

CITY OF HAWTHORNE

COMMISSIONERS:

Eleanor Randall, Mayor
William Carlton, Vice Mayor
DeLoris Roberts
Harry Carter
Matthew Surrency

CITY MANAGER:

Edward F. Smyth Jr.
CITY CLERK:
LaKesha H. McGruder

INTERIM CITY ATTORNEY:

Audrie Harris

MINUTES
REGULAR COMMISSION MEETING
DECEMBER 15, 2009

A. CALL TO ORDER

Mayor Randall called the Regular Commission Meeting to order at 6:30PM. Commissioner Surrency gave the Invocation and Commissioner Roberts led the pledge of allegiance. City Commission Present: Commissioner Carter, Surrency and Roberts. Vice Mayor Carlton and Mayor Randall.
Staff Present: City Manager Ed Smyth, Interim City Attorney Audrie Harris and City Clerk LaKesha McGruder.

B. APPROVAL OF AGENDA

Moved to approve the agenda with amendments to remove item B2 under Public Hearing.
Motion- Vice Mayor Carlton Second- Commissioner Roberts
Vote- 5-0

C. RECOGNITION AND GUESTS

Mayor Randall acknowledges three city employees for dedicated service rendered to the City of Hawthorne. Mr. Bill Cuthbert for 29 years of service, Mr. Jimmy Floyd for 25 years of service, and Mr. Jeffrey Bowie for 5 years of service.

D. COMMITTEE REPORTS/APPOINTMENTS/INFORMATION/PRESENTATIONS**1. Proclamation- Hawthorne Hornets Football Team**

Mayor Randall acknowledged the Principle of Hawthorne High School Mrs. Veda Carter and Vice Principle Libby Hartwell. Mayor Randall read a proclamation honoring Coach Ronnie Pruitt and the 2009-2010 Hawthorne Hornets Football team.

E. CITIZEN COMMENTS

None

F. CONSENT AGENDA

Moved to approve the consent agenda and pull item F2 for discussion by Vice Mayor Carlton
Motion- Commissioner Surrency Second- Commissioner Carter

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

F2. Resolution

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Vice Mayor Carlton- At the last meeting we had the discussion about additional money being added to the contract. He went back and read the contract and the last paragraph says the contractor can ask for additional money. In the future we need a firm contract and not an open end contract. Not the proper way to operate business with an open end contract.

Commissioner Roberts- At the last meeting the City Commission asked the City Manager to see if we can get out the contract change order and not pay the additional money.

City Manager Smyth- Paragraph 6 of the contract is about change orders. It is something that needed to be done and it was not included in the original bid. Change orders are standard in construction contracts. Any number of things can change a price in a contract.

Commissioner Carter- Was this project done with grant money?

City Planner Moosbrugger- 75% is FRDAP grant money and matching money was taken from the wild spaces and public places. It is grant money left over to cover the \$1,500.00 change order. The money will not come from the general fund.

Moved to adopt the Resolution for additional grading and sod for the pavilion with J.A.M construction change order.

Motion- Commissioner Surrency

Second- Commissioner Carter

Discussion- None

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	No
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 4-1

G. PUBLIC HEARING

A. Second Readings

1. Ordinance 2009-20

Interim City Attorney Harris read Ordinance 2009-20 by title only.

Moved to adopt Ordinance 2009-20 on second reading.

Motion- Commissioner Surrency

Second- Commissioner Carter

Discussion:

Commissioner Carter- Was the deposit price changed for election signs?

City Planner Moosbrugger- It was changed she don't know why they received the wrong copy.

The previous motion and second was withdrawn.

Moved to adopt Ordinance 2009-20 on second reading to reflect the \$50 deposit fee for election signs.

Motion- Commissioner Surrency

Second- Commissioner Carter

Commissioner Carter	Yes
Vice Mayor Carlton	No
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 4-1

2. Ordinance 2009-26

Interim City Attorney Harris read Ordinance 2009-26 by title only.

Moved to adopt Ordinance 2009-26 on second reading.

Motion- Commissioner Carter Second- Commissioner Surrency

Discussion:

None

Commissioner Carter	Yes
Vice Mayor Carlton	No
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 4-1

3. Ordinance 2009-28

Interim City Attorney Harris read Ordinance 2009-28 by title only.

Moved to adopt Ordinance 2009-28 on second reading.

Motion- Commissioner Surrency Second- Commissioner Carter

Discussion:

Commissioner Roberts- When certified letters was mailed we had a guaranteed way of knowing the mail or information was being sent.

City Manager Smyth- No guarantee even with certified mail. Half of the certified mail comes back unclaimed and it cost the City \$5.54 per certified letter that is being sent. This will save the City \$500-\$800 per year.

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

B. First Reading

1. Ordinance 2009-23

Interim City Attorney Harris read Ordinance 2009-23 by title only.

Moved to adopt Ordinance 2009-23 on 1st reading by title only.

Motion- Commissioner Carter

Second- Vice Mayor Carlton

Discussion:

Commissioner Carter- Who is the land use regulations administrator in the City Manager's absence?

City Manager Smyth- This individual is appointed by the City Commission. The appointee is usually the City Manager and he has delegated that to the City Planner but it still requires his signature.

Commissioner Carter- That sounds good but it should be defined in writing.

City Manager Smyth- It would be addressed in an administrative policy but it will be done.

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

H. CITIZEN COMMENTS

None

Public Works Supervisor Bill Cuthbert arrived and Mayor Randall and the City Commission recognized and thanked Mr. Cuthbert for his 29 years of service to the City of Hawthorne.

I. REPORTS/ANNOUNCEMENTS/PROCLAMATIONS

1. City Manager Smyth- Asked the City Commission to appoint a Recreation Advisory Board and each Commissioner submit a name of a citizen they would like to appoint to the board. The entire City Commission agreed it was a good idea. The City Commission has been invited to Chief Will May retirement party. Invitations are in your boxes. Alachua County is asking for suggestions on a date to have a joint meeting. Staff Christmas Party is December 23, 2009 at noon at the Fire Station.

Moved to meet with Alachua County Commissioners on January 19, 2010 for a Joint Meeting.

Motion- Vice Mayor Carlton

Second- Commissioner Carter

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

2. Interim City Attorney Harris- Merry Christmas and Happy Holidays

3. City Commission

