

Charter Review Committee
Meeting Minutes
December 1, 2010

Members Present: Richard Bairam, Jim Gorton, Carol Granfield, Jim Levesque and Jim Sullivan

J. Levesque moved to nominate J. Sullivan to be Chair. The nomination was unanimously approved. C. Granfield offered to provide summary minutes.

The Chair read the charges of the committee adopted by the Town Council noting that it required a report to be submitted to the Town Council by January 26th.

The committee discussed what prompted the Town Council to establish this review committee, which was many inconsistencies in the Town Charter. There was also discussion about having the Town Meeting of the School and Town in March so voters could address everything at the same time of the year.

The committee proceeded to address the following possible amendments:

Article 1: Town Form of Government

- Possible district changes to accommodate seven (7) Town Councilors with a change in the number of districts with two (2) Councilors-at-Large.
- Modify Section 1.5 – Add “by a detailed map” at the end of paragraph.
- Section 1.6: Changes in districts – must be rewritten.

Article 2: Elections

- It was recommended that the Town Clerk be added.
- Remove the term limit for Chair of the Supervisors of the Checklist.

Article 3: Town Council

- 3.1 – Change the election to March.
- 3.2 – Change the size to seven (7).
- 3.5 – Change the quorum to simple majority.
- 3.6 D – Add Town Clerk or designee.
- 3.6 E – Modify to reflect website.
- 3.9 – Add “or designee”.

- 3.13 – Question if this includes Sewer and Water, i.e., better define town departments.

C. Granfield will check with LGC legal to determine if changes require a Charter Commission.

The next scheduled meeting is Wednesday, December 8th at 9 am at the Town Administrator's office.

Meeting adjourned at 11:10 am.

Respectfully submitted,

Carol M. Granfield, *ICMA-CM*
Town Administrator