

**TOWN OF HOOKSETT, NH**  
**CONSERVATION COMMISSION MEETING MINUTES**  
**June 13, 2016**

Steve Couture called the meeting to order at 4:00 p.m.

**Conservation Commission Attendance:** Steve Couture-Chair, Cindy Robertson-Vice-Chair, Phil Fitanides - Member, Deborah Miville-Alternate, JoCarol Woodburn-Alternate

**Staff:** James Donison

**Public Input:** N/A

**Meeting Minutes:** Deb moved to approve the meeting minutes for May 9, 2016, seconded by Phil. Motion passed unanimously.

**Appointments**

**Denis & Jennifer Mitchell, Map 31, Lot 15-9, 20 Harmony Lane (#16-06 ZBA)** The Mitchell's came before the Commission to get their approval to install a pool within the 40 foot wetlands setback. Approximately 150 SF of impact. The next step is to present their variance request to the Zoning Board of Adjustment.

**Motion made by JoCarol and Cindy seconded to allow the pool to be installed within the 40 foot wetlands setback.**

**a. Merrimack Riverfront Trails**

- i. Groundbreaking Ceremony will be set up for Wednesday, September 28, 2016.
- ii. Received Invoice #1048343 from Stantec for the period ending April 29, 2016 in the amount of \$4,641.80.

**Motion made by Cindy and JoCarol seconded to approve the invoice to be paid from the Conservation Commission Fund.**

- iii. Received Invoice # 1058428 from Stantec for the period ending May 27, 2016 in the amount of \$3,501.60.

**Motion made by JoCarol and Cindy seconded to approve the invoice to be paid from the Conservation Commission Fund.**

- iv. Discussion was had regarding the railing on the bridge. Jim stated that he was informed by Stantec that the railing should be made out of another type of material due to the fact the railings are only 8 feet long and would have to be installed in sections, and because there would be some seams in the adjoining railings, they could cause a potential hazard and will not be aesthetically appealing. Stantec stated that we could use yellow pine with no extra costs, and will get the semantics on how the railings are connected.
- v. Authorization approved for expenditure to purchase 12 "No Trespassing" signs at \$14.00 each, totaling \$168.00 from the Department of Corrections.

**Motion made by Cindy and Phil seconded to approve payment of the invoice.**

**b. Clay Pond**

- i. Clay Pond III Easement Deed with Bear Paw Regional Greenways 73.5 acres presented for a Public Hearing and Town Council approval. This is on for a Public Hearing on June 22, 2016 and on the Town Council Agenda for July 13, 2016 for an acceptance.
- ii. Received Easement Deed and NH Real Estate Forms for the parking area easement, Chester Turnpike, Map 15, Lot 3. The next step is a request for a Public Hearing and Town Council approval.

**Motion made by Steve and Cindy seconded that this should be brought forth and presented to Town Council.**

- c. **Parks and Rec Advisory Board** – Info for Recreation Master Plan (NO CURRENT INPUT)
- d. **Phil – Mosquito Control** – Town staff will check with Emergency Management to see what they have in place for any preventatives for viruses transmitted by mosquitos.
- e. Pike Industries would like to propose a donation of a 140 acre easement to the Conservation Commission. The Town has received final approval of the easement. This is on for a Public Hearing on June 22, 2016, and on the Town Council Agenda for July 13, 2016 for an acceptance.
- f. Received a donation check from UnitedHealth Group in the amount of \$455.76. Town staff to send out thank you note and to check with town attorney to see if the commission can directly accept donations.

**Motion made by Steve and Cindy seconded to accept the \$455.76 donation from UnitedHealth Group.**

- g. **Town Report** - JoCarol put together the Commission's Town Report needs to be submitted.

**Motion made Steve and Cindy seconded to adjourn meeting. Meeting adjourned at 5:25 p.m.**

*Minutes respectively submitted by:*

*Jessica A. Call, Staff Support*