

**Hooksett Conservation Commission  
Meeting Minutes  
November 3, 2011**

**Call Meeting to Order:** 6:07pm

**Attendance:** Steve Couture-vice chair, Frank Kotowski-Planning Board Rep excused, Cindy Robertson-member, John Turbyne-member, Todd Lizotte-Town Council Rep, Tim Johnson, excused, Bob Steiner member,

**Public Input:** none

**Meeting Minutes:** Jim Walter motioned to approve the minutes September 6, 2011, non –public, October 4, 2011 public, October 4, 2011 non-public Todd Lizotte seconded voted unanimously.

**Appointments:**

**SNHU – Sidewalk**

Steve Couture gave a quick over view of the sidewalk change It was required that they submit an addition \$3,000 for mitigation and it has been given to the ARM Fund. They really did not need to come back but they wanted to make sure that the commission was aware as to what was going on.

**Commission Reports:**

- 1. Open Space Subcommittee** – Steve Couture – We will need surveys completed for both the Brown and the Craig Properties and it is thought better to get these done now for the LCHIP funding possibilities. I am looking to move forward with low bid I am just waiting to get the remainder of the bids to come in need not to exceed \$30,000. Jim Walter motioned to move forward with the lowest bid to complete the surveys on both the Brow and Craig Properties not to exceed \$30,000 seconded by Cindy Robertson voted unanimously.

We will need to complete a wetlands assessment for the ARM Grant that we are looking into receiving. This is a way to move forward since we know that this will need to be completed. We received bids from VHB and Stantec. VHB came in lower than Stantec. Jim Walter motioned to approve VHB to complete the wetlands assessment required for the ARM Grant Funding, Todd Lizotte seconded voted unanimously.

- 2. Pinnacle Park & Quimby Mountain Park Planning** – Quimby Mountain Easement will be voted on with final language and approved at the November 17, meeting.

**Pinnacle Park** – The committee met and discussed the parking area on Pinnacle and possibilities of other areas for entrance. There are a number of access issues from the Ardon Drive area that the committee is continuing to work on.

**Correspondence:**

Reviewed:

Austin Woods Subdivision – The commission is requesting they come before us at the December 6, 2011.

Manchester Sand & Gravel – The commission reviews the Lot Line adjustment between Map 14, Lots 2,10 & “A” to provide 80.926 acres for May 14, Lot 2 (this is the Head’s Pond proposed school parcel). Jim Walter motioned the commission has no comments or concerns regarding the adjustment John Turbyne seconded voted unanimously.

**Other:**

1. **CIP** – Jim Walter -We have begun our meetings and it was brought up again about us and our request. It was brought up immediately. I explained to them it was for infrastructure and I was asked why we don’t put the request in the budget. So I feel we should be at our CIP meeting on the November 15. It was felt that maybe more back up should be supplied. This is where CIP really comes into play I would think that by building trails and continuing to develop areas would be a good example of what CIP is.
2. **Budget**- Cindy Robertson motioned to approve the budget with an additional \$10,000 to address the open space infrastructural needs Bob Steiner seconded voted unanimously
3. **Mark Dunn Invoices** – Jim Walter motioned to approve an invoice for \$646.00 for title work John Turbyne seconded voted unanimously.

**Non-public under RSA 91-A: 3, II d**

Jim Walter motioned and Phil Fitanides seconded to enter into non-public session.

Jim Walter motioned to exit non-public session Cindy Robertson seconded voted unanimously

Bob Steiner motioned to pay Stone Hill Environmental up to \$3,000 for a follow up assessment on a parcel of land Jim Walter seconded voted unanimously

John Turbyne motioned to pay the Title insurance Policy in the amount of \$687.50 for a parcel of land Phil Fitanides seconded voted unanimously

**Adjournment** – Jim Walter motioned to adjourn meeting at 7:17pm Cindy Robertson seconded voted unanimously