

BUDGET COMMITTEE MEETING – September 8, 2016

Approved

**BUDGET COMMITTEE MEETING
MINUTES
Thursday September 8, 2016 – 6:30pm
Town Council Annex (conf. room)**

CALL TO ORDER

M. Miville called the meeting to order at 6:00 pm.

Pledge of Allegiance

ATTENDANCE

Chris Morneau, Jason Hyde, Steve Peterson, Richard Ross, Brian Tilton, Steve Perrotta, Greg Martakos, School Board Rep. and Marc Miville, Council Rep.

Absent: Richard Boisvert, Village Water Precinct, Central Water Precinct

PROOF OF POSTING

Proof of posting was provided

APPROVAL OF MINUTES

Minutes of the Hooksett Budget Committee Meeting May 19, 2016

*Brian Tilton motioned to approve the minutes of May 19, 2016. Seconded by Chris Morneau
Vote unanimously in favor*

NOMINATIONS AND APPOINTMENTS

Chair

**B. Tilton nominated Jason Hyde as Budget Committee Chair.
Vote unanimously favor.**

Vice Chair

**G. Martakos nominated Chris Morneau as Budget Committee Vice-Chair.
Vote unanimously in favor.**

Secretary

**Chris Morneau nominated Steve Perrotta as Budget Committee Secretary.
Vote unanimously in favor**

Vacancy Appointments

Michael Yakubovich

**B. Tilton motioned to appoint Michael Yakubovich as Budget Committee member for a one
year term. Seconded by C. Morneau.
Vote unanimously in favor**

BUDGET COMMITTEE MEETING – September 8, 2016

A. Whatley will be contacted to inquire if he is still interested in serving on the committee.

Calendar

G. Martakos motioned to approve the Budget Committee Calendar as presented. Seconded by C. Morneau.

Vote unanimously in favor.

G. Martakos stated that Walk-Through at the schools will be available to Board members.

Rules and Procedures

J. Hyde reviewed the rules and procedures for the committee.

A summary sheet of Roberts Rules will be available to the members at the next meeting.

Budget Committee's Budget

C. Morneau motioned to approve The Budget Committee's budget as requested. Seconded by S. Peterson

Vote unanimously in favor.

J. Hyde reviewed the previous requests of the committee as stated at the May 19, 2016 meeting.

- **3 years of previous budget actuals in electronic and paper format.**
- **Excel format**
- **Presentations take advantage of the available technology**
- **Pictures should be provided whenever possible for new equipment.**

Steve Perrotta would like each department presentation to speak to the major drivers that effected the changes in their budgets.

B. Tilton would like to know the driver in the liability insurance increase.

School Fund balance – G. Martakos will provide the balance for 2015-16.

M. Miville discussed budget transfers that are voted on at each meeting.

Budget transfers will be added to the agenda.

Adjourn

S. Peterson motioned to adjourn. Seconded by G, Martakos.

Vote unanimously in favor.

Respectfully submitted,

Lee Ann Moynihan

The next Budget Committee is scheduled for October 6th, 2016 at 6:30 pm at the Hooksett Municipal Office, Council Chambers.

BUDGET COMMITTEE MEETING – September 8, 2016
