

Meeting Minutes
Comprehensive Plan Committee Meeting
October 10, 2007

Attendees: Steve Corrigan, Ellen Hendrickx, Bob Mayer, Lynda Merchant, Jim Metzger, Rebecca Strutton, Kathy Sullivan, Carolyn Summers, Harry Thomas
Absent: Richard Bass

1. Committee was welcomed to the first meeting.
2. Committee elected Kathy Sullivan to serve as chair through December 2007.
3. Committee members introduced themselves and discussed their personal concerns and thoughts regarding a comprehensive plan.
4. Committee had general discussion regarding the recommended next steps from the initial comprehensive plan report.
 - a. Committee is interested in reviewing the existing documentation (i.e. maps, statistical data and studies) as well as formal plans prepared in the past.
 - b. Angela Witkowski, village planner, reported on her progress in assembling items requested by Committee member Richard Bass. She will work with Susan Fier, Library Director, to assemble some of the materials at the Library for public viewing. She will also work to get the materials available on the village website.
 - c. Committee members Jim Metzger and Lynda Merchant expressed an interest in understanding how the village is organized as neighborhoods. Jim will start to assemble that information. Jim proposed and committee concurred that the comprehensive plan needs to look at interrelationships of village aspects and identify the effects they have on each other.
 - d. Committee member Rebecca Strutton, suggested that the committee divide up the existing documentation and formal planning studies, review them and present a summary to the whole committee. There was general agreement that this approach would be effective. However, Committee member Harry Thomas suggested that the committee review the *Vision Plan*, the *Local Waterfront Revitalization Program* and the current zoning code in order to discuss how and what existing documentation and topics were covered in those plans. Harry requested that the committee members receive a hard copy of the *Local Waterfront Revitalization Program*. The committee concurred and will start the review process with these steps.
 - e. General discussion occurred on how to approach developing the topics covered by the comprehensive plan. Steve Corrigan has read several comprehensive plans listed in the initial report; he recommended that the committee members review the plans from Nyack and Croton-on-Hudson. This was seconded by Kathy Sullivan; she recommended those of Coventry and Dobbs Ferry as well. She suggested that the committee members read them to familiarize selves with the format of a comprehensive plan as well as the issues. Discussion was started on use of surveys and public work sessions.

- f. Committee discussed the possible next step of hiring a consultant. The committee started discussion on the timing of hiring, the reason why or why not to use a consultant and how to identify the tasks that the committee and village would need the consultants' help. This conversation folded into the discussion of how to develop topics covered by the comprehensive plan. The committee started discussion on how to start to engage the community in the process. Committee agreed to continue these discussions after members get further into their review process of existing information as well as existing comprehensive plans.
5. Committee member Harry Thomas suggested that the committee meet in a room that is better suited acoustically to the committee's discussion and the public's participation.
6. Next meeting will be held October 24, 2007 at 8:00 pm in the Media Rooms 1 and 2 on the lower level of the James Harmon Community Center, 44 Main Street.