CITY OF HAWTHORNE

COMMISSIONERS:

Eleanor Randall, Mayor William Carlton, Vice Mayor DeLoris Roberts Harry Carter Matthew Surrency **CITY MANAGER:**

Edward F. Smyth Jr.
CITY CLERK:
LaKesha H. McGruder

INTERIM CITY ATTORNEY:

Audrie Harris

MINUTES REGULAR COMMISSION MEETING DECEMBER 15, 2009

A. CALL TO ORDER

Mayor Randall called the Regular Commission Meeting to order at 6:30PM. Commissioner Surrency gave the Invocation and Commissioner Roberts led the pledge of allegiance.

City Commission Present: Commissioner Carter, Surrency and Roberts. Vice Mayor Carlton and Mayor Randall.

Staff Present: City Manager Ed Smyth, Interim City Attorney Audrie Harris and City Clerk LaKesha McGruder.

B. APPROVAL OF AGENDA

Moved to approve the agenda with amendments to remove item B2 under Public Hearing.

Motion- Vice Mayor Carlton Second- Commissioner Roberts

Vote- 5-0

C. RECOGNITION AND GUESTS

Mayor Randall acknowledges three city employees for dedicated service rendered to the City of Hawthorne. Mr. Bill Cuthbert for 29 years of service, Mr. Jimmy Floyd for 25 years of service, and Mr. Jeffrey Bowie for 5 years of service.

D. COMMITTEE REPORTS/APPOINTMENTS/INFORMATION/PRESENTATIONS

1. Proclamation- Hawthorne Hornets Football Team

Mayor Randall acknowledged the Principle of Hawthorne High School Mrs. Veda Carter and Vice Principle Libby Hartwell. Mayor Randall read a proclamation honoring Coach Ronnie Pruitt and the 2009-2010 Hawthorne Hornets Football team.

E. CITIZEN COMMENTS

None

F. CONSENT AGENDA

Moved to approve the consent agenda and pull item F2 for discussion by Vice Mayor Carlton Motion-Commissioner Surrency

Second-Commissioner Carter

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

F2. Resolution

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Vice Mayor Carlton- At the last meeting we had the discussion about additional money being added to the contract. He went back and read the contract and the last paragraph says the contractor can ask for additional money. In the future we need a firm contract and not an open end contract. Not the proper way to operate business with an open end contract.

Commissioner Roberts- At the last meeting the City Commission asked the City Manager to see if we can get out the contract change order and not pay the additional money.

City Manager Smyth- Paragraph 6 of the contract is about change orders. It is something that needed to be done and it was not included in the original bid. Change orders are standard in construction contracts. Any number of things can change a price in a contract.

Commissioner Carter- Was this project done with grant money?

City Planner Moosbrugger- 75% is FRDAP grant money and matching money was taken from the wild spaces and public places. It is grant money left over to cover the \$1,500.00 change order. The money will not come from the general fund.

Moved to adopt the Resolution for additional grading and sod for the pavilion with J.A.M construction change order.

Motion- Commissioner Surrency

Second- Commissioner Carter

Discussion- None

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	No
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 4-1

G. PUBLIC HEARING

A. Second Readings

1. Ordinance 2009-20

Interim City Attorney Harris read Ordinance 2009-20 by title only.

Moved to adopt Ordinance 2009-20 on second reading.

Motion- Commissioner Surrency Second- Commissioner Carter

Discussion:

Commissioner Carter- Was the deposit price changed for election signs?

City Planner Moosbrugger- It was changed she don't know why they received the wrong copy.

The previous motion and second was withdrawn.

Moved to adopt Ordinance 2009-20 on second reading to reflect the \$50 deposit fee for election signs.

Motion- Commissioner Surrency Second- Commissioner Carter

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Commissioner Carter	Yes
Vice Mayor Carlton	No
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 4-1

2. Ordinance 2009-26

Interim City Attorney Harris read Ordinance 2009-26 by title only.

Moved to adopt Ordinance 2009-26 on second reading.

Motion- Commissioner Carter Second- Commissioner Surrency

Discussion:

None

Commissioner Carter	Yes
Vice Mayor Carlton	No
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 4-1

3. Ordinance 2009-28

Interim City Attorney Harris read Ordinance 2009-28 by title only.

