

CITY OF HAWTHORNE

COMMISSIONERS:

Eleanor Randall, Mayor
William Carlton, Vice Mayor
DeLoris Roberts
Harry Carter
Matthew Surrency

INTERIM CITY MANAGER:

Linda Rice Chapman
CITY CLERK:
LaKesha H. McGruder

INTERIM CITY ATTORNEY:

Audrie Harris

RECREATION WORKSHOP SEPTEMBER 9, 2009 MINUTES

Mayor Randall called the workshop to order at 10:00AM. Prayer was given by Commissioner Surrency and the Pledge of Allegiance was led by Mayor Randall.

Board Present: Mayor Randall, Vice Mayor Carlton, and Commissioners Surrency and Roberts. Not Present: Commissioner Carter

Staff Present: Interim City Manager Chapman, City Clerk Lakesha McGruder and Recreation Director Jay Paulson.

Vice Mayor Carlton asked Interim City Attorney Audrie Harris can other issues be discussed other than Recreation. Interim Attorney Harris advised having an agenda. Interim Attorney Harris advised only Recreation should be discussed.

Mayor Randall turned the workshop over to Interim City Manager Chapman.

Interim City Manager Chapman informed the Board that she instructed Recreation Director Paulson to move all his recreation paper work over to City Hall. Interim City Manager Chapman spoke on what she thought needed to be improved at the recreation department; for instance umpires and referees are paid from concession and gate money, there is no budget line item for gate revenue and because of this the Recreation Director has combined the gate revenue with his concession revenue. During football season the concession is run out of the back of a truck, there are no summer programs, and the City should have a policy in place about coaches getting discounts. The City lost \$650.00 because coaches are not paying registration fees for their children.

Recreation Director Jay Paulson stated during the baseball season he pays the umpires from the concession money because we don't charge gate fees. During the football season he pays the referees from the gate money. The football concession is run from the back of his truck because Hawthorne High School will not allow them to use their concession stand because the school keeps their materials in there. When he took over the position as the

Recreation Director, he followed the procedures already in place, by not charging coaches registration fees because they are volunteering their time to coach not only their children but other children as well.

Commissioner Surrency gave a list of suggestions to have a successful Recreation Department. The Commission Board and Recreation Director continued to discuss the Recreation Department. All Commissioners, Interim City Manager Chapman and Recreation Director Paulson agreed the Recreation Department should have written policies and written coaching contracts.

Interim City Attorney Harris said she will be working with the Recreation Director to go over the liability aspects on the recreation sign up forms.

Mayor Randall replied the Commission Board will wait on further details from the Interim City Manager to see what steps she and the Recreation Director have come up regarding written policies to bring back before the Commission Board.

The Recreation Workshop was adjourned at 11:45AM

The minutes of the Recreation Workshop are submitted for approval.

LaKesha H. McGruder, City Clerk

Eleanor Randall, Mayor