

**Hooksett Cemetery Commission**  
**July 12, 2006**  
**Hooksett Library**

Members Present: Wallace Emerson, Chairman, Tina Paquette, Joanne Burwell

Past Trustee: Gini Robb

Joanne Burwell was elected by the Town this past May and her term is July 1, 2006 through June 30, 2009.

Gini Robb has been contacted by Wallace Emerson and the Town. Gini has the most knowledge on how to put data into the laptop computer and she is able to manipulate the data very well. The Commission is most grateful for her valuable service.

This was an introductory meeting especially for Joanne being the newest member. Wally was again elected Chairman, Tina as recording Secretary, Joanne will take the responsibility of maintaining the computer data.

Wally pointed out that we are Trustees of the Cemetery Commission. Cemetery Commission is really no longer used. It was changed by the State in 1994.

We discussed having a different type of fence for Head's Cemetery. Tina will look into having some of the current fence posts dug up and reinstalled, as it seems the recent winter frost heaves have made the fence somewhat uneven.

Cates Cemetery – a list of burials may be obtained from Sharon Champagne. Sharon created a list some 15-20 years ago. There is no other list in Town.

Martin's Cemetery will eventually need to be surveyed, marked off and cleared in the area of the lot that has not been used as yet (the western side of the cemetery). About 2/3 of the deeds are known and 1/3 is unknown on the left hand side of the gate entrance. The reason for the "unknown" is due to the way records were kept or not kept many, many years ago. There is no back fence on the lot.

Wally presented handouts on Cemetery Commission regulations, general information on Hooksett cemeteries, and a description of the responsibilities and duties of the Cemetery Trustees.

Gini reviewed the four plots that get flowers in the spring and a receipt is turned in to the Town to the Trustees from reimbursement. Three plots are at Head's Cemetery for W.H. Wilcox (lot 142), Maude Sole (Lot 166, stone says "Young") and C. Everett (located by the road south side of the mausoleum. Martin's Cemetery: Emma Flanders (Lot 202 front of stone is F.C. Underhill). Tina stated she placed the flowers in late spring. Gini noticed one was not in its place at Head's Cemetery. Tina said she would check out the placement to be sure she placed it at the right grave.

On June 12<sup>th</sup>, Joanne and Tina attended the Cemetery Trustees meeting held by the State of NH, Department of Attorney General, Charitable Trust Unit. The meeting is an introduction and in depth meeting on cemetery issues.

Gini and Joanne have agreed to meet in a few weeks so that Gini can show Joanne how to use the program and record data. Next Cemetery Commission meeting will be July 19<sup>th</sup> at Head's Cemetery.

Respectfully submitted,

Tina M. Paquette  
Recording Secretary