

APPROVED

Hooksett Cemetery Commission

Wednesday October 27, 2010

Commission Chair Sharron Champagne called the meeting to order at 7:00pm; this meeting had been previously posted in two public locations. Proof of posting can be found on the town website: www.hooksett.org

Attendance: All committee members present; Sharron Champagne (Committee Chair), Mike Horne and John Danforth (Secretary)

Public in attendance: Jacob Murphy of Hooksett Boy Scout Troop 292 (Eagle Scout candidate)

Approval of the minutes for the meeting of August 24, 2010: Motion to accept as amended (Mike) was seconded (Sharron) and unanimously approved.

Public Input: Jacob Murphy gave the Commission an update of the current progress of his Eagle Scout project at Martins Cemetery. The timeline for completion was discussed and Jacob has notified Dig Safe. Jacob also presented some design options for the sign bracket and the layout for the sign was discussed; the bracket design was chosen from six possible options.

Old Business

Maintenance Issues: Approval of reimbursement to Mike Horne for supplies used to complete the Martins Cemetery fence refurbishment. \$118.00 for painting supplies was approved and forwarded to the town finance office for reimbursement.

Mr. Arnold Green would like to do repairs on monuments at Heads Cemetery. Mr. Green will be asked to compile a list for the Commission. Mike will coordinate this effort with Mr. Green and keep the Commission informed.

Review of regulations and policies: Discussion of this topic was tabled.

Interim regulation change: An article will be sent to the Hooksett Banner regarding the policy change regarding upright monuments, which are subject to approval on a case by case basis and must meet certain criteria. The article will appear sometime after the general election is over.

Alternatives to town opening of graves: Discussion of this topic was tabled.

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Placement of Legion monuments: The local American Legion Post has spearheaded this effort; the placements of the monuments at Heads and Martins Cemeteries as well as the dedication ceremonies on November 11th have been coordinated by the Legion.

New Business

Name of Cemetery: Martins or Martins Ferry? After a brief discussion the motion to adopt the name "Martins" was made by Mike and seconded by Sharron; all voted in favor.

Budget: The deadline for submission to the Town administrator is next week. John will put together a proposed budget and submit to Finance by the deadline.

Town Council: A time to meet and update the Council needs to be scheduled; discussion of this topic was tabled.

Other Business: No new business was presented to the Commission.

Record Keeping

Plot Sales: Discussion of this topic was tabled.

Monument Approvals: The Deverell Family proposal for an upright monument at Heads Cemetery was approved.

Burials: No burial notifications were discussed.

Respectfully Submitted,

John H. Danforth
Cemetery Commission Secretary

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