

Holland Conservation Commission
27 Sturbridge Road, Holland MA 01521

Minutes of Holland Conservation Commission (HCC) held on July 28, 2015.

Members Present: Chairperson Marcia Beal, Acting Secretary Fran Gallo, Valerie Lundin, Chris McCooe, Jeanne Crowley, Jessica Chaffee

Meeting called to order at 6:45 by Chairperson Marcia Beal.

Draft minutes submitted by V. Lundin of the July 14, 2015 meeting were reviewed by M. Beal and F. Gallo. Motion by C. McCooe to accept with amendments. 2nd by F. Gallo. All in favor. Motion passed.

Order of business:

- After discussion, it was determined that V. Lundin will act as "Minute Recorder" and M. Gallo would cover all other "Secretarial duties". Motion by C. McCooe to accept these changes. 2nd by J. Crowley. All in favor. Motion passed.
- C. McCooe stated she signed up and personally paid for two webinar classes: 101 and 102. She will be reimbursed the cost of the classes. M. Beal stated classes do not need to be paid in advance. They will bill us the cost. If paid for in advance, you will be reimbursed. Upon sign-up print out the receipt and present to Town for reimbursement. If you do not do an online class, there are dates listed for sit-in conferences.
- M. Beal has spoken with J. Scott concerning his appointment to the HCC. He should be in attendance at the next HCC meeting.
- Mark Stinson – DEP - will attend the August 11, 2015 HCC meeting and present information concerning conservation matters.

Phone Calls: N/A

Correspondence:

- Neal Byrne: 29 Lakeridge Drive, (R04/A/15), DEP 184-0283. A request for Certificate of Compliance has been received from N. Byrne requesting signature stating he has completed his project: repair wood retaining wall with wood and include wood stairs to access water. Discussed. Action: a site visit will be made on Wednesday, July 29 to determine if all Orders of Condition have been met prior to signing the form.
- ~~Salvatore Pino: 31 Lakeridge Drive~~ Salvatore Pino: 31 Lakeridge Drive
• Salvatore Pino: 31 Lakeridge Drive, (R04/A/14). A request for Certificate of Compliance has been received from S. Pino stating he has completed his project. A Notice of Intent to repair septic system dated January 12, 2015 had been filed. Discussed. Action: Certificate of Compliance will not be signed until a site visit to the property is scheduled confirming Order of Conditions have been meet.

New Business:

- Daniel Fetko: 35 Lakeridge Drive, (R04/A/14). C. McCooe presented a photo of the property which showed trees on either side of the house had been cut down and a block retaining wall had been erected at the waterfront. She also noted that the silt fence was collapsing. Question concerning if a NOI was submitted. Discussed. Action: C. McCooe will contact the owner to stop all work and request he attend the Aug. 11, 2015 HCC meeting and bring all documentations pertaining to property. No Certificate of Compliance will be signed until a site visit to the property is scheduled confirming Order of Conditions have been meet.

Old Business:

- A. Harhay Procedure Sheet: Site visit was made to review the tree requested for removal due to the obstruction of the installment of a new septic system. Discussed. Action: HCC signed the Procedure Sheet.
- 39 Stony Hill Rd: At the meeting of July 14, 2015, contractor Andy Cormier stated that he would add additional hay bales and tiers to prevent additional runoff. He said he would add the bales by the end of the week (17th) or early the following week. C. McCooe viewed the site by drive by and by water and did not notice any additional hay bales. Discussed. Action: After completion of amended minutes of July 14, C. McCooe will send an email to A. Cormier concerning the hay bales. She will also revisit the site to see if the bales have been put in and protection up to date.

Walk-ins:

7:05

- Mike Thibeault, Landscape Evolutions (508-751-0856): Presented a proposal including diagram and photos from property owner Ethan Loisselle, 32 Old Acres Road, R23/B/8, to install a brick patio over an existing dirt area 11'x15'. The area is fronted by an already existing stone wall that will not be disturbed. The area does not encroach upon abutters and is 30' from the lakefront. Discussed. Action: M. was asked to go to the Building department, complete a "Procedure Sheet", have it signed by J. Keogh, building inspector and the Tax Collector. (Taxes must be up-to-date prior to work on property.) However, J. Keogh determines if taxes are outstanding prior to his signing.

7:20

- Scott Roman: 39 Shore Dr., R02/A/22. Registry of Deeds: 184804. S. Roman has finished his project and presented photos to HCC. He is requesting a "Certificate of Completion" be issued so he may file with the Registry of Deeds. (A Notice of Intent had been completed October 2014 prior to start of project. Discussed. Action: A site visit has been schedule for Wednesday, July 29, at 5:30 pm to view he work and determine if the Order of Conditions have been met prior to signing the Certificate of Completion.

7:25

- Stephen & Sharon Davis: 5 Candlewood Dr. Concerning South basin, northwest corner near causeway. The issue of vegetation growth/trash/sediment that is settling in that corner of the lake is getting worse. This has been an ongoing issue and concern for a few years. B. Johnson, Highway Department Surveyor had cleaned the area a few years ago, however, vegetation and trash still collects in this location. C. McCooe had emailed B. Johnson to attend this meeting, however he did not reply or attend. M. Beal showed photos of the area and all agreed that additional cleanup needs to be done. Draw-down may be the best time work on this area could be done. Also, M. Beal believes there may be a three-year blanket order with the Highway Department that

encompassed this issue. Discussed Action: M. Beal to contact B Johnson and report findings to HCC and Stephen & Sharon Davis.

