CITY OF HAWTHORNE

COMMISSIONERS:

Eleanor Randall, Mayor William Carlton, Vice Mayor DeLoris Roberts Harry Carter Matthew Surrency **INTERIM CITY MANAGER:**

Linda Rice Chapman
CITY CLERK:
LaKesha H. McGruder

CITY ATTORNEY:

Audrie Harris

MINUTES CITY OF HAWTHORNE COMMISSION MEETING July 7, 2009

A. CALL TO ORDER-Roll call by City Clerk McGruder

Mayor Randall called the meeting to order at 6:30PM. City staff present was Interim City Manager Linda Chapman, City Clerk LaKesha McGruder, and Attorney Audrie Harris.

- 1. Invocation- Commissioner Roberts
- 2. Pledge of Allegiance-Commissioner Carter

B. APPROVAL OF AGENDA

Moved to approve the agenda for July 7, 2009 Regular Commission Meeting Motion- Commissioner Roberts Second- Commissioner Surrency Vote- 5-0

C. RECOGNITIONS AND GUESTS

1. Clovis Watson, Jr., City Manager of Alachua, Recognition for service to Hawthorne Commissioner Roberts and the entire Commission Board along with Interim City Manager Linda Chapman thanked Mr. Watson for his dedicated services rendered to the City of Hawthorne. Mr. Watson was presented a plaque from the City of Hawthorne by Commissioner Roberts and Mayor Randall.

D. COMMITTEE REPORTS/APPOINTMENTS

1. SHIP Activity Report

Commissioner Roberts read the SHIP report from David Hruska. The SHIP program will not operate next fiscal year in the City of Hawthorne.

2. Alachua County Sheriff's Office Monthly Crime Report

Mayor Randall summarized the report from Alachua County Sheriff's Office on crimes in the City of Hawthorne.

E. PUBLIC HEARINGS, ORDINANCES & RESOLUTIONS

1. Ordinance 2009-12 Surplus Property (Second Reading)

An Ordinance of the City Of Hawthorne of Alachua County, Florida, creating a process for disposition of surplus property owned by the City; providing for sale or disposition of such property for fair market value

Moved to adopt Ordinance 2009-12 on second reading by title only

Motion- Commissioner Surrency

Second- Commissioner Carter

Discussion: Commissioner Roberts asked how soon we will advertise for the sale of these items. Interim City Manager Chapman replied immediately.

Vote- 5-0

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2. Ordinance 2009-13 Qualifying Fees for Candidates (Second Reading)

An Ordinance of the City of Hawthorne of Alachua County, Florida, relating to qualifying fees for Candidates for City Commissioner; reducing the City fee from \$40.00 to \$10.00

Moved to adopt Ordinance 2009-13 on second reading by title only

Motion- Commissioner Surrency

Second- Commissioner Carlton

Vote- 5-0

3. Ordinance 2009-14 Installment Plan for Impact Fees (Second Reading)

An Ordinance of the City of Hawthorne of Alachua County, Florida, amending sections 27-52, 27-72, and 27-92 of the Hawthorne Code of Ordinances by providing for an installment plan for the payment of water and sewer impact fees and the authority to file a lien for unpaid impact fees

Moved to adopt Ordinance 2009-14 on second reading by title only

Motion- Commissioner Roberts

Second- Commissioner Carter

Discussion- Commissioner Surrency informed staff that section 27-52 item B had no % amount in the sentence. Attorney Harris stated the amount is 3%.

Vote- 5-0

4. Ordinance 2009-16 Staggered Terms for CEB Members (Second Reading)

An Ordinance of the City of Hawthorne of Alachua County, Florida, amending section 2-212(b) of the Hawthorne Code of Ordinances by providing for staggered terms of appointment for Code Enforcement Board Members

Attorney Harris informed the Commission Board that changes were made to this Ordinance since the first reading to specify the terms be staggered and reappointment shall be for a 3 year term according to Florida Statues

Moved to adopt Ordinance 2009-16 on second reading by title only

Motion- Commissioner Surrency

Second- Commissioner Roberts

Discussion- None

Vote- 5-0

5. Resolution 2009-20 Resolution for Loan Application

Interim City Manager Linda Chapman suggested discussing this item during the Regular Agenda

Moved to discuss this item during the Regular Agenda

Motion- Commissioner Carlton

Second- Commissioner Surrency

Vote- 5-0

F. REGULAR AGENDA

1. Commission Pay

A. Past Commissioners

Mayor Randall stated the outgoing Commissioners received ½ months pay and the newly elected Commissioners received ½ months pay for the month of June.

According to the City Charter the newly elected Commissioners will be sworn in at the next meeting following the election.

There was a discussion by the Commission Board. Former Commissioner Pat Bouie addressed the Board and said when she was first elected there was only one meeting

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per month. They decided to go to two meetings per month to keep the meetings short. Mr. Clovis Watson Jr., stated his professional opinion would be to follow the charter. Attorney Harris added according to the City Charter you are required to have one meeting per month. The Charter also says newly elected officials are sworn in at the next meeting after the election.

Moved to only pay 5 Commissioners per month

Motion- Commissioner Surrency

Second- Commissioner Carter

Discussion-None

Vote- 4-1 (No Vote Commissioner Roberts)

Moved that current Commissioners pay be given to outgoing Commissioners so the newly elected Commissioners will receive $\frac{1}{2}$ pay in July.

Commissioner Surrency withdrew his motion.

B. Present Pay Cut

Interim City Manager Chapman said Commissioner Surrency proposed to her that the Commission Board receive a 10% pay cut because of the tight economy.

