

VILLAGE OF HASTINGS-ON-HUDSON 2011-2012 BUDGET



PETER SWIDERSKI
Mayor

Trustees

BRUCE JENNINGS
MEG WALKER

JEREMIAH QUINLAN
NICOLA ARMACOST

FRANCIS A. FROBEL
Village Manager

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March 17, 2011

*Honorable Peter Swiderski, Mayor
and Honorable Board of Trustees
Village of Hastings-on-Hudson
Municipal Building
Hastings-on-Hudson, New York 10706*

Dear Mayor Swiderski and Honorable Board of Trustees:

I hereby submit for Board of Trustees consideration the 2011-12 Village Manager's General Fund Budget that totals \$12,982,932. At this spending level the budget would require an estimated tax rate of \$235.50. Village estimated assessed values will dip to \$41,552,850, a decrease of \$408,003, represents a 1% loss in value.

The budget reflects a comprehensive review of all departmental operations and spending priorities. Given the loss of assessed values and the increasing reliance upon the property tax as the major source for funding the Village's budget, several worthy programs for improved or expanded services were dropped from the budget. This is a disappointment to me given the strong arguments offered by the departments for funding. We realize that taxpayers are already burdened with state, town, school, county, and federal taxes. During the departmental budget process I reduced said requests in excess of \$525,000. Village taxes, while small in comparison with other taxing authorities, offer the greatest potential for local control. We are sensitive to this and appreciate the support of Village taxpayers in providing funds for the delivery of necessary municipal services.

The proposed budget translates into an overall increase of \$354,048. This represents a 2.8% increase in expenditures and requires a 4.18% increase in local property taxes.

BUDGET OVERVIEW: EXPENDITURES

The Village Budget is more than a financial plan. It is an economic, social and community plan for the future. The budget establishes and sets the quantity of governmental service for an entire year and it puts in motion a future course of action. The budget is the single most important policy statement and management tool developed by public officials.

By general category, listed below are some significant aspects this budget proposes.

- ***Personnel Wages and Salaries: The budget provides for a yet to be agreed upon wage adjustment for members of Local 456 Highway Department Workers and those employees not represented by a labor organization.***
- ***Materials: This budget provides an estimate for the uncertainties surrounding the purchase of motor fuel. We have developed numbers reflecting the total gallons used by the various departments. We've applied a 10% unit cost increase. As we get closer to the adoption of this budget, it will be necessary to re-examine this amount and be certain that the situations surrounding the cost for motor fuel has stabilized sufficiently to provide adequate funding for the purchase of diesel and unleaded regular fuel.***

We anticipate a rate increase for the delivery of electric power while told to budget for a decrease in the actual purchase of electricity. The cost of water has risen with the recently awarded rate increase which included a dramatic increase in the cost for fire hydrant rental.

As mentioned, the Village's assessed taxable property base continues to lose value. This means that even if we were offering a budget with no increase in any program, the budget would still require an increase due to this revenue loss.

Challenges by property owners through the tax certiorari proceeding, works to reduce the value of properties and hence the tax obligation. This effectively causes a shift to occur in the tax burden. Remember, the Village needs to raise money to provide public services, the goal is to have the basis of that payment fairly appropriated among the various classes of property, any change causes the amount owed by some to increase, while others to go down. In last year's message I noted that without growth in the value of property (land and buildings) the only viable source for revenue is the property tax. This discouraging trend will have increasingly chilling consequences upon our ability to expand services, hire necessary workers and continue to improve upon the quality of life in the Village. Increased taxes will have a disproportionate negative impact upon property owners as the local tax

becomes over- burdensome and consumes a greater portion of disposable income. In the short term this statement depicts the situation in the Village.

This year's budget has presented unique challenges. In particular there are several expenditure and revenue items which are out of the immediate fiscal control of the Village. Specifically these include: pension contribution and medical insurance coverage. The budget requires an increase in contribution to fund the various pension plans. Last year we budgeted the full amount, and it was adjusted downwards. The cost to provide medical health insurance requires an increase in premium contribution in the amount of \$63,473.

The Village is also faced with declining mortgage tax revenues, specifically this source of revenue has been reduced downward by \$23,000 and the sales tax is anticipated to realize \$50,000 more next year from that which we anticipated to secure this year.

BUDGET OVERVIEW: REVENUES

Staff is constantly on the lookout evaluating and monitoring the fee structure and pricing for specialized services and penalties levied for law violations. During the course of the year, we will be recommending to the Board of Trustees suggestions for increasing several of these fees and services.

We continue with the conservative philosophy of projecting revenues based upon trends and expectations of what the future holds. We have witnessed sales tax receipts stabilization and, consequently, we anticipate an increase over the near-term. We see an decrease in the mortgage tax revenue.

