

Official

**Minutes**  
**Hooksett Cemetery Commission Meeting**  
**November 18, 2015 at 4:00PM**  
**Municipal Building, Rm 204**

**In Attendance:** Mike Horne, chair, Sharron Champagne, Denise Cascio Bolduc, Denise Grafton

The meeting was called to order at 4:00PM

The agenda was reviewed and accepted

**Minutes** from October 21, 2016 were approved: motioned by Mike; seconded by Sharron

**Request for information:** Request for number of unused graves in lot 97 at Martins and lot 157

**Record Keeping:** Since last meeting No lots sold, 1 Standard burial in Head, Section A (new) lot.

**Budget:** Have Expended \$588 of \$651 with \$63 remaining.

**Old Business:**

Mike will email Phil to ask when the Sign for Head Cemetery will be delivered.

Mike will attend the December 16 budget meeting of the Town Council.

Denise Grafton has organized the historic records for Martins Cemetery (late 1960's-1980's).

Mike presented a volunteer policy that we will review and go over at the next meeting.

Work continues on entering deeds into Cemetery Find database.

**New Business:**

Davis-Cate Cemetery: On the 4th on November, Mike and Sharron meet at Davis-Cate Cemetery and found that there are 4 standard unused graves to the North of Arthur and Laura Herron (Hollis Cate family lot).

Questions/clarifications: 1) Who's responsibility it is to place an urn/casket in the vault after a service DPW, Funeral Home or Vault Company. 2) If payment for the grave opening can be made to a Town Office before the service instead of DPW staff needing to request it from the family at the time of the service.

**Next meeting(s):** January 20, 2016 @ 4:00PM

Meeting adjourned at 5:15PM

Sharron Champagne  
Secretary