Commissioner Surrency responded saying the Commission Board should show staff and the Community that we lead by example. The citizens and staff are receiving pay cuts and he believes the Commissioner is paid too much. Commissioner Roberts added she thought it was great suggestion, but the Interim City Manager has already made great cut backs to save the City money. Vice Mayor Carlton said he does not owe the City of Hawthorne one cent because he worked many years as a Commissioner and was only paid \$25 per month.

Moved that the discussion is postponed until the budget

Motion- Commissioner Surrency

Motion died from lack of second

2. Draft General Fund Budget for Discussion

Interim City Manager Chapman summarized the general budget fund and stated the totals on the budget are conservative estimates. Commissioner Surrency asked questions concerning the draft budget

Moved to schedule a Budget Workshop on Tuesday, July 14, 2009 at 10:00AM

Motion- Commissioner Roberts

Second- Commissioner Surrency

Vote- 5-0

3. Water Tower Grant Matching Funds

Interim City Manager Chapman informed the Commission Board this is a Resolution of the City of Hawthorne, Florida authorizing the Interim City Manager to make application for a South East Rural Community Assistance Project Water/Wastewater Loan. Vice Mayor Carlton asked the Interim City Manager if she has check with local businesses to see if they can remove the tower to keep the money in the City. Interim City Manager Chapman replied the only local company that can perform this task is from Melrose. Commissioner Carter asked if this Resolution had to be passed tonight. Interim City Manager replied it must pass tonight so she can apply and meet the deadlines for the grants.

Moved to pass Resolution 2009-20 Loan Application for the Water Tower Motion- Commissioner Carter Second- Vice Mayor Carlton

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Discussion- Commissioner Roberts asked how much the payments would be and how much interest the City would have to pay on the loan. Interim City Manager Chapman said she wasn't sure on the amount of the payments but it was a low interest loan.

Vote- 5-0

Moved to take down the water tower behind City Hall with CRA funds

Motion- Commissioner Carter

Second- Vice Mayor Carlton

Discussion- Interim City Manager Chapman informed the Commission Board that the water tower is condemned and must be down by December and the grant funds will end in November.

Vote- 5-0

4. Mileage for City Business

Interim City Manager Chapman summarized what was previously set by the past Commission Board.

Moved that Staff and Commissioners on City business receive \$40.00 per day for meals and .40 cents per mile

Motion- Commissioner Carter

Second- Commissioner Surrency

Discussion- Interim City Manger Chapman added the City pays for hotel and meals, but she believes staff should pay for their own travel.

Vivian Wagner said she learned a lot by attending conferences and she could not afford to attend if she had to pay for the mileage.

Commissioner Roberts also said she attends a lot of meetings and believes mileage should be paid to Staff and Commissioners.

Vote- 5-0

G. CITIZEN COMMENT

Carol Butler- 22624 SE 62nd Avenue Hawthorne, Florida- Asked why the longest serving City employee has been released of her duties as City Clerk.

Interim City Attorney Harris informed the Commission Board they do not have to answer questions during Citizen Comments. Mayor Randall informed Ms. Butler that she was aware of the changes, but will not discuss staff publically.

H. CONSENT AGENDA

Moved to approve the Consent Agenda

Motion- Commissioner Roberts

Second- Commissioner Carter

Discussion- Mayor Randall suggested putting the June 16 minutes on the next agenda since the Commission Board just received them today. Interim City Manager Chapman said this is one of the problems we've experienced in the office and she promised this will never happen again.

Commissioner Roberts withdrew her motion.

Moved to add June 16, 2009 minutes on the Consent Agenda for the next meeting in July Motion-Commissioner Roberts

Second-Commissioner Surrency

Vote- 5-0

I. REPORTS/ANNOUNCEMENTS/PROCLAMATIONS

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a.) Interim City Manager Chapman- Sending a thank you letter to Coach Pruitt from the High School and she needs each Commissioner to sign the letter thanking him for donating score boards to the City's Recreation Department. There were changes with staff in the office. LaKesha McGruder is new City Clerk and supervisor over the office staff. Donna Mayes is the Deputy Clerk, Brenda Cooper is the UB Clerk and Kelly Moosbrugger is the Planner.

- b.) Interim City Attorney Harris- Code Board had a meeting and it went very well.
- c.) Mayor Randall- Thanked everyone for coming and for their patience when she makes mistakes. She is still learning the process. Hawthorne 77th Homecoming was very successful. The "Meet & Greet" with the Commissioners was great. Dr. Gladys Wright will be honored at the Chamber in August after serving as principle of Shell Elementary for 20 years.
- d.) Vice Mayor Carlton- City of Hawthorne changed their street addresses to be on the County grid system and Alachua County Sheriff's Office sent a report to the City of Hawthorne with the wrong street addresses and this should be looked into.
- e.) Commissioner Carter- When will the search committee start looking at applications for the City Manager position? Interim City Manager Chapman said she has turned over the applications to the Chairman of the Search Committee. Mr. Clovis Watson, Jr., Chairman of the Search Committee said he has received the applications from the Interim City Manager and will get with the Mayor to set up a meeting in the future.
- f.) Commissioner Roberts- Thanked past Commissioners for a job well done.
- g.) Commissioner Surrency- Thanked Staff, Commissioners and Citizens. Announced that recently one of his emails was intercepted by the newspaper and an article was done. It was a fairly good article but wants the Board and Citizens to know that he did not ask for this article to be done. Commissioner Surrency also suggested putting a calendar on the City's website for citizens and sending out emails to the City Commissioners about upcoming meeting, workshops and events.

Mayor Randall submitted a letter from Deputy Clerk Donna Mayes and Pat McCollough as public record.

J. ADJOURN Moved to adjourn the July 7, 2009 Commission Meeting Motion- Vice Mayor Carlton Second- Commissioner Surrency Vote- 5-0 These Minutes of the July 7, 2009 Regular Commission Meeting are submitted for approval. Eleanor Randall, Mayor