSETT, NEW HAMPSHIRE
Wednesday, May 6, 2009**

Call To Order: Chairman W. Sirak called the meeting to order at 12:00 pm.

Present: Chairman William Sirak, Craig Ahlquist, Alden Beauchemin, Fred Bishop & Paul Loiselle

Also Present: Keith Moon (SNHU), Mike Reed (Stebbins Commercial Properties), Jack Munn (SNHPC), & Linda Madorma, GIS Specialist

Excused: Tom Barrett, Steve Korzyniowski, Allison Smith, Jo Ann Duffy (Town Planner) & Carol Granfield (Town Administrator)

Approval of Minutes

P. Loiselle moved to approve the April 6, 2009 minutes as presented. Motion seconded by C. Ahlquist. Motion carried unanimously.

Resignation of Robert L. Corallino.

Chair Sirak shared Robert Corallino's letter of resignation and expressed his appreciation for Bob's efforts and contribution to the committee during the past year.

Welcome to new members Keith Moon and Michael Reed

Chair Sirak welcomed recently nominated committee members Dr. Keith Moon, Founding Director/Associate Professor, Center for Entrepreneurship at Southern New Hampshire University, and Michael Reed, President of Stebbins Commercial Properties, Inc. Paul Loiselle will submit both candidates to the Town Council for approval.

Town Entrance Options Progress Report

A. Alden Beauchemin indicated that he is in the process of making plans for the six entrances to the Town of Hooksett. He shared that he is working with town service clubs and Dale Hemeon, Director of Highways to coordinate this effort. Chair Sirak again thanked Alden for his great volunteer efforts and described Alden as "Hooksett's one man stimulus program".

Ambassadors Program Update

Fred Bishop provided a brief report on the Ambassador program. As announced to HEDC members by e-mail on April 11, the Town Council has approved the Ambassador Program and HEDC members need to begin scheduling their assigned visits. Fred indicated that he and Steve Agrafiotis have scheduled two visitations for next week. Other HEDC members at the meeting indicated that although they had not done so yet, all will begin scheduling visits right away. M. Reed offered to assume responsibility for visiting Pro Con. This had previously been assigned to Bill Sirak. Fred hopes to report significant progress at the June 10 HEDC meeting.

Economic Development Sites

Jack Munn, Chief Planner and Linda Madorma, GIS specialist reviewed the proposed ER-Z zones (5 areas in total) noting that NH DRED had offered suggestions to the areas after considering the number of industrial and commercial buildings existing nearby. Jack mentioned that NH DRED is looking for contiguous areas and that if any of the areas contained a Brownfields site (a property with identified petroleum or hazardous substances) it would

automatically qualify. He noted that the other areas would qualify as they contain vacant and underutilized properties.

Chairman Sirak asked if all the property owners needed to be notified. J. Munn replied that there is no official notification required but that it would be a good idea to contact the largest property owners, which the Town Planner had indicated that she would do this.

Chairman Sirak indicated that this information, a general overview of the ER-Z zones and the NH DRED tax credit program was scheduled for a joint meeting of the Town Council, Planning Board and Economic Development Committee on May 27th at 7:00 PM. He invited all Economic Development Committee members to attend and asked the committee for a vote to endorse the proposed zones. **This motion was made and unanimously adopted.**

L. Madorma reviewed the Atlas prepared by the SNHPC, which depicts all of the town's existing commercial/industrial/mixed use zones and properties. She noted that the Atlas is divided into parts reflecting these zones and that there is an overall zoning and locus map showing where the zones are located in the town. Each zone contains an orthophoto and map and list of properties.

Chairman Sirak noted that this was valuable base line data necessary for economic development and that the town would be utilizing this information on the economic development webpage. He asked each Economic Development Committee member and the Town Planner to review the Atlas with an eye from a developer's perspective and to offer the SNHPC any comments which could make the Atlas that much more user friendly.

Sewer Expansion

Chair Sirak encouraged support for the wastewater proposal and Warrant Article # 3. Members of the committee volunteer to hold signs at the polls to encourage voters to support this measure.

Respectfully submitted,

Evelyn F. Horn
Administrative Assistant