

**BUDGET COMMITTEE MEETING
MINUTES
HOOKSETT MUNICIPAL OFFICES
COUNCIL CHAMBERS
35 Main Street
Thursday, December 15, 2016
6:30 PM**

CALL TO ORDER

J. Hyde called the meeting to order at 6:32 pm.

Pledge of Allegiance

ATTENDANCE

J. Hyde, J. Di Mattina, R. Ross, S. Peterson, S. Perrotta, B. Tilton, M. Yakubovich, G. Martakos, School Board Rep. and M. Miville, Town Council Rep.

Non-voting member Richard Lodi.

Absent: Village Water and Central Water Precinct.

APPROVAL OF MINUTES

December 8, 2016

M. Miville motioned to approve the minutes of December 8, 2016. Seconded by B. Tilton.

Vote unanimously in favor as amended.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No comments

NOMINATIONS AND APPOINTMENTS

R. Ross nominated Richard Lodi for the vacant budget committee position to be filed until June 30, 2016.

Richard Lodi reviewed his background stating that he moved to Hooksett in 2010 and has a degree from the University of Massachusetts in Business.

R. Ross motioned to call the question.

Vote unanimously in favor

Vote 6:2 motion carried

BUDGET REVIEW

School District Budget review

R. Ross motioned to reduce line 311100511710300 (page 7) summer reading \$1000 from \$4500 to 3500. (Underhill) Seconded by M. Miville.

R. Ross: In 2015, this line only spent \$2100.

G. Martakos ***No***
M. Yakubovich ***Yes***
S. Peterson ***No***
M. Miville ***Yes***
J. Di Mattina ***Yes***
R. Ross ***Yes***
B. Tilton ***Yes***
J. Hyde ***Yes***
Vote 6:2 motion carried

R. Ross motioned to reduce line 311100533010300 classroom programs \$400 from \$2400 to \$2000. Seconded by M. Miville.

R. Ross: I asked about the possibility of the PTA picking up the costs.

B. Tilton ***Yes***
G. Martakos ***No***
M. Yakubovich ***Yes***
S. Peterson ***Yes***
M. Miville ***Yes***
J. Di Mattina ***Yes***
R. Ross ***Yes***
B. Tilton ***Yes***
J. Hyde ***Yes***
Vote 7:1 motion carried

S. Perrotta arrived at the meeting.

R. Ross motioned to reduce line 311100561010302 replacement bulbs for LCDs in classrooms by \$200. Seconded by M. Miville.

G. Martakos ***No***
M. Yakubovich ***Yes***
S. Perrotta ***No***
B. Tilton ***Yes***
S. Peterson ***Yes***
M. Miville ***Yes***
J. Di Mattina ***Yes***
R. Ross ***Yes***
J. Hyde ***Yes***
7:2 motion carried

S. Peterson motion to reduce repairs at Memorial line 260031260010400 by \$6884(page 78). Seconded by B. Tilton

S. Peterson: The HVAC domestic water system PM repairs are a duplication. The generator repairs are included in this reduction.

R. Ross ***Yes***

G. Martakos ***No***

M. Yakubovich ***Yes***

S. Perrotta ***Yes***

B. Tilton ***Yes***

S. Peterson ***Yes***

M. Miville ***Yes***

J. Di Mattina ***Yes***

J. Hyde ***Yes***

8:1 motion carried

R. Ross motioned to reduce line math practice books, line 311100564510323 (page 49) for Kindergarten \$834 from \$4002 to \$3168. And Grade 2 \$108 from \$3161 to \$3052.

Seconded by M. Miville.

Total reduction from \$11,217 to \$10,276

The enrollment is decreasing but they used this year's enrollment numbers to purchase books. This allows for 93 students in K and a140 students in 1st.

