

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, June 24, 2015 at 7:00 p.m.
Holbrook Town Hall, Floor 3R, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
All cell phones, pagers, etc., are to be turned off during the meeting.
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)
- II. MINUTES:**
A. Minutes of the Regular Session of Wednesday, May 27, 2015
- III. TOWN ADMINISTRATOR'S REPORT:**
A. Citizen Concerns
B. Communications & Announcements
 1. Tax Possession Auction on July 15, 2015
 2. Consumer Confidence Report – Water Quality 2014
C. Update on Status of Open Issues
 1. Update on the Status of the Union Street Reconstruction
 2. Update on the Police Chief Assessment Process
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
A. Discuss and Enter into a Contract for Solid Waste Services, Effective July 1, 2015
B. Update on the Holbrook Lake Dam Inspection
C. Approve a Memorandum of Agreement between the Town of Holbrook and the Greater Boston Police Council relative to the Installation of Radio Equipment on Holbrook's Existing Communications Tower and Associated Electronic Equipment in the Shelter
D. Authorize the Chairman to Execute an Engagement Letter with Melanson Heath for Auditing Services for the years ending June 30, 2015 – 2018
E. Vote to Execute an Employment Agreement between the Town of Holbrook and Edward J. O'Brien, the Interim Town Administrator
F. Establish the process for hiring a new Town Administrator
G. Establish the salary range for a permanent Chief of Police
H. Discuss the Use of the Program Income from Community Development Block Grants
I. Consider appointments to the Surrounding Communities Negotiating Team
J. Selectmen's Annual Appointments, effective July 1, 2015
K. Year-End Appropriation Transfer Requests
L. Updates: Public Safety – Treasurer/Collector – Public Works
- VI. CITIZENS' COMMENTS:**
- VII. ADJOURN**

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004