

# CITY OF HAWTHORNE

**COMMISSIONERS:**

Eleanor Randall, Mayor  
William Carlton, Vice Mayor  
DeLoris Roberts  
Harry Carter  
Matthew Surrency

**CITY MANAGER:**

Edward F. Smyth Jr.  
**CITY CLERK:**  
LaKesha H. McGruder

**INTERIM CITY ATTORNEY:**

Audrie Harris

## Regular Commission Meeting Minutes November 17, 2009

**A. CALL TO ORDER**

Mayor Randall called the Regular Commission Meeting to order at 6:30PM. Commissioner Roberts gave the Invocation and Commissioner Carter led the Pledge of Allegiance.

City Commission Present: Commissioner Carter, Surrency, and Roberts. Vice Mayor Carlton and Mayor Randall. Staff Present: City Manger Edward Smyth Jr, City Clerk LaKesha McGruder and Interim City Attorney Audrie Harris.

**B. APPROVAL OF AGENDA**

Moved to amend the agenda to add Deputy Leo Lowe and move Item F2 under Item C, and add Community Center under Item F.

Motion- Commissioner Roberts

Second- Vice Mayor Carlton

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

**C. RECOGNITIONS AND GUESTS****1. Ordinance 2009-27**

Mr. Bob Case and Mr. Norman Harris of the Villages of Hawthorne presented a plan for preliminary development.

The City Commission and City Staff asked questions concerning the development.

City Clerk McGruder read Ordinance 2009-27 by title only.

Moved to adopt Ordinance 2009-27 on 1<sup>st</sup> reading

Motion- Commissioner Surrency

Second- Commissioner Carter

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

**2. Deputy Leo Lowe**

Deputy Lowe is with Alachua County Sheriffs Office stated the crime rate has risen in Hawthorne and Crime Watch can help. Deputy Lowe explained and gave tips on how to pay attention on what's going on in your neighborhood.

**D. COMMITTEE REPORTS/APPOINTMENTS/INFORMATION/PRESENTATION**

**1. City Manager Contract**

Commissioner Roberts- She studied both contracts and like the contract proposed by Vice Mayor Carlton.

Moved to approve the employee contract proposed by Vice Mayor Carlton in its entirety except for the following sections: No.6 Auto Allowance \$400.00. Delete second sentence and read: The City will only pay mileage based on the city ordinance for employee for travel greater than 50 miles from City Hall. No.9 Vacation and Sick Leave. Delete the first sentence and read: The employee shall receive 2 weeks paid vacation for each year of service with a 4 week cap. No.11 Moving and relocation expense. Delete 5 mile radius of City Hall and read: In the city limits of Hawthorne within 12 months of employment.

Motion- Commissioner Roberts

Second- Vice Mayor Carlton

There was a discussion by the City Commission.

Commissioner Carter	No
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	No
Mayor Randall	No

Vote- 2-3

Moved to adopt the original contract with the changes suggested from the Interim City Attorney for Mr. Smyth.

Motion- Commissioner Carter

Second- Commissioner Surrency

Interim City Attorney- She brought two proposed resolutions for both potential outcomes. She asked Commissioner Carter and Commissioner Surrency to amend their motion to add allowing Mayor Randall to enter or sign the City Manager contract.

Commissioner Carter and Commissioner Surrency agreed to the amendment

Commissioner Carter	Yes
Vice Mayor Carlton	No
Commissioner Roberts	No
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 3-2

City Manager Smyth thanked the City Commission for their diligence.

Commissioner Surrency- suggested moving citizen comments at the beginning of the agenda. Moved to put Citizen Comments at the beginning of the agenda after Recognition and Guest Motion- Commissioner Surrency Second- Vice Mayor Carlton

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

## **2. Planning and Zoning Board Appointments**

City Planner Moosbrugger gave a background summary concerning the appointments of the P&Z Board members.

Moved to reappoint the current P&Z Board Members and have Mr. Brian Warden as an alternate.

Motion- Commissioner Roberts Second- Commissioner Surrency

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

## **E. CONSENT AGENDA**

Moved to approve the consent agenda and pull items E4 & E5 for discussion by Commissioner Carter.

Motion- Commissioner Surrency Second- Vice Mayor Carlton

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

## **E4. Resolution 2009-36**

Moved to approve and adopt Resolution 2009-36 with changing; not to exceed \$1,000.00 to not to exceed \$1,700.00.

Motion- Commissioner Carter Second- Commissioner Surrency

Commissioner Carter	Yes
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**G. CITIZEN COMMENTS**

Larry Tilbury, Diana Saputo, Ray Daniel, Wayne Shaw, and Jeff McMeekin gave Citizen Comments.

**H. REPORTS**

City Manager Smyth- Scheduling meetings with Insurance Brokers to find cheaper health insurance for City employees, speed enforcement coming on US HWY 301, and gave the operating hours for the Thanksgiving Holiday.

Interim City Attorney- No Report

Commissioner Roberts- Passed out flyers to City Clerk and asked her to make copies and put in the City Commissioners boxes. Commissioner Roberts also gave a brief background on Communities of a Lifetime.

Commissioner Surrency- Hawthorne football team is playing FAMU High School this Friday in the 1<sup>st</sup> round of the playoffs. Please support the kids. Also the Basketball and Baseball seasons will beginning soon and they would like your support also.

Vice Mayor Carlton- No Comment

Commissioner Carter- Should schedule a workshop on the fire station building and decide what we will do with it.

Mayor Randall- Read letter from FDOT. She is hearing great things from City Staff about the new City Manager

**I. ADJOURN**

Moved to adjourn the Regular Commission Meeting at 9:10PM.

Motion- Commissioner Roberts

Second- Commissioner Carter

Commissioner Carter	Yes
Vice Mayor Carlton	Yes
Commissioner Roberts	Yes
Commissioner Surrency	Yes
Mayor Randall	Yes

Vote- 5-0

The minutes of the November 17, 2009 Regular Commission Meeting are submitted for approval.

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LaKesha H. McGruder, City Clerk

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Eleanor Randall, Mayor

