

**AMENDED AGENDA  
HOLBROOK BOARD OF SELECTMEN  
HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen  
Wednesday, January 14, 2015 at 7:00 p.m.  
Holbrook Town Hall, Floor 3R, Selectmen's Meeting Room  
50 North Franklin Street, Holbrook, MA 02343**

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- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
All cell phones, pagers, etc., are to be turned off during the meeting.  
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)
- II. MINUTES:**
  - A. Minutes of the Regular Session of November 19, 2014
  - B. Minutes of the Regular Session of December 3, 2014
- III. TOWN ADMINISTRATOR'S REPORT:**
  - A. Citizen Concerns
  - B. Communications & Announcements
  - C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
  - A. **7:05 pm:** Fire Department Swearing in Ceremony – Lieutenant Andrew Johnson and Firefighter David Burke
  - B. Appointment to the Permanent Cable Television Advisory Committee
  - C. Appointment to the Memorial Day Committee
  - D. Fill a position for a Craftsperson/Laborer – Grade II in the Public Works Department
  - E. Annual Renewal of Licenses, effective January 1, 2015
  - F. Authorize the Chairman to execute a Contract between the Town of Holbrook and Eric A Kinsherf dba Eric A. Kinsherf, CPA, for CPA Consulting Services for the Pre K-12 School Project
  - G. Updates: Public Safety – Treasurer/Collector – Public Works
- VI. CITIZENS' COMMENTS:**
- VII. ADJOURN TO EXECUTIVE SESSION** to discuss the reputation, character, physical condition or mental health, rather than the professional competence, of an individual, or to discuss the discipline or dismissal of or complaints or charges brought against a public officer, employee, staff member or individual, **AND RETURN TO OPEN SESSION**
- VIII. NEW BUSINESS:**
  - A. Vote to Extend the Civil Service List of Police Officer Candidates
  - B. Vote to Appoint one new Police Officer
- IX. ADJOURN**

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## PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004