The Village has joined with neighboring communities with a commitment to seek out cost-cutting measures. These include subcontracting services and joint purchasing of products and materials used in municipal operations. Efforts are currently underway to explore the feasibility of consolidating services with neighboring communities as we aggressively pursue means to both improve and reduce the cost of delivery of services. The New York State Office of the Comptroller, in its report comparing cost for services, places Hastings-on-Hudson favorably when compared to neighboring communities. We realize there is still room for improvement in reducing the cost of the services provided to our residents.

Potential savings will continue to be the focus of operations. Development of a long-term strategy to strengthen and expand the tax base must continue to be part of an overall economic development effort. The Village has been hamstrung in the ability to

realize revenues other than property tax because of a heavy dependence upon mortgage and sales taxes as to the critical source of revenue to operate.

When the budget was adopted last fiscal year, Board of Trustees agreed with the staff recommendation that hard realistic decisions were needed in terms of projecting anticipated revenues. Because of that approach Hastings on Hudson is in a better position when compared to neighboring communities in the current fiscal year. This conservative sound approach toward estimating revenues worked to our advantage, in a difficult financial environment. This year we have continued that approach by taking a critical look at revenues by anticipating a continuing downward trend.

Special Project

Contained within the operating budget are funds intended to cover the cost for the second phase of the drafting of the Comprehensive Plan. The Board of Trustees approved the initial award of the contract to Phillips Preiss Shapiro Association for the writing of the Plan. The additional money is requested to complete that portion of the project requiring environmental review of the Plan.

Capital projects

Other Capital improvement projects which would normally appear in the operating budget for funding are currently being prepared for Board of Trustees consideration as a bond anticipation note.

During the course of FY12, the Board of Trustees will be presented with a list of capital projects. These will include the purchase of dump trucks for the department of public works and parks department. The Village has held off purchasing heavy equipment in these two departments while focusing attention on addressing the capital needs of the fire department. These purchases are necessary and need to be considered. Additionally, we are looking to purchase three, four-wheel drive vehicles. These would be assigned to the Superintendent of Public Works, the Fire Chief and the Police Department. The legal office also advises that, during the course of the next fiscal year, we should anticipate a payment of \$150,000 for tax certiorari matters.

New to the list of capital projects is removal and replacement of the underground fuel dispensing system currently located at the Department of Public Works garage. This has been a matter of investigation by the County and has been determined that, while

the tanks are not leaking, they are aging and are required by federal law to be replaced. The estimated cost of the capital project could reach \$170,000.

The list also includes relocating the Police and Fire Department emergency radio system from its current location on the rooftop of Andrus nursing home to another location at the same facility. The project is planned to be funded over two budget cycles. Last year funds were included in the amount of \$10,000 to initiate the work in the Fire Department budget. It appears this project will cost in excess of that, and plans include another \$10,000 in the budget for this year. At this time, a cost estimate has been developed, and it could reach \$70,000. It is possible that if the cost exceeds an amount reasonably accommodated in the operating budget, then it would be necessary to include this project in a bond anticipation note as well.

While exploration continues to determine the feasibility and advisability of combining public works operations with another municipality, the fact remains that the heavy equipment needs are at a point where we can no longer delay vehicle replacement. If we fail to address the underground fuel storage system, the Village could face federal fines.

The total cost of these proposed capital projects will be in the vicinity of \$850,000.

Closing Comments

With the deterioration of the tax base and the heavy dependence upon external revenue sources, we must rely upon the willingness of Hastings tax payers to support the service levels and spending priorities we have traditionally provided. Relief will come about when the economic turn-a-round arrives. In the short term we should not take apart sound programs because of this changing economy.

Successful communities, during this period of economic turmoil will seek out ways to build sustainable programs. The time for creative thinking has never been more evident than now. Hastings-on-Hudson has fashioned budgets in the past that have relied upon uncovering ways to continue and improve the quality of life for everyone. The goal now is to continue that approach and ensure that as the economy rebuilds this community will continue to be a place where people can afford to live, raise families and enjoy the many municipal programs and amenities offered. The next twelve months truly presents that challenge as we aggressively uncover funding sources independent of the property tax to ensure that programs do not suffer because of the diminution and inability of the economy to offer revenue sources we have become accustomed having available to us.

