

Charter Review Committee
Meeting Minutes
December 15, 2010

Members Present: Richard Bairam, Jim Gorton, Carol Granfield, Jim Levesque and Jim Sullivan

Approval of Minutes: Jim L. moved to approve the December 8, 2010 minutes as presented. The motion was seconded by Jim G and unanimously carried by voice vote.

Update on Legal Questions

Carol provided legal actions that indicated that the Sewer Commission should not be included in the Charter. Additionally, Section 10.17 “Succession” should be deleted.

Charter Review

Article 6 – Personnel Policies

- Section 6.2 – In the third to last sentence delete “which shall become period” and add “which shall become effective upon Town Council approval.”

Article 7 – Conduct of Officials

- Section 7.2D – Delete “hearing” and replace with “meeting”.

Article 8 – Citizen Concerns; Initiative Petition; Referendum; Recall

- Section 8.2A – Add “percent” before (2%); add “business” after (7) in paragraphs two and three.
- Section 8.2B – Change posting to “five (5) locations plus the official town website
- Section 8.2C – Carol was asked to check with LGC if an option (2) could be “with amendment” or if it legally changed the intent of the petition.
- Section 8.7 – Delete this section as unnecessary

Article 9 – Town Report; Town Meeting

- Section 9.2B – Change “May” to “March”

Article 10 – General Provisions

- Section 10.4 – Add “RSA 91-A”
- Section 10.8 – Carol will check to see if this section is still needed.

- Section 10.11 – Carol will check to see if this section is required as regulations are currently kept in departments instead of with the Town Clerk.
- Section 10.12 – Add a comma after “reorganize”.
- Section 10.16.A – Add after written notice delivered “or by any other method determined by that Board”.
- Section 10.16.B – Add after “rules” – “of procedures”.
- Section 10.17 – This section should be deleted.

Article 11 – Administrative and Judicial Boards

- The Committee requested Carol to check with LGC to determine if the numbers for the Planning Board, Conservation and Budget Committees and their duties are required. The desire is not to have councilors have a vote on the Planning Board and Conservation Committee. They also desire the Administrator and Administrative Appointee to be advisory only on the Planning Board and if this is feasible, the Planning Board members should be reduced to 7 members with 3 alternates. Additionally the conservations Committee could be reduced by two members.

Meeting adjourned at 11:15 am.

Respectfully submitted,

Carol M. Granfield, *ICMA-CM*
Town Administrator