

Unofficial

BUDGET COMMITTEE MEETING MINUTES Hooksett Town Hall 35 Main Street Thursday, January 7, 2010

CALL TO ORDER

J. Pieroni called the meeting to order at 6:37 pm.

ATTENDANCE

Chairman J. Pieroni, J. Danforth, N. Comai, K. Hughes, J. Hyde, M. Miville, JR Ouellette, and D. Argo, School District Rep.

S. Doyon arrived at 6:42 pm

Excused: D. Pearl

Absent: Bill Gahara, Michael Pischetola

BUSINESS

Presentation of Water Precinct Budgets

Village Water - Joe Hebert, Employee and Tony Amato, Employee and Commissioner

Village Water Precinct has five (5) Commissioners

J. Pieroni: Is it legal for an employee to be a Commissioner?

J. Hebert and T. Amato stated that it was legal and it has been cleared by an attorney. Mr. Amato does not vote on any payroll issues.

Chairman Pieroni requests the precinct add a column for actual 2008 expenses.

The Budget Committee question the discrepancy between the Labor line and the FICA line. The Water Precinct will look into it and get back to the Committee. (FICA line decreased 17.38% and Labor line increased 3.27%.

Budget line items:

General production expense decreased 14.45% because not as much soda ash was needed as last year.

Well Testing decreased 54.07%

Pumping station maintenance decrease 40%

Maintenance of mains decreased 90%

Maintenance of services decreased 50%

Maintenance of standpipe was unchanged

Maintenance of Hydrants increase 20% with an anticipated increase in damaged hydrants

Precinct Building = Maintenance of all Water Buildings.

Emergency Funds decreased by \$10,000 (50%)

Salary Increases reflect a 2% increase for employees and an 8% increase of the Secretary.

FICA decreased 17.38% - to be reviewed and corrected if necessary

Pensions increased 19.07% (\$2,083) -- NHRS % increased.

Temporary help is unchanged with \$7000 for projects. Precinct utilizes Labor Ready when needed.

Office Salaries unchanged. Commissioners are paid \$4,050.

Travel & Training unchanged at \$1000.

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Engineering increased by \$4,250 (42.50%) to \$14,250.
Legal and Audit unchanged at \$21,500
Office Supplies decreased by \$3,000 to \$5,000 – (37.50%).
Computer Maintenance is a new line item for \$3000 for new computer.
Health Insurance increased \$1,200 to \$71,200. Committee requests separate lines breaking down \$71,200 total.
Truck expense decreased by \$670 (5.58%) maintenance, gas, oil changes etc.
Trucks are paid through the Trust Fund.
Water meters unchanged at \$4,350.
Tools and Equipment decreased \$1,000 (33.33%)

Warrant Articles:

#5 Revenue Projection for 2010: Total Revenue \$474,440.00 for general district operations.
Average homeowner gets an increase of \$10.00 per quarter.

#6 \$30,000 for Trust Fund to pay for paint maintenance of tanks. To be paid with funds from Pike Industries.
Current fund balance of \$96,836.00

#7 \$5,000 for Truck Expendable Trust Fund. Current balance \$29,726.00 To be paid with funds from Pike Industries.

#8 \$20,000 New Source Development Expendable Trust Fund - Current balance \$140,522 also from Pike Industries.

#9 \$30,000 Repair and Replace Trust Fund – Current balance \$31,100 from Pike Industries.
J. Hebert: Allows street repair to be done without going into the Water budget.

#10 \$150,000 added to the New Source Development Expendable Trust Fund previously established.

Rate increase to water users - .25 per \$1,000. Staggered rate system in place.

CENTRAL WATER PRECINCT PRESENTATION – Greg Weir and Irene Beaulieu

Proposed budget is 1% lower than last year.
No rate increase for users.
Revenues are expected to decrease slightly. Expects revenues to go down slightly.
Route 3 pipes are being replaced to bring development to North Hooksett.
Mr. Weir states that he “goes after all grant opportunities.”
The town receives water through two major pipes, from Manchester through SNHU and east Hooksett. The plan is to expanded within the next 3 years.
Develop Route 3 road water system, Route 28 system, and major intersections.
Plans for system improvements in meter reading abilities – 1 press of a button to determine all water meter readings.

A 5% wage increase is proposed.

J. Pieroni requested information justifying a 5% increase including Commission Meeting minutes where wage increase was discussed.

Health Insurance increased \$65,000 (20% total increase).
Budget Committee requests each individual insurance item should be separated into distinct budget lines for transparency.

Water Mains were unchanged at \$100.

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Benton Road project was funded by FEMA
Legal is \$15,000. Water District maintains a retainer contract for legal advice and work.
Maintenance lines are unchanged. Maintenance of Towers (graffiti and mold removal).
Truck line unchanged at \$6,000 for truck fuel and maintenance.
Meter Purchases: \$37,000 Estimate 10 new homes and replacement of 170 meters.
Building and Grounds increased \$5,000 (25% increase) -- normal expenses as well as storage shed.
Water Testing State required additional testing beyond what is done by Manchester.
Construction Inspection is \$1,100 Estimated 20 hours of CHWP Employees inspecting (no construction last year).
Retirement is \$12,412 Based on salary & NH Retirement contribution requirement of 9.16% (9.09 + .07)
Bond Payment Principal- \$45,000 Payment required in 2009. (10% decrease) Principal dropped \$5,000 last year.
Bond Payment Interest: \$19,401 Payment required in 2009 (9.1% decrease)

Total Appropriations proposed: \$662,381.00 1% decrease from 2009 budget.
Source Development: \$ 54,300.00
Trust Funds: \$ 47,150.00
Total: \$763,831.00

Warrant articles:

#5 \$5,000 Capital Reserve Fund -- for water storage tanks. Current balance \$104,000 Last year's request - \$10,000
#6 \$18,575 Capital Fund #2 for New construction of pipes Current balance \$183,000 Last year's request - \$19,310
#7 \$5,000 Repair & Replace Equipment Fund #3 (Main break) Current balance \$96,000 Last year's request - \$10,000
#8 \$18,575 Capital Reserve Fund #4 Standpipe Relining Current balance \$54,000 Last year's request - \$19,310
#9 \$54,300 Capital Reserve Fund #5 Source Development Current balance \$526,000 Last year's request - \$16,240
#10 \$662,381.00 Water District budget for general operations.

Irene Beaulieu stated that Warrant Articles will be funded by revenues from new construction and water rentals from prior year.

Jason Hyde left the meeting at 8:56 pm

The Budget Committee discussed renting chairs and fans for Recognition evening at the Cawley School, the impact of the Evergreen Clause, and the Teacher contract.

The Sewer Commission's budget will be presented at the next meeting on January 21, 2010 following the public hearing on the Water Precinct Budgets.

ADJOURNEMENT

The meeting was adjourned at 9:43 pm.

Respectfully submitted,

Lee Ann Moynihan