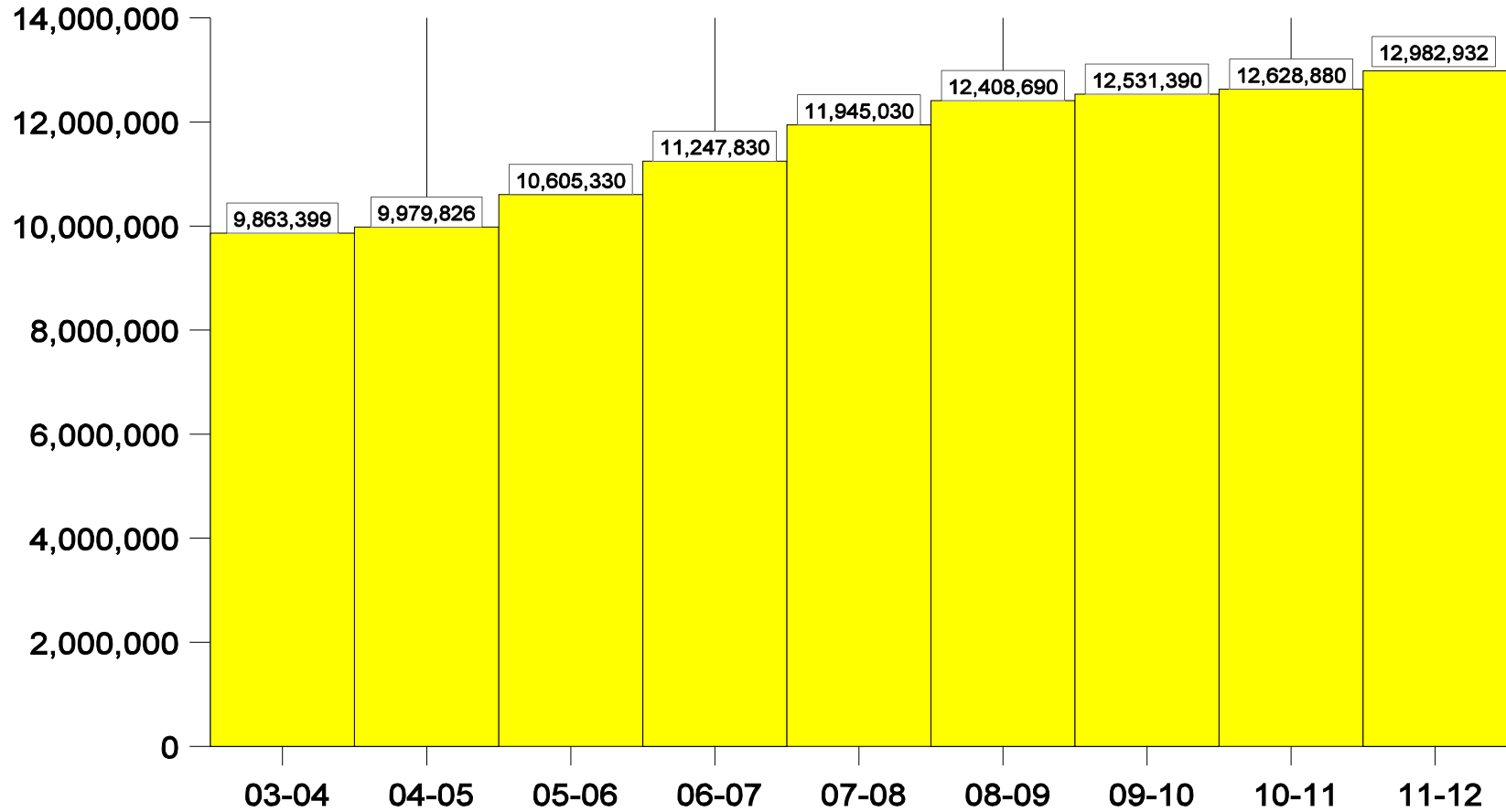
Many persons are owed a note of thanks for the skillful and conscientious manner they went about the task of developing the budget. Each department prepared a financial plan based upon their needs, with a sensitive awareness of the difficult financial straits the Village is operating. Numbers were checked for accuracy and completeness. Any error found in this document is my responsibility. The Department Heads and I stand prepared to discuss the budget's financial and service level implications during the scheduled Public Hearing. Staff is prepared to make sure the Board of Trustees receives the quality information needed to set priorities, make judgments and choose among alternatives.

