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HOLDEN HISTORIC DISTRICT COMMISSION
MINUTES DECEMBER 14, 2011

Meeting opened at 7:35p

In attendance were: Lance Lazar, Mike Elmes, Larry Kowalczyk, and Sue Kowalczyk.

No new applications presented.

Old Business: Brief discussion of the completed gutter work on the Damon House. The committee was in agreement that the work was well done and within the scope of the Certificate of Appropriateness.

Also a brief discussion regarding the new historic district signs. All preliminary applications have been completed, both to the Town Capital Budget Committee and to the MHC. The committee is now awaiting the decisions made regarding our applications. It was mentioned that the new Main Street signs do designate areas within the Main Street Historic District.

New Business: A draft of a welcome letter for new home owners within the historic district was presented to the committee. Consensus was it was a good idea to send a letter of welcome to new home owners along with a brochure describing the town's historic districts. Will discuss further at the January meeting.

The committee was also presented with a draft of the application flow chart. Members will review and discuss this at the January meeting also.

It was decided to send a letter of welcome and introduction to John Woodsmall, the new DPW Manager, to state our desire to work with him in the future to preserve and maintain the character of our town buildings within the Historic District.

The motion was made to approve the minutes of the October 12, 2011 meeting. Motion was approved unanimously.

Meeting adjourned at 8:30p