

UNOFFICIAL

HOOKSETT ECONOMIC DEVELOPMENT COMMITTEE
Meeting Minutes
Wednesday, November 5, 2008

CALL TO ORDER: Chairman W. Sirak called the meeting to order at 12:00 pm.

PRESENT: Chairman William Sirak, Craig Ahlquist, Tom Barrett, Alden Beauchemin, Fred Bishop, Jo Ann Duffy (Town Planner), David Preece (SNHPC), Jack Munn (SNHPC), Steve Korzynowski and Stephen Heavener (CRDC).

APPROVAL OF MINUTES

The minutes were approved as presented.

Capital Regional Development Council, CRDC, Overview – Stephen Heavener

S. Heavener presented an overview of the duties of the CRDC. They are a non-profit organization. The CRDC deploys financial loan programs focused on job creations. They only loan 10-50% of the entire cost. Typically, they deal directly with banks, not business owners. They will also participate in real estate development, if invited by the Town. They will partner with the Town in financing infrastructure. The CRDC also provides fee based consulting and business visitation. They are presenting providing services to the Towns of Pittsfield and Bow.

Web Site Update

J. Duffy was instructed to contact the web design company, Varuna Design and set up a meeting with the consultant to find out what is needed to complete the economic development portion of the site. A copy of the grant application will be obtained. A follow-up meeting will be scheduled with the consultant.

Development of Ambassadors Program Update

F. Bishop reported on the status of the Ambassador's Program. Fred will contact Department heads to find out if they are interested in participating in the visitation program. F. Bishop will provide each group with a visitation schedule prior to the December board meeting.

“Old Town Hall” Study Committee Update

B. Sirak reported that he did contact Terry Knowles to find out more about the probate process. Stantec Engineering may be willing to provide a preliminary structural review. Allison may be contacting Stantec to provide them with further details.

Route 3 Flooding and Highway Improvements Update

A meeting is scheduled for Thursday, November 6 with representatives of Merchant's Motors, RK Plaza and the NHDOT, and other interested parties. The work on Benton Road should begin shortly. A public hearing concerning the NHDOT Route 3 project is scheduled for Wednesday, November 12 at 7:00 p.m. at the Hooksett Public Library.

Mission Statement Update – Steve Korzynowski

S. Korzynowski provided a draft Mission Statement, which was revised by T. Barrett. This will be reviewed further at the December 3, 2008 meeting.

Other Updates

- A. Focus Group Update Southern New Hampshire Planning Commission – J. Munn prepared a draft summary, which will be sent to all members shortly. Twenty-two businesses attended the three focus groups. There were lengthy discussions regarding the development process and business relations within the Town. Hooksett has had issues historically; however, significant changes have already occurred to improve the process.

- B. CTAP Training – A training session on economic development will be held at the Hooksett Municipal Building on December 8 at 7:00 p.m. The EDC is invited to attend.

The next meeting will be on Wednesday, December 3, 2008

The meeting adjourned.

Respectfully submitted by,

Jo Ann Duffy