Respectfully submitted,

*Francis A. Frobel
Village Manager*

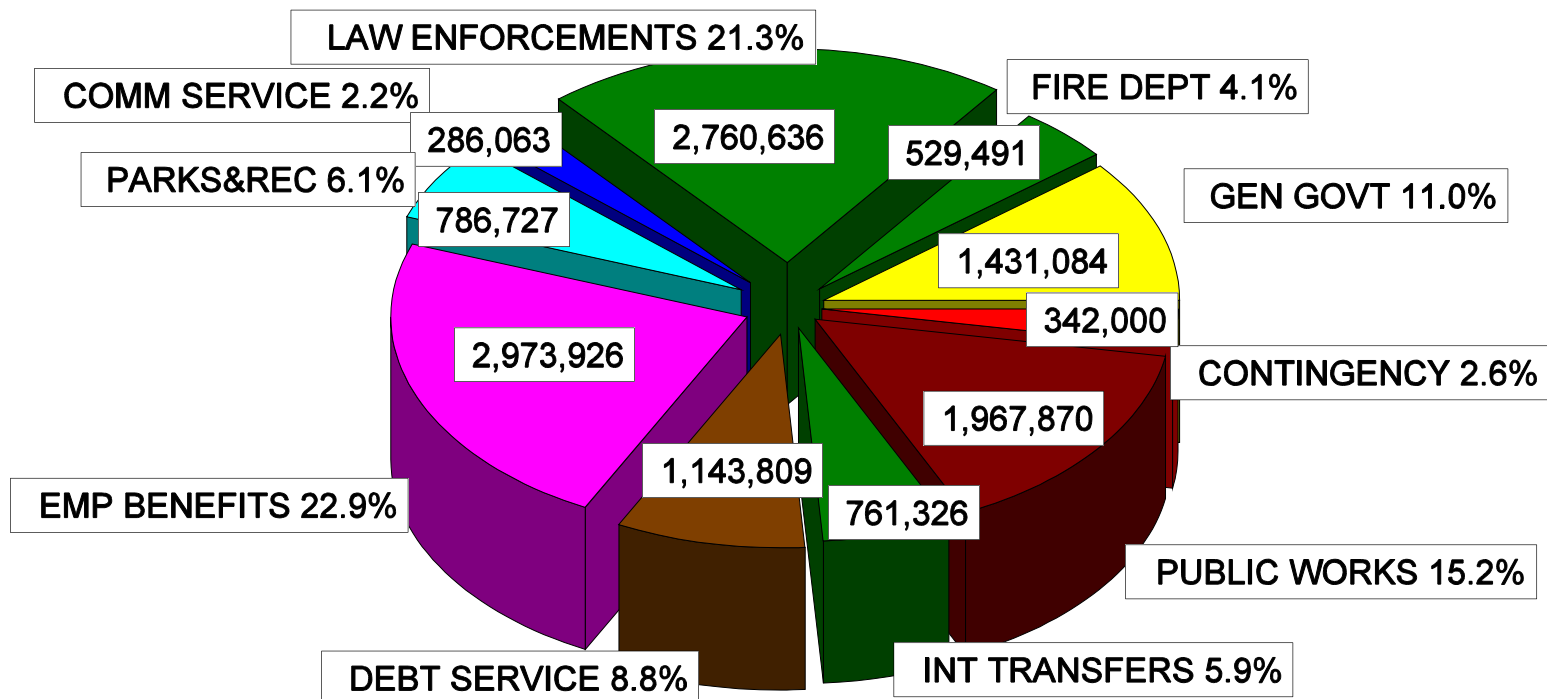
GENERAL FUND

Revenues / Expenditures

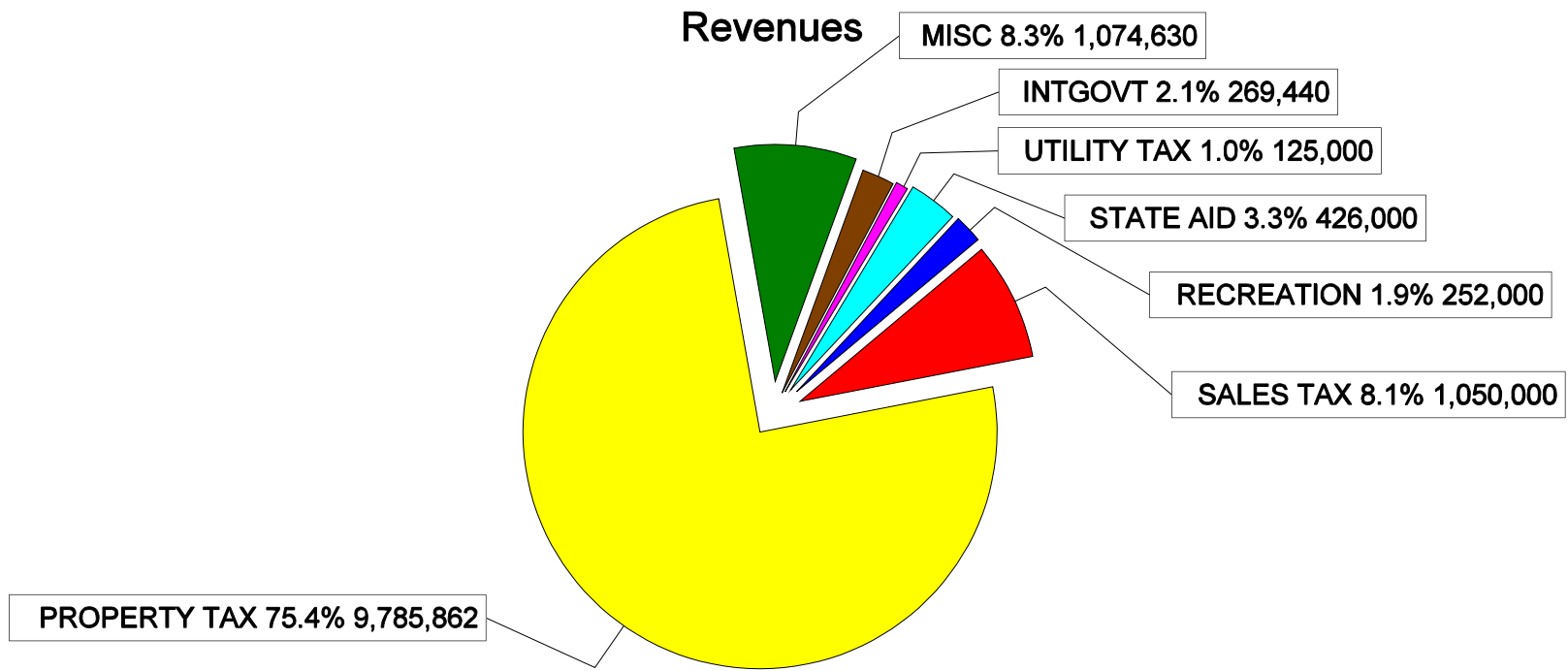


GENERAL FUND

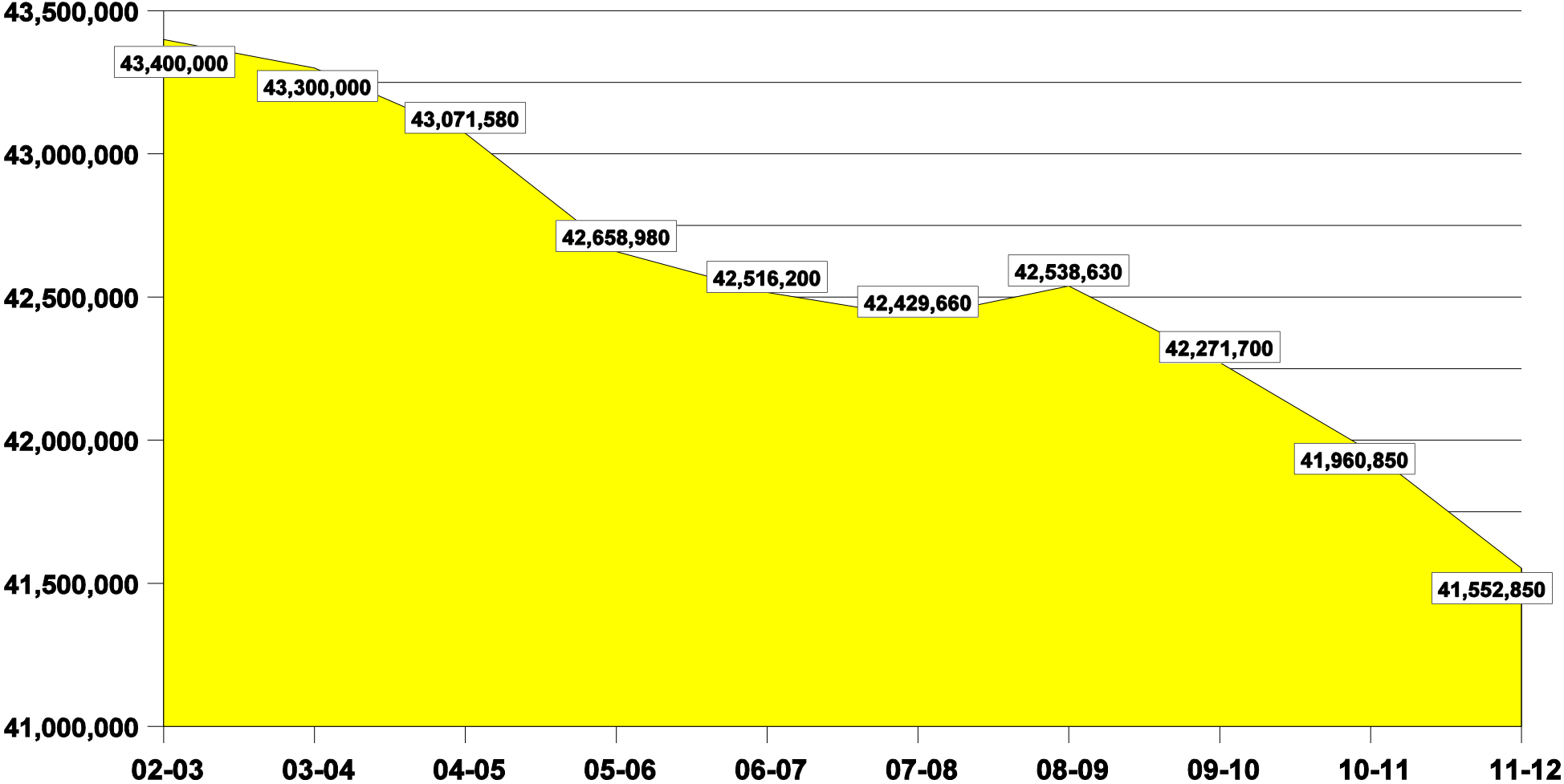
Expenditures by Function



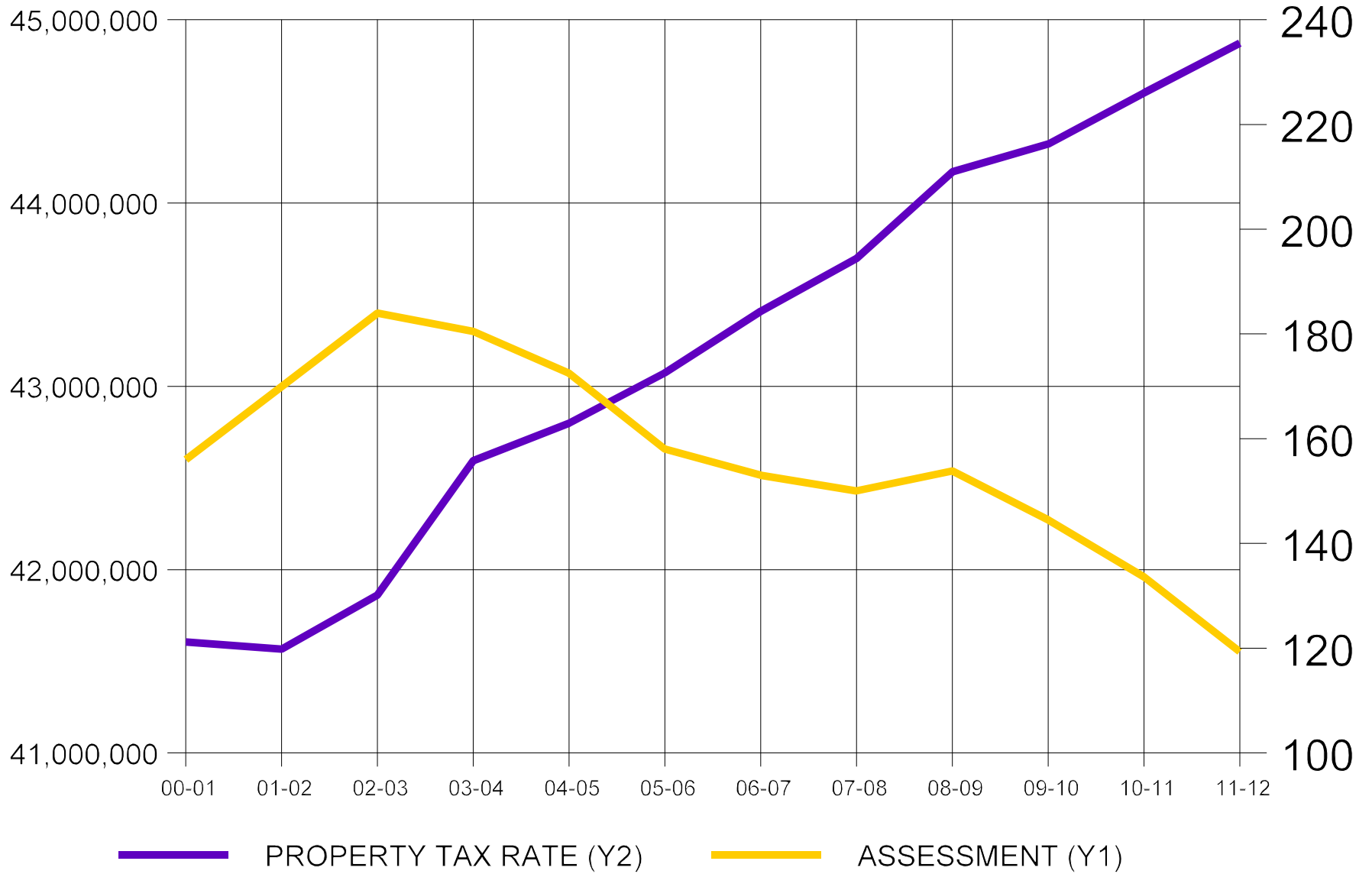