S. Perrotta: I do recall them saying that the enrollments fluctuate and they also need spares.

J. Hyde: I believe there is money available if the enrollment goes up.

B. Tilton: I believe that the money is in the shipping.

S. Perrotta: I would prefer to see the cuts in other lines that are not related to direct instruction and curriculum.

B. Tilton ***Yes***

S. Perrotta ***No***

G. Martakos ***No***

M. Yakubovich ***Yes***

S. Peterson ***No***

M. Miville ***Yes***

J. Di Mattina ***Yes***

R. Ross ***Yes***

J. Hyde ***Yes***

7:3 motion carried

S. Peterson motioned to reduce line 31260010300 Underhill repairs by \$6257 from \$29936 to \$23679. Seconded by M. Yakubovich:

S. Peterson: This s the same as was the case with the PM at Underhill.

| | |
|-----------------------------|-------------------|
| <i>R. Ross</i> | <i>Yes</i> |
| <i>B. Tilton</i> | <i>Yes</i> |
| <i>S. Perrotta</i> | <i>Yes</i> |
| <i>G. Martakos</i> | <i>No</i> |
| <i>M. Yakubovich</i> | <i>Yes</i> |
| <i>S. Peterson</i> | <i>Yes</i> |
| <i>M. Miville</i> | <i>Yes</i> |
| <i>J. Di Mattina</i> | <i>Yes</i> |
| <i>J. Hyde</i> | <i>Yes</i> |

8:1 motion carried

S. Peterson motioned to reduce line 3126002050 by \$13571 Cawley repairs (page 88) from \$49514 to \$35943. Seconded by M. Miville.

| | |
|-----------------------------|-------------------|
| <i>M. Yakubovich</i> | <i>Yes</i> |
| <i>J. Di Mattina</i> | <i>Yes</i> |
| <i>R. Ross</i> | <i>Yes</i> |
| <i>B. Tilton</i> | <i>Yes</i> |
| <i>S. Perrotta</i> | <i>No</i> |
| <i>G. Martakos</i> | <i>No</i> |
| <i>S. Peterson</i> | <i>Yes</i> |
| <i>M. Miville</i> | <i>Yes</i> |
| <i>J. Hyde</i> | <i>Yes</i> |

7:2 motion carried

S. Peterson motioned to reduce line 31260000000 SAU repair grounds (page 100) by \$1000 from \$3480 to \$2480. Seconded by M. Miville

S. Peterson: They only spent \$1480 in 2015.

S. Perrotta: I believe this is to remove the brush to allow for more sunlight. I think they also were going to replace shrubs.

S. Peterson withdrew the motion and second.

S. Perrotta motioned to reduce library media services at Cawley line 22205610205 in the amount of \$396 from \$2650 to \$2254. Seconded by S. Peterson.

S. Perrotta: I am cutting the 3 e-readers. I don't think it is a good decision to introduce a third platform. Spend the extra money and buy an I Pad.

| | |
|----------------------|------------|
| G. Martakos | No |
| M. Yakubovich | Yes |
| J. Di Mattina | Yes |
| R. Ross | Yes |
| B. Tilton | Yes |
| S. Perrotta | Yes |
| S. Peterson | Yes |
| M. Miville | Yes |
| J. Hyde | Yes |

8:1 motion carried

S. Perrotta motioned to reduce line 22205733205 furniture fixtures at Cawley \$3168 from \$15,596 to \$12,428. Seconded by B. Tilton.

S. Perrotta: This is to replace 3 library tables. I feel the price is too high and they need to be more frugal. 11 tables at \$1288 per table is extravagant. I reduce all 11 tables to \$1000 each.

M. Miville motioned to amend the reduction by \$9200. Seconded by S. Peterson.

M. Miville: I'm looking at economy of scales. I've sat in that room and the tables seem fine. The issue is the legs don't roll. I don't think they need to replace them all I think it is an over reach. They can buy some this year and some next year.

Vote on amendment reduce \$9200.

| | |
|----------------------|------------|
| S. Peterson | Yes |
| G. Martakos | No |
| M. Yakubovich | Yes |
| J. Di Mattina | Yes |
| R. Ross | No |
| B. Tilton | Yes |
| S. Perrotta | Yes |
| M. Miville | Yes |
| J. Hyde | Yes |

7:2 Amendment carried

New motion to reduce furniture by \$9200.

| | |
|----------------------|------------|
| S. Peterson | Yes |
| G. Martakos | No |
| M. Yakubovich | Yes |
| J. Di Mattina | Yes |
| R. Ross | No |
| B. Tilton | Yes |
| S. Perrotta | Yes |
| M. Miville | Yes |

J. Hyde **Yes**
7:2 motion carried

M. Miville asked about the repair of the fence.

S. Perrotta motioned to reduce line 22056100103 Media Services supplies at Underhill \$60 from \$1632 to \$1572. Seconded by M. Miville.

This is for 2 boom boxes and then again there is a request for 3 more boom boxes. I'm reducing the 2 out.

B. Tilton **Yes**
S. Peterson **Yes**
G. Martakos **No**
M. Yakubovich **Yes**
J. Di Mattina **Yes**
R. Ross **Yes**
B. Tilton **Yes**
S. Perrotta **Yes**
M. Miville **Yes**
J. Hyde **Yes**
8:1 motion carried

B. Tilton: Phys Ed on page 54 of Underhill - Additional equipment line 31110010325. The school requested \$2436 and the SAU took it to \$1267. I'm unclear on what this is for.

G. Martakos: It was cut by half but I don't know the specifics. I will get an answer.

R. Ross motioned to reduce line 311410561010325 (page 72) by \$256 from \$510 to \$254. Seconded by M. Miville.

R. Ross: I've never seen an \$18 playground ball. The best balls I could find were 6 for \$44.

M. Yakubovich **Yes**
B. Tilton **Yes**
S. Peterson **-**
G. Martakos **No**
J. Di Mattina **Yes**
R. Ross **Yes**
S. Perrotta **Yes**
M. Miville **Yes**
J. Hyde **Yes**
7:1 motion carried

M. Miville: In the Maintenance line there is an item for tools. They are all additional tools. Are they additional or replacement tools? Are they replacing the hedge trimmer or buying an additional one?

M. Miville: There is \$1200 for fence at Cawley; what is the maintenance of the fence?

S. Peterson: This is for the backstop that was damaged by the plow.

G. Martakos: I think it is a gate that was damaged.

S. Perrotta: How often do we use the advance Apple Computer support? It may be better to just pay when needed support rather than have them on retainer.

M. Miville motioned to reduce line 2600-432-1-4-32 ceiling tiles by \$3441. Seconded by B. Tilton. (Page 78)

M. Miville: I am returning these back to actual. This is just for Memorial.

S. Peterson stated he already reduced that line.

M. Miville withdrew his motion and second.

M. Miville motioned to reduce line 2600-432-0-00-3 doors and window repair by \$413 from \$3805 to \$3392. Seconded by B. Tilton.

M. Miville: My observations, what they claimed to be damaged doors, were not that bad. There may be minor damage in a corner but to replace a door for a little thing; I think these things can wait.

S. Perrotta: Did any members tour the SAU building last year?

M. Miville: I didn't know this was the SAU building

M. Miville withdrew his motion.

M. Miville motioned to reduce line 2600-430-2-5-32 by \$5308. from \$25,308 to \$20,000. Seconded by S. Peterson

M. Miville: I looked at actuals.

S. Perrotta: Did you take into account inflation or did you compare the list to see if the inspections were the same?

M. Miville: No

G. Martakos: I can get more information before you cut this line.

M. Miville withdrew motion and second.

M. Miville motioned to reduce line 1200-5121-1-3-61 Special Ed staff time \$400 from \$1000 to \$600. Seconded by S. Peterson.

M. Miville: This is based on actuals.

S. Perrotta: Budgeting so far ahead, it is difficult to know what the services will be needed for students outside of the school day.

J. Hyde: I have seen they have always underspent the Special Ed line.

S. Peterson: I know the IEP meetings are after school.

| | |
|-----------------------------|-------------------|
| <i>M. Yakubovich</i> | <i>Yes</i> |
| <i>S. Peterson</i> | <i>No</i> |
| <i>G. Martakos</i> | <i>No</i> |
| <i>J. Di Mattina</i> | <i>Yes</i> |
| <i>R. Ross</i> | <i>No</i> |
| <i>B. Tilton</i> | <i>Yes</i> |
| <i>S. Perrotta</i> | <i>No</i> |
| <i>M. Miville</i> | <i>Yes</i> |
| <i>J. Hyde</i> | <i>Yes</i> |

5:4 motion carried

M. Miville motioned to reduce line 1200-5121-2-5-61 staff time by \$1000 from \$2500 to \$1500. Seconded by S. Peterson.

M. Miville: The actual was \$395.

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|-----------------------------|-------------------|
| <i>R. Ross</i> | <i>No</i> |
| <i>M. Yakubovich</i> | <i>Yes</i> |
| <i>S. Peterson</i> | <i>No</i> |
| <i>G. Martakos</i> | <i>No</i> |
| <i>J. Di Mattina</i> | <i>Yes</i> |
| <i>B. Tilton</i> | <i>Yes</i> |
| <i>S. Perrotta</i> | <i>No</i> |
| <i>M. Miville</i> | <i>Yes</i> |
| <i>J. Hyde</i> | <i>Yes</i> |

5:4 motion carried

S. Perrotta motioned to increase line 1200-5121-1-4-61 staff time by \$3000. Seconded by G. Martakos.

S. Perrotta: Based on the motions being made, the budget request was \$1000 and their actual was \$2985. (Page 2)

G. Martakos: I believe the reduction is because they are shifting students to the other schools.

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|----------------------|------------|
| <i>S. Perrotta</i> | <i>Yes</i> |
| <i>R. Ross</i> | <i>No</i> |
| <i>M. Yakubovich</i> | <i>No</i> |
| <i>B. Tilton</i> | <i>No</i> |
| <i>S. Peterson</i> | <i>Yes</i> |
| <i>G. Martakos</i> | <i>Yes</i> |
| <i>J. Di Mattina</i> | <i>No</i> |
| <i>B. Tilton</i> | <i>No</i> |
| <i>M. Miville</i> | <i>No</i> |
| <i>J. Hyde</i> | <i>No</i> |

3:6 motion failed

M. Miville motioned to reduce line 1200-5430-0-0-61 NECS agreement by \$1293. from \$1993 to \$700. Seconded by B. Tilton

M. Miville: This is a reduction based on actuals.

J. Hyde: I'm assuming it is the maintenance contract for an extra printer or copier.

*R. Ross motioned to table. Seconded by G. Martakos
Vote 7:2 tabled*

M. Miville motioned to reduce line 1200-5431-0-0-61 by 499. From \$500 to \$1.

M. Miville: This is based on actual.

M. Miville motioned to reduce line 1200-5731-0-0-61 equipment technology by \$1000 from \$6500 to \$5500. Seconded by S. Peterson.

M. Miville: The actual was \$4000.

M. Miville withdrew his motion and second.

M. Yakubovich motioned to reduce line 1200-5731-0-0-61 by \$1318. from \$6500 to \$5182. Seconded by J. Di Mattina.

M. Yakubovich: This is for a microphone for a teacher to be better heard. This was removed from the other classrooms but remained in the Special Ed classroom.

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| <i>S. Perrotta</i> | <i>No</i> |
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|----------------------|------------|
| <i>R. Ross</i> | <i>No</i> |
| <i>M. Yakubovich</i> | <i>Yes</i> |
| <i>S. Peterson</i> | <i>No</i> |
| <i>G. Martakos</i> | <i>No</i> |
| <i>J. Di Mattina</i> | <i>Yes</i> |
| <i>B. Tilton</i> | <i>No</i> |
| <i>M. Miville</i> | <i>No</i> |
| <i>J. Hyde</i> | <i>Yes</i> |

3:6 motion failed

M. Yakubovich: There was \$1318 added to the Memorial line 312410104005531. I don't know what that is for. It is under the telephone line for the Principal. I would like more information on that.

OTHER BUSINESS

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

ADJOURNMENT

*S. Peterson motioned to adjourn at 10:30. Seconded by S. Perrotta.
Vote unanimously in favor.*

Respectfully submitted,

Lee Ann Moynihan