

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, April 9, 2014 at 7:00 p.m.
Holbrook Town Hall, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
All cell phones, pagers, etc., are to be turned off during the meeting.
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM).
- II. MINUTES:**
- A. Minutes of the Regular Session of February 26, 2014
 - B. Minutes of the Regular Session of March 12, 2014
- III. TOWN ADMINISTRATOR'S REPORT:**
- A. Citizen Concerns
 - B. Communications & Announcements
 - C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
- A. Swearing In of the Members of the Board of Selectmen Elected on April 1st
 - B. Annual Reorganization of the Board of Selectmen
 - C. **7:15 pm:** Board of Selectmen acting as the Personnel Board – Hearing to Consider Amendments to the Town of Holbrook By-Laws, Section 10 - Salary Administration Plan, as per Section 10.7 – Amendments of the Plan
 - D. **7:30 pm:** Joint Meeting with the Planning Board & Mark Bobrowski, Esq., regarding zoning changes
 - E. Discussion about the Playground and Sumner Field
 - F. Authorize the Chairman to Execute and Bind the Town to the Design Enrollment Certification agreement between the Massachusetts School Building Authority (MSBA) and the Town of Holbrook for the proposed Junior/Senior High School building project
 - G. Review the Annual Town Meeting Warrant, Open the Warrant and Insert Articles as Necessary, and Vote to Approve the Warrant
 - H. Review the Special Town Meeting Warrant, Open the Warrant and Insert Articles as Necessary, and Vote to Approve the Warrant
 - I. Annual Renewal of Bowling Alley and Pool Table Licenses
 - J. Discuss the process of appointing a permanent Chief of Police / Delegation Agreement
 - K. Discuss the process of appointing a Veterans' Agent
 - L. Update on Treasurer's Cash Reconciliations, Transfers of Funds, and Receivables
 - M. Update on Public Works Projects

VI. CITIZENS' COMMENTS:

VII. ADJOURN to Executive Session to discuss strategy and conduct collective bargaining with Union personnel (Police), and not return to open session

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004