GENERAL FUND



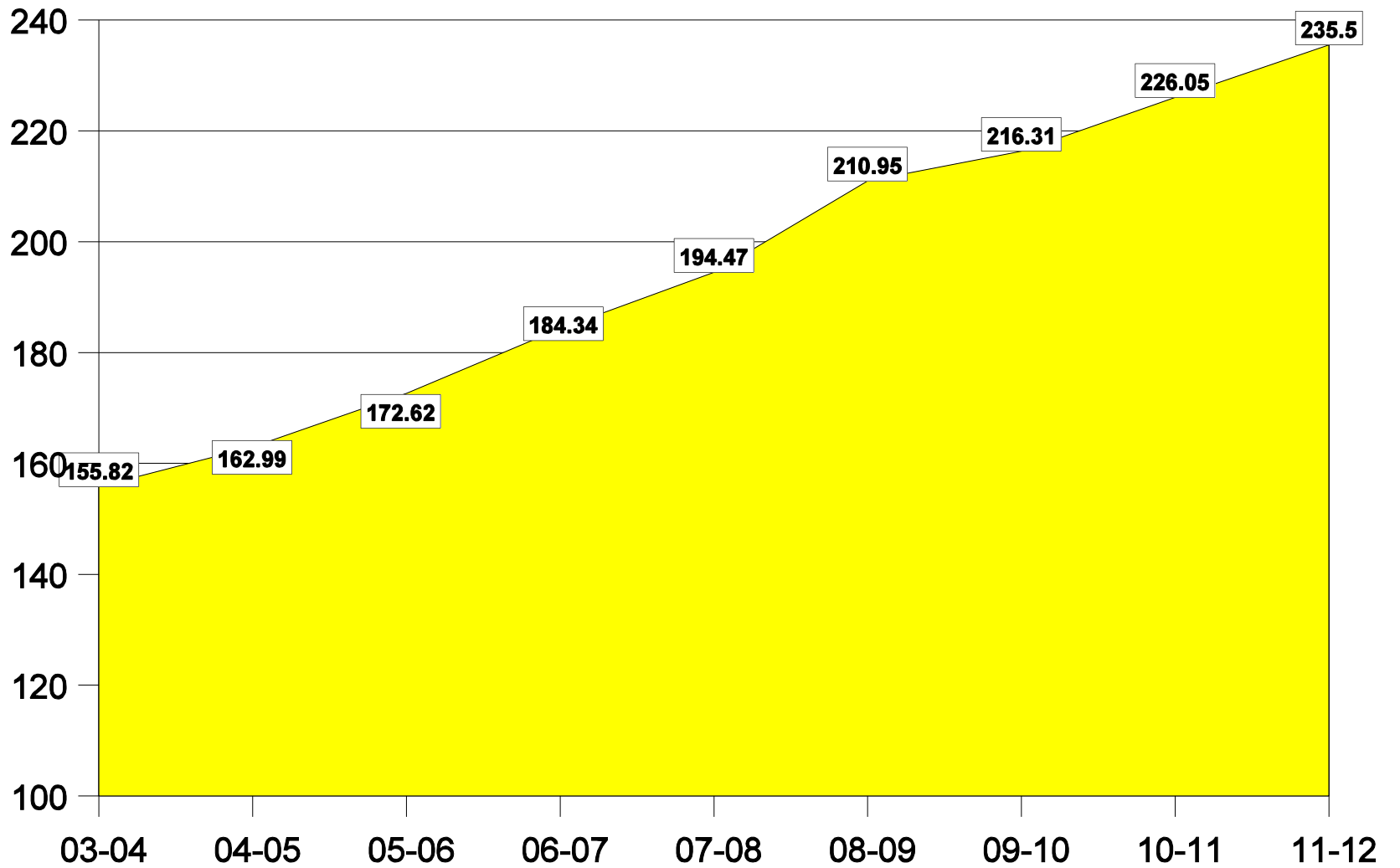
ASSESSMENT INFORMATION



ASSESSMENTS VS TAX RATES



PROPERTY TAX INFORMATION



AUTHORIZED PERSONNEL

Mayor and Board of Trustees

Mayor (I)	\$ 4,000
Trustees (4)	2,000

Village Court

Village Justice (I)	20,000
Acting Justice (1)	4,800
Court Clerk (1)	43,000
Asst. Court Clerk (1)	27,505

Village Manager

Village Manager (1)	156,725
Secretary/Deputy Clerk (1) pt	45,000

Village Treasurer

Payroll Clerk (1)	50,304
Bookkeeper (1) pt	16.80/hr

Communication/Technology Dept

Tech Director/Deputy Treasurer	61,417
Cable TV Director	36,050

Assessor

Village Assessor (1) pt	21,000
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Village Clerk

Village Clerk/Deputy Manager (1)	94,622
Admin Assistant Clerk pt (1)	15.00/hr

Police Department

Police Chief (1)	145,554
Lieutenant (1)	117,576
Sergeants (4)	108,949
Detectives (2)	108,949

Police Department (cont.)

