

Official

**BUDGET COMMITTEE MEETING
MINUTES**

**Hooksett Town Hall
35 Main Street
Thursday, January 14, 2014**

CALL TO ORDER

Chairman Miville called the meeting to order at 7:00 pm.

Pledge of Allegiance

ATTENDANCE

Chair M. Miville, F. Bizzarro (excused), K. VanHorn, C. Morneau, S. Peterson, C. Akstin (School Board Rep.), N. Haas (absent), JR Ouellette, J. Pieroni (absent), T. Jennings, and T. Lizotte (Town Council Rep).

Absent: Village Water Precinct and Central Water Precinct

APPROVAL OF MINUTES

January 9, 2014

T. Lizotte motioned to approve the minutes of January 9, 2014. Seconded by C. Morneau.

Vote unanimously in favor.

PUBLIC INPUT

OLD BUSINESS

Village Water Precinct Budget

Jim Lyons and Joe Hebert (Mike Jache), Village Water presented the budget.

This reflects a 7.15 % increase.

M. Miville: Is there a rate increase? Are there any salary increases?

J. Hebert: There is a 20 cent per thousand increase which will be average of \$16- \$22 per year for the average user. Salary increases are 3.5% which will come from the wage pool.

T. Jennings: Do you have part time employees?

J. Hebert: No we contract for shoveling for hydrants.

J. Hebert read the warrants into the record.

New Source Trust Fund is to search for new drill sites. There is also a state mandate that if the pump stops there must be a mechanism to stop the chemicals from discharging.

\$13,300 is for the redevelopment of the East Pump which is coming out of the repair and replace fund.

Fund Balance – \$220,271 as of the end of December 2012. The 2013 audit was not complete but had a surplus of \$42,000.

The Village Water District will provide the Revenue Sheets as well as the additional Article for \$13,300 to the Budget committee.

M. Miville: The Public Hearing is January 23, 2014 at the Hooksett Town Hall and the Village Water Precinct Annual Meeting is February 23rd, 2014 for precinct members at the Village Water Building.

CENTRAL WATER

Irene Beaulieu and Bill Alois, Central Water reviewed the budget.

I. Beaulieu: The Rate increase is .50/1000 gal with an average increase of \$50 per household. Purchased water from Manchester has increased. There has not been a rate increase since 2005.

Warrant Articles will be emailed to the Board.

T. Lizotte: How much water do you buy from Manchester?

I. Beaulieu: We buy 100%.

Source development is a fee charged for a new home based on the number of bedrooms. It is used to purchase more water as needed due to the growth of the town.

K. VanHorn: You installed 100 meters this year?

I. Beaulieu: Total 1300 meters are automatic read and 400 are read directly to the computer.

SCHOOL DISTRICT WARRANT ARTICLE

M. Miville read the warrant articles below:

- (2) Shall the District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling twenty-nine million, nine hundred seventy-seven thousand, six hundred sixty-four dollars and three cents (\$29,977,664)? Should this article be defeated, the default budget shall be twenty-nine million, nine hundred seventy-nine thousand, eight hundred eighty-eight dollars (\$29,979,888), which is the same as last year, with certain adjustments required by previous action of the Hooksett School District, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (This article does not include

appropriations in any other warrant articles). (Recommended by the School Board) (Recommended by the Budget Committee)

- (3) Shall the District vote to approve a tuition agreement between the Hooksett School District and Pinkerton Academy, as negotiated by the School Board, which provides for an initial term beginning on July 1, 2014 and ending on June 30, 2025 with the term to be automatically extended for an additional five years every five years unless either party presents written notice of its intent not to extend the agreement; and further, to authorize the School Board to submit the agreement to the State Board of Education for approval pursuant to RSA 194:22; and to authorize the School Board to take such other and further acts necessary to give effect to this resolution, including the adoption of minor amendments to the agreement, from time-to-time during its term, without further action by the School District Meeting? (Recommended by the School Board)
- (4) Shall the District vote to raise and appropriate the sum of twenty thousand, five hundred seventy-three dollars (\$20,573) for the purchase of a tractor for use at the schools within the Hooksett School District and authorize the withdrawal of twenty thousand, five hundred seventy-three dollars (\$20,573) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board)
- (5) Shall the District vote to raise and appropriate the sum of thirty thousand, seven hundred forty-five dollars (\$30,745) to seal and repair the parking lot, driveway, and sidewalks at the David R. Cawley Middle School and authorize the withdrawal of thirty thousand, seven hundred forty-five dollars (\$30,745) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board)
- (6) Shall the District vote to raise and appropriate the sum of twenty-six thousand, eight hundred dollars (\$26,800) to recoat the Water Tank due to Government regulations which require this to be done every 10 years at the David R. Cawley Middle School and authorize the withdrawal of twenty-six thousand, eight hundred dollars (\$26,800) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board)

- (7) Shall the District vote to raise and appropriate the sum of thirty-four thousand dollars (\$34,000), as recommended by the CIP Committee, for the purpose of purchasing the software components and related materials to upgrade the HVAC system at the David R. Cawley Middle School, thus allowing greater efficiency for our heating/cooling system or to take any other action related thereto? (Recommended by the School Board)
- (8) Shall the district vote to raise and appropriate the sum of eighty-five thousand dollars (\$85,000), as recommended by the CIP Committee for the purpose of furnishing and installing a complete standby diesel generator package including exterior pad mounted generator, automatic transfer switch and related general construction at the Fred C. Underhill School, thus providing emergency backup power supply for the entire building or to take any other action related thereto? (Recommended by the School Board)

OTHER BUSINESS

Budget Calendar

M. Miville asked to remove the Saturday, February 1st meeting to the Thursday evenings in February.

C. Morneau motioned to remove the February 1st from the Budget Committee Calendar. Seconded by JR Ouellette.

Vote unanimously in favor.

M. Miville stated that the Budget Committee voted at the last meeting to approve the Budget Committee budget prior to the Budget Committee Public Hearing. We historically recommend the warrant articles after the public hearing which was the procedure followed in past years. We should not recommend the budget prior to the hearing. I don't know if we need to now rescind our prior vote to follow proper procedure. We have recommended a budget before we got public input and can only change that recommendation if we rescind the original vote.

JR Ouellette requested the default budget which has been requested as well as the breakdown.

C. Akstin: The information provided by K. Lessard is the breakdown that is provided to DRA.

JR Ouellette: We would like the work product and see how the default was developed.

C. Akstin will make a request of the SAU staff.

T. Lizotte stated that there is an RSA to transfer the responsibility of developing the default budget to the committee. We do not want to do that but would like to see how it is prepared. In past years, the committee found plowing was still in the default by mistake.

ADJOURNMENT

JR Ouellette motioned to adjourn. Seconded by S. Peterson.
Vote unanimously in favor

Respectfully submitted,

Lee Ann Moynihan