

**ASSESSORS' OFFICE**  
**TOWN OF HOLLAND**

Minutes of Meeting Held April 12, 2016

**Present:** Cynthia Poirier, Christian Petersen, JoAnne Higgins  
**Absent:** Diane Rhodes-Gregoire

**Meeting Minutes:**

Minutes of meeting held March 29, 2016 were presented. Motion made by Cynthia Poirier to accept the minutes, motion was seconded by Christian Petersen. Voted 2-0

**Signatures:**

The Board signed the Monthly List of Exemptions granted in March \$500.00

The Board signed the Monthly list of RE Abatements granted in March \$1,109.46

The Board signed the Monthly list of MV Excise Abatements granted in March Levy of 2016 \$1,037.77

The Board signed the Monthly list of MV Excise Abatements granted in March Levy of 2015 \$51.50

The Board signed the Monthly list of MV Excise Abatements granted in March Levy of 2014 \$52.50

The Board approved and signed one abatement application

The board approved and signed one exemption application

**Discussion / Review:**

- The Appellate Tax Board has denied the motion to depose
- Peter Frei has sent notice of a motion to compel, no hearing date is scheduled with the motion
- The Board reviewed and approved one abatement application
- The Board reviewed and approved one exemption application
- The Board discussed the Re-Valuation project. DOR rep was in the office today, he received property record cards of his choosing and JoAnne Higgins accompanied him for part of the data quality review. The Vision Rep will be here this week to begin the field review of 600 properties or 25% of improved properties.
- The finance committee has informed us of a coming change in the funding mechanism for the 3 year revaluation projects. The cycle will change to 5 years but Holland will not go to that level until FY2025.

**Correspondence:**

- The Springfield Girls Club has been in contact with the Tax Collector
- The 61-65 Union Road issue has been discussed with the realtor handling the property and documents have been sent to the attorney for Federal National Mortgage Association.

- The Board noted a ZBA Special Permit application for 5 Over The Top Road.
- The Board noted the MAAO Summer conference materials, Cindy will attend.

Next scheduled meeting Tuesday April 26, 2016 6:00 P.M.

There being no further business, Motion was made by Christian to adjourn, the motion was seconded by Cindy. Voted 2-0

Meeting adjourned at 6:58 P.M.

Respectfully submitted by: JoAnne Higgins, Principal Assessor

**ASSESSOR'S OFFICE**  
**TOWN OF HOLLAND**

Minutes of Meeting Held May 10, 2016

Meeting open at 6:00 p.m.

**Present:** JoAnne Higgins, Christian Petersen, Diane Rhodes Gregoire

**Appointments:** None

**Meeting Minutes:**

Minutes of meeting held April 26, 2016 were presented. Motion made by Christian Petersen to accept the minutes, motion was seconded by Diane Rhodes Gregoire. Voted 2-0.

**Signatures:**

The Board signed the Monthly list of MV Excise Abatements granted in April Levy of 2016 \$1,768.54.

The Board signed the Monthly list of RE Abatements granted in April Levy of 2016 \$611.04.

The Board signed the Monthly list of RE Exemptions granted in April Levy of 2016 \$1,400.00.

The Board signed the Notice of Commitment and Warrant to Collector MV Excise Levy of 1998 \$20.00.

The Board signed the Notice of Commitment and Warrant to Collector MV Excise Levy of 1999 \$20.00.

**Discussion/Review:**

- The Board noted FY17 Recertification of Values, DOR field review report.
- The Board noted the request for transfer from reserve for additional clerk hours \$280.00.
- The Board noted the Abatement application deemed denied April 28, 2016.

**Correspondence:**

The Board noted the Auditors questions are regarding compliance and internal control.

The Board noted ATB Order in Verizon appeal.

The Board noted Springfield Girls Club Office Manager was in this past week to request an appointment with Assessors.

The Board noted Article 8 on ATM Warrant is for funding of future recertification of value projects.

The next scheduled meeting is on Tuesday, May 24, 2016 @ 6:00 p.m.

Having no further business a motion was made by Christian Petersen to adjourn. Second by Diane Rhodes Gregoire. Voted 2-0.

Meeting adjourned at 6:30 p.m.

Respectfully Submitted By: Diane Rhodes Gregoire, Clerk