7:45

- David Botticelli, DB Tree (508-570-8335):
 - a) Presented a Procedure Sheet signed by J. Keogh (Document Number 1634) for property owner Tom Sargent, 25 Hamilton Drive, R41/B/63 for the removal of an Oak tree with stress cracks. Tree is approximately 75 feet from the waterfront. HCC asked that D. Botticelli mark the tree to be removed. HCC said a Notice of Intent (NOI) was not necessary. Discussed. Motion by F. Gallo to allow for removal of tree. 2nd by J. Crowley. All in favor. Motion passed. Action: a site visit is scheduled for Wednesday, July 29 at 5:30 PM to view tree in question. Upon review, Procedure Sheet will be signed by Chairperson M. Beal and returned to D. Botticelli.
 - b) Presented a "Procedure Sheet" (Document Number 1635) for property owner Michael Jacobson, 45 Shore Drive, R02/A/19, for the removal of an Oak tree in line with mailbox, next to porch between his and the neighbor's house. HCC asked that D. Botticelli mark the tree to be removed. HCC said a Notice of Intent (NOI) was not necessary. Discussed. Motion by F. Gallo to allow for removal of tree. 2nd by J. Crowley. All in favor. Motion passed. Action: a site visit is scheduled for Wednesday, July 29 at 5:30 PM to view tree in question. Upon review, Procedure Sheet will be signed by Chairperson M. Beal and returned to D. Botticelli.

8:20

- M. Thibeault returned from the Building Inspector. J. Keough was present and considers this work "landscaping" as opposed to "structure" work. Discussed. HCC members voted that the home owner would not need to submit a Notice of Intent (or pay the normal legal fees of \$40 for the Ad; \$42.50 for DEP; \$67.50 to Town of Holland). However, a Procedure Sheet would be needed and would signed by the Chairperson M. Beal following a site visit. Motion by V. Lundin to allow Landscape Evolution to install a brick patio 11' x 15'. 2nd by J. Chaffee. Five in favor, one abstention. Motion passed.

Public Hearings: N/A

Hearing in Response to Complaint: N/A

Motion to adjourn - F. Gallo, 2nd C. McCooe. All in favor. Passed.

Meeting adjourned 8:35 PM.

Minutes respectfully submitted.

Valerie K. Lundin

*M. Beal
Chair*

Val Lundin, Recording Secretary

CC: Select Board, Town Clerk, Board of Health, Planning Board, Building Inspector, Highway Inspector, Highway Surveyor, Zoning Board of Appeals, File and HCC Chairperson, Board Clerk

Holland Conservation Commission

27 Sturbridge Road, Holland Ma 01521

Minutes of Commission meeting held on June 23, 2015,

Present Members: Acting Chairperson, Marcia Beal; Acting Secretary, Fran Gallo; Valerie Lundin; Chris McCoee.
Absent: James Wettlaufer, Chairperson.

Potential Members: Jessica Chaffee; John W. Scott.

7:03 pm. Marcia Beal, Acting Chairperson, called meeting to order.

Motion by Fran G. to waive reading and accept minutes as amended of June 16, 2015; Chris M. (2nd). All in favor.

Calls:

- **Robert Say** – 36 Stony Hill Rd, R35/C/10 Abutter to Charlene Henchey property 30 Stony Hill Road DEP#184-0296. Mr. Say called in to voice complaint about the lack of run-off protection from work being performed on Ms. Henchey's property. Discussed. Andy Comier, contractor, will be contacted by Chris M. and Fran G. tomorrow.
- **Edward Manicki** - 189 Mashapaug Road – DEP# 184-0230 Call from Attorney Warren Thompson's Office – Owner is selling property. COC is needed. Fran G. called to advise site visit will be made, then if there are no problems, the COC will be signed and delivered after next meeting.
- **Melvin Anderson** – 6 Colette Drive – Mary from Green Hill Engineering called to verify NOI received. Public hearing scheduled for July 14

Correspondence:

- Chris M. reviewed letter from a resident at complaining about the GYPSY MOTH problems. Referred letter to Brain Johnson. Discussed.
- Chris M. reports an email from the selectman office arrived, requesting a representative from the conservation join the Lake Oversight Committee. Tabled until the next meeting.

Old Business

- Opacum Open Space Plan missing from conservation library – Fran G. will order another booklet.
- Discussed Member's roles, agendas, and meetings
- Stipends received for the last fiscal year.

New Business

- Discussed Role of the members of conservation

Motion by Marcia Beal to purchase needed supplies with excess money in Conservation Expense account by end of fiscal year - June 30, 2015 (file cabinet, pens, paper, etc.). Fran G. (2nd). All in Favor.

Walk-ins:

- **Lauren and Mike Barker** 17 Lakeridge Drive. Map# R4/A/21, DEP File # 184-0299. Requesting COC.
 - Member's advised residents, that after site visit a COC could not be completed until grass has started to set into the ground to prevent run-off into lake.
 - Joan L inquired why the 4 pillars were not cemented into the grounded. Home owner advised a new technology, known as TECHNO POSTS, was used, and the pillars are screwed into existing rocks 12 feet.