

OFFICIAL

CONSERVATION COMMISSION MEETING MINUTES

October 17, 2016

- I. Steve Couture called the meeting to order at 6:00 p.m.
- II. **Attendance:** Steve Couture, Chair; Phil Fitanides, member; JoCarol Woodburn, member; David Hess, member; Deborah Miville.

**Excused:** Cindy Robertson, Vice Chair; Todd Lizotte, alternate; David Ross Town Council Rep

III. Pledge of Allegiance

IV. **Public Input:** None

V. Consent Agenda. **MOTION: to accept consent agenda as presented. All approved.**

VI. **Meeting Minutes: MOTION: moved to approve the meeting minutes for:**

August 8, 2016, JoCarol motioned to approve, seconded by Deb.

**VOTE: Motion passed- all in favor, none opposed.**

VII. **Meeting Minutes: MOTION: moved to approve the meeting minutes for:**

August 17, 2016, JoCarol motioned to approve, seconded by Phil

**VOTE: Motion passed- all in favor, none opposed.**

VIII. **Meeting Minutes: MOTION: moved to approve the meeting minutes for:**

Sept 12, 2016, motioned to approve and seconded.

**VOTE: Motion passed- all in favor, none opposed.**

IX. **Appointments:**

1 **Dan Tatem, Stantec- provided discussion on Merrimack River Walk Trail,**

David indicated that he has heard of some complaints of 4 wheelers on the trail. Also, dogs being walked off their leashes. Signage is needed, what is recommended for signage for these issues.

A question was asked if disabled users would be allowed to use vehicles such as golf carts on the trail. A comment was made that the trail will accommodate manual wheelchairs and power wheelchairs so the use of golf carts will be prohibited.

Dan Tatem is submitting a change order No 3 with Morello Construction Inc. for additional trail requirements for the amount of \$3,406.10 and Payment Requisition No. 5 for \$74,547.80 with includes holding back 2% retainage.

He recommended approval of the change order and recommended payment no. 5. Dan said he will provide a binder for the entire project which will include copies of all final bills for the project and for which were submitted tonight.

**MOTION: Approve payment of change order #3 with Morello Construction, Inc. for the amount of \$3,406.10 from conservation fund. Motion by JoCarol, 2<sup>nd</sup> by Phil. Voted: All Approved, None Opposed.**

**MOTION: Approve payment of \$74,547.80 with Morello Construction, Inc. Motion from Deb, 2<sup>nd</sup> by JoCarol. Voted: All Approved, None Opposed**

Dan presented STANTEC invoice for the amount of \$3,667.56 for engineering services for the Merrimack Riverfront Trail. Dan said that this construction phase engineering contract is under budget, as the cost/contract was built with extras.

**MOTION: Approve payment of \$3,667.56 with Stantec. Motion from Deb, 2<sup>nd</sup> by JoCarol. Voted: All Approved, None Opposed**

**2. Dan Kern, Bear Paw Regional Greenway-** Provided an update on Clay Pond Acquisition and properties in Northwest corner of town.

Draft easement is in process. Regulations between DES and DOT about the agreement that funds the program need to get resolved in order to move forward. Dan provided a copy of the Base line- Hansom Lambert report to the Con Com.

Clay Pond phase III easement requires 2 docs- LCHIP, Deed, executory interest and conservation easement deed.

Use similar language from the Clay Pond phase II documents that emphasized the importance of protecting drinking water.

Waiting on approval of language for monies to become available for project.

Action required tonight-Take to attorneys

It is felt the Section 13 wording is considered too loose.

**MOTION: Move to accept warranty deed, Steve made motion to accept. 2<sup>nd</sup> by Dave.**

**Voted: All approved, None opposed.**

Bear Paw Bow Forest project asked for proposals. Have not heard back from anyone.

An amount from the budget needed to have survey done. Waiting on lot 12, the owner is unknown and waiting for clarification. Previous lot located off Chester Tpke, Lot 9 also holding off until clarification before surveying. Pike Industries provided Dan with copy of easement, Base line, Survey and easement.

Dan and Board members will attend walk on Oct 29<sup>th</sup>. Also members of the Locke family may be attending with Conservation Committee Board Members.

Steve will provide Dan with Documents that he has requested.

**3. Swift Corwin- Provided an update on Clay Pond/Laurel Road Timber Harvest,**

[swiftcorwin@gmail.com](mailto:swiftcorwin@gmail.com) Email for contact info.

Swift Corwin-Clay pond compartment 1 mapped out vernal pools. Wants to report, the area that is cut down, they now can log. Market has changed and pulp is no longer viable and the slash that needs to get cleaned up he has a logger that can do it. Asking for access to start work this winter when the ground is hard for trucks. Access would be best from the N Candia Road Gate. The gate has been demolished and will need to be rebuild/replaced.

Cost of access is estimated as no extra. Would like to set up and get ready to start project. Boston Aggregate land access from Laurel Road is not feasible due to size of road. He recommends temporary access for logging, come in via Manchester Water Works Road, down the power line and enter there. 1st phase/part will be logging. (2nd part ball field, which Steve indicated is no longer of interest).