Police Gr. 1 (10)	97,879
Gr. 2 (0)	81,087
Gr. 3 (0)	64,297
Gr. 4 (2)	47,506
Gr. 5 (1)	30,715
Police Matron (1) pt	10.00/hr
Meter Man (I) pt	12.92/hr
PEO (1) pt	12.92/hr
PEO (1) pt	10.76/hr

Building Department

Building Inspector	100,320
Dep. Inspector (1) pt	20,546
Fire Inspector (1) pt	17,686
Bldg Dept Asst (1)	57,176

Public Works

Superintendent (1)	107,318
Lead Mechanic (1)	81,963
Mechanic Helper (1)	61,793
Hvy ME0 (1)	68,071
ME0 (4)	66,071
Laborer 1 (7)	61,793
Laborer 2 (0)	49,104
Laborer 3 (2)	31,397
Skilled Laborer (1) pt	25.94/hr
Skilled Laborer (1) ft	63,912

Parks and Recreation

Superintendent (1)	96,554
Recreation Supervisor (1)	55,301
Recreation Assistant (1)	37,971
Recreation Assistant (1) pt	10-20/hr
Parks Groundskeeper (1)	53,950
Seasonal (All Programs)	15-25/hr

Community Services

Youth Service Director (1)	107,456
Youth Advocate (1)	48,898
YES Director (1) pt	17,800
Senior Outreach (1) pt	18,350

Fire Department

Fire Department Secretary (1)	34,910
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Library

Library Director (1)	88,400
Librarian II (1)	62,500
Librarian II (1)	54,600
Librarian II (1) pt	31,700
Librarian I (3) pt	20-22.25/hr
Clerk (1)	36,000
Clerks (11) pt	11-23.00/hr
Pages (5) pt	8.25-10.00/hr
Custodian (1) pt	14.00/hr

TOTAL FULL-TIME

General Government	9
Public Safety	21
Public Works	18
Community Service	2
Parks and Recreation	4
Library	<u>4</u>
	58

TOTAL PART-TIME/SEASONAL 204

SUMMARY OF ALL OPERATING BUDGETS

MEANS OF FINANCING

PROPERTY TAX	9,785,862
STATE AID	427,500
SALES TAX	1,050,000
RE-APPROPRIATED SURPLUS	6,000
OTHER	2,885,851
TOTAL \$	14,155,213

ESTIMATED REQUIREMENTS

GENERAL FUND	12,982,932
POOL FUND	360,455
LIBRARY FUND	780,826
DRAPER FUND	31,000
TOTAL \$	14,155,213

FRINGE BENEFITS ALLOCATIONS

	<u>PERSONAL SERVICES</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL COST</u>
GENERAL GOVERNMENT SUPPORT SERVICES	626,484	352,047	978,531
PUBLIC SAFETY-POLICE	2,613,486	1,468,624	4,082,110
PUBLIC SAFETY-FIRE	51,916	29,174	81,090
PUBLIC WORKS	1,292,870	726,516	2,019,386
COMMUNITY SERVICES	183,263	102,983	286,246
PARKS & RECREATION	524,222	294,582	818,804
TOTALS	5,292,241	2,973,926	8,266,167

LIBRARY	392,032	116,500	508,532
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POOL	155,500	11600	167,100
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SECTION C

GENERAL FUND

GENERAL FUND SUMMARY

<u>ESTIMATED REQUIREMENT</u>	<u>MANAGER'S RECOMMENDED 2010-11</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
GENERAL GOVERNMENT SUPPORT SERVICES	1,773,084	278,563	
PUBLIC SAFETY	3,290,127	58,896	
PUBLIC WORKS	1,967,870	(90,789)	
COMMUNITY SERVICES	286,063	(10,425)	
PARKS AND RECREATION	786,727	15,081	
EMPLOYEE BENEFITS	2,973,926	69,073	
DEBT SERVICE	1,143,809	4,518	
INTERFUND TRANSFERS POOL FUND	0	0	
INTERFUND TRANSFERS CAPITAL FUND	0	0	
INTERFUND TRANSFERS LIBRARY FUND	761,326	2,773	
TOTALS \$	12,982,932	327,690	

MEANS OF FINANCING

PROPERTY TAX (\$235.50 PER \$1,000)	9,785,862	300,608	
UTILITY GROSS RECEIPT TAX	125,000	0	
STATE AID	426,000	(19,760)	
SALES TAX	1,050,000	50,000	
INTER- GOVERNMENTAL CHARGES	269,440	5,000	
CULTURE AND RECREATION	252,000	0	
MISCELLANEOUS	1,074,630	(8,158)	
APPROPRIATED SURPLUS	0	0	
INTERFUND TRANSFER (DEBT SERVICE)	0	0	
TOTALS \$	12,982,932	327,690	

GENERAL FUND

DETