

Approved

**BUDGET COMMITTEE MEETING
MINUTES**

**HOOKSETT MUNICIPAL OFFICES
COUNCIL CHAMBERS
35 Main Street
Thursday, October 13, 2016
6:30 PM**

CALL TO ORDER

J. Hyde called the meeting to order at 6:30 pm.

Pledge of Allegiance

ATTENDANCE

Chair Jason Hyde, Steve Perrotta, Steve Peterson, Richard Ross, Brian Tilton, Michael Yakubovich, and Marc Miville Town Council Rep.

Absent: Central Water Precinct, Village Water Precinct, and D. Boisvert.

Excused: C. Morneau, Greg Martakos School Board Rep.

APPROVAL OF MINUTES

October 6, 2016

M. Miville motioned to approve the minutes of October 6, 2016. Seconded by S. Perrotta.

Vote unanimously in favor.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

NOMINATIONS AND APPOINTMENTS

M. Yakubovich motioned to nominate Joe DiMattina. Seconded by S. Peterson

S. Perrotta Yes

M. Yakubovich Yes

S. Peterson Yes

M. Miville Yes

R. Ross Yes

B. Tilton Yes

J. Hyde Yes

Motion carried unanimously.

RESIGNATIONS

Richard Boisvert has resigned his position on the Budget Committee.

Library – Mary Farwell

M. Farwell: The issue of the Fair Labor Act change was raised with Dr. Shankle. If the employee meets the criteria of Exempt, you must raise the status and the wages to meet the Federal guidelines. An amended budget was distributed which reflects a change of \$6024 total including wages, FICA and retirement.

S. Perrotta: Was this position already full time?

M. Farwell: Yes

S. Peterson motion to accept the revised Library Budget as amended. Seconded by M. Miville.

Roll Call vote unanimously in favor.

MUNICIPAL BUDGET PRESENTATIONS

DPW – Diane Boyce

Highway

Administration mad minor changes in health insurance

Administration reduced Training & Dues by \$175.

The overtime for Highway is due to storms and emergencies

Fuel is down a to \$3.00/gal

The Estimated cost for the Bridge has increased from 3.3 million to 3.7 million.

Transfer & Recycle

Administration made changes to health insurance only.

Municipal Buildings Maintenance

There is a slight change in benefits.

S. Peterson asked if he could do an inspection of all the building's boilers for safety and certifications.

Park and Recreation

Administration mad minor changes in health insurance

There is an increase in the maintenance due to acquisition of more fields at Petersbrook.

The increase in the lease is for a golf cart. This is instead of purchasing a cart.

Community Development

D. Boyce: Planning and Engineering

There was a change in an employee positon from Assistant Town Planner to Administrative Assistant with a \$21,000 reduction in salary.

Planning Board – No changes from last year

Code Enforcement – A reduction in health insurance.

Uniforms and training and dues were reduced \$1000.

Public Health – No change

Zoning Board – No change

Sewer Commission – Bruce Kudrick

The budget is funded by users.

Wages increased by 2%. One employee will get an increase if he passes a license.

The Electric increased \$6800.

B. Tilton asked who the power company is.

B. Kudrick: I don't know who we use. I go by the expenditures.

C. Soucie: We include Wastewater when we re-bid. We have a fixed price with 3 year contract.

B. Kudrick: I was not aware of this and I add 10% increase per year.

J. Hyde: Do you know what the fund balance is?

B. Kudrick: I would have to ask the accountant to come in to answer that question. Hauling Bio-solids – we now have a contract with Merrimack. They increase 3% a year. Reclamation of Land of \$12,000. We have used all the level land. If we expand the treatment plant in any direction, you have to reclaim. This money is put aside for that. Fuel is down because we can purchase at local stations rather than from the State. There may or may not be a rate increase. It is too early to predict. We don't have our fourth quarter information yet to make that determination.

Capital Reserve: I set up a capital replacement fund and set away \$102,000. It is in different funds. There is \$96,000 in capital reserve. We will buy a new truck out of it. We will replace a pump and ladder equipment. Plant upgrades with new fans. We did a skater upgrade. We've invested \$500,000 into the new bridge with sewer lines going across. We currently lease land behind Kawasaki to Old Castle.

OTHER BUSINESS

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

ADJOURNMENT

B. Tilton motioned to adjourn at 9:20 seconded by S. Perrotta.