Moved to adopt Ordinance 2009-28 on second reading.

Motion- Commissioner Surrency

Second- Commissioner Carter

Discussion:

Commissioner Roberts- When certified letters was mailed we had a guaranteed way of knowing the mail or information was being sent.

City Manager Smyth- No guarantee even with certified mail. Half of the certified mail comes back unclaimed and it cost the City \$5.54 per certified letter that is being sent. This will save the City \$500-\$800 per year.

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

B. First Reading

1. Ordinance 2009-23

Interim City Attorney Harris read Ordinance 2009-23 by title only. Moved to adopt Ordinance 2009-23 on 1st reading by title only.

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Motion- Commissioner Carter Second- Vice Mayor Carlton

Discussion:

Commissioner Carter- Who is the land use regulations administrator in the City Manager's absence?

City Manager Smyth- This individual is appointed by the City Commission. The appointee is usually the City Manager and he has delegated that to the City Planner but it still requires his signature.

Commissioner Carter- That sounds good but it should be defined in writing.

City Manager Smyth- It would be addressed in an administrative policy but it will be done.

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

H. CITIZEN COMMENTS

None

Public Works Supervisor Bill Cuthbert arrived and Mayor Randall and the City Commission recognized and thanked Mr. Cuthbert for his 29 years of service to the City of Hawthorne.

I. REPORTS/ANNOUNCEMENTS/PROCLAMATIONS

1. City Manager Smyth- Asked the City Commission to appoint a Recreation Advisory Board and each Commissioner submit a name of a citizen they would like to appoint to the board. The entire City Commission agreed it was a good idea. The City Commission has been invited to Chief Will May retirement party. Invitations are in your boxes. Alachua County is asking for suggestions on a date to have a joint meeting. Staff Christmas Party is December 23, 2009 at noon at the Fire Station.

Moved to meet with Alachua County Commissioners on January 19, 2010 for a Joint Meeting.

Motion- Vice Mayor Carlton	Second- Commissioner Carter
Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

- 2. Interim City Attorney Harris- Merry Christmas and Happy Holidays
- 3. City Commission

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Commissioner Roberts- Reverend McKinley Underwood Jr's 75 birthday celebration is on January 2, 2010 in Jacksonville. Would like the Mayor and City Commission to do a proclamation honoring him. Would like the City Manager to look into putting down speed humps on SE 69th Avenue. Also will City Hall get repainted?

City Manager Smyth- City Commission will choose an appropriate color for City Hall for the down town area.

Commissioner Surrency- Encouraged people to attend the Youth Council meetings which consist of 6-12 graders from the Hawthorne Area. The City of Hawthorne will be hosting the League of Cities on January 26, 2010. Would like to have it at the fire station and provide some refreshments. Time will be announced later.

Commissioner Carter- Don't think the fire station is ready to be opened to the public. We should consider another location. What is the update on computer software and when will the City Commission receive a quarterly report?

City Manager Smyth- The new software is completely installed and we are in the process of making payments. The quarterly report will be ready by the end of January or the 1st meeting in February because Pat is overwhelmed with getting ready for the audit.

Vice Mayor Carlton- What is due on the new software?

City Manager Smyth- Not sure but we are making payments on a monthly basis.

Vice Mayor Carlton- Has been signing huge checks for Mittauer and Associates and don't know what they are for or where the money is coming from.

City Planner Moosbrugger- We get grant money from the State and we pay the money towards each grant.

Mayor Randall- Saturday was super. The Christmas parade was great and it was a huge turn out despite the weather. Wished everyone a happy and safe holiday.

J. ADJOURN

Moved to adjourn the Regular Commission Meeting at 8:15PM.

Motion- Commissioner Surrency	y Second- Commissi	ioner Roberts
Commissioner Carter	Yes	
Vice Mayor Carlton	Yes	
Commissioner Roberts	Yes	
Commissioner Surrency	Yes	
Mayor Randall	Yes	

Vote- 5-0

These minutes of the December 15, 2009 Reapproval.	gular Commission Meeting are submitted for
LaKesha McGruder, City Clerk	Eleanor Randall, Mayor