Company providing the logging services will be HHP out of Henniker. The time frame to start will be February 2017.

**MOTION and Vote: Steve moved that Swift move forward on phase #1 Clay and Foss and Aggregate Land access. 2<sup>nd</sup> by JoCarol, Voted: all approved, none opposed.**

**4. Supreme Industries-Mitigation Proposal Phase 3 of the Lilac Park.**

Nick Golan with TF Moran provided a revised proposal Mitigation proposal to the CC for the Prime Wetland buffer impact. The proposal included a contribution to the Conservation Committee as part of the wetlands impact.

**MOTION: Dave made motion to approve the mitigation plan and accept the contribution, 2<sup>nd</sup> by JoCarol. Voted: all in favor and none opposed.**

**X. DEVELOPMENT REVIEWS:**

1. **UTZ Chips-** Proposal plans as submitted to Conservation Committee. This project will have no wetlands impact. Project will be moving on to Planning Board. No comments or concerns from Conservation Commission.

Jim will communicate the Conservation Commission's no comment to the Planning Board.

2. Jim provided information on a subdivision application from JK Mullikin looking to submit to the Conservation Commission next month for an expedited wetlands permit. The Conservation Committee voted at last meeting with no comments to the ZBA as part of the wetlands impacts buffer impact variance.
3. Jim indicated that there is a recent application/proposal for 5 Docks on the Merrimack River, part of Merrimack Reserves subdivision Project. Steve requesting a discussion at the next meeting with Con Com members once application is received.

**XI. OTHER BUSINESS:**

- a. **Update to the committee on the Merrimack Riverfront Trail**

Merrimack River Trail. Fundraising for benches will be a winter project. A suggestion from JoCarol for the Committee to buy benches that can all be the same though out the walk and looking for possible donations for placards on the benches.

Have the boundaries/property line checked as there are a few in question, Steve will go to site to check location in question for stake posted for 10 foot section of fence.

Signs: would like signs 1) stating conservation land, 2) signs for No ATV's (amount and locations will be determined), 3) Private property/dog leash signs and 4) sign with all rules posted at entrance of trail. Jim will provide a draft set of rules similar to the Pinnacle Park area with reference to dog lease laws for the next meeting.

Jim will look at a locations and available signs and inform Con Com at the next meeting.

Phil-proposed dog clean up dispenser.

Jim – stated that fencing will be installed Friday 10-21. Steve indicated that gate location for Nancy Smith will need to be confirmed. Steve will email Nancy Smith to confirm gate location.

Final budget from Kiosk Breakdown for the Boy Scout project present.

Many thanks to Jim and crew for relocated the Kiosk

Steve shared that the Phase 2 trail project has an estimate of \$200,000 which would continue the trail along the corn field to the Allenstown town line.

The last date for warrant articles will need to be to Town Council by early December. The Con Com will be discussing approval of package to go to council for trail improvement. Con Com agreed to have three members including Steve, Dave and JoCarol to work on a warrant/supporting document article to be presented to Town Council before their Dec meeting.

**Motion: Dave made a motion to accept the working group, 2<sup>nd</sup> by JoCarol. Voted: All in favor, none opposed.**

- b. Pike Industries, Inc. Easement Update:** Jim reviewed the letter received from Pike's attorney including the recorded conservation easement and the check for \$17,855 and a baseline documentation report with plan sheets.
- c. No info from other boards (council/planning board/Parks & Rec advisory board)**
- d. Old home day update** - A great time! Deb passed out flyers to the public for the trail project and provided info for Bear Paw. A big thank you for all that worked on old home day projects.
- e. Pinnacle Park Dedication/Bear Paw/Heritage update-** JoCarol provided a great flyer! A request by JoCarol for board members to take flyers with them and post in the community where they will get exposure. Post in other kiosk in town. Press will need to be notified. Jim - Will send flyer and invitation to media. Hooksett Banner, Heritage Committee. Jim will contact Kathy Lawrence for coordination. Dave will contact and coordinate speakers.

**h. NHACC:** Annual Conference. Discussion about upcoming conference and who would attend. Attendees to be determined.

**MOTION: motion made to approve the invoice for the NHACC 2017 Dues of \$581.00 payable from the Conservation Commission's operating account and seconded. Vote: All in favor and none opposed.**

i. Pinnacle Event Flyer:

**MOTION: Dave made motion made to approve the \$55.00 Invoice for printing of Pinnacle Park flyer, to be paid from Conservation Commission Fund and seconded by Deb. Vote: All in favor and none opposed.**

j. FDG Conservation Land No trespassing and No Wheeled vehicles signage to be paid from Conservation Commission Fund,

**MOTION: JoCarol made motion made to approve the \$55.00 Invoice for printing of Pinnacle Park flyer, to be paid from Conservation Commission Fund and seconded by Phil. Vote: All in favor and none opposed.**

**Steve made motion to adjourn 5:48, JoCarol 2<sup>nd</sup>. All in favor.**

Meeting minutes prepared by:

Kathy Lawrence

Community Development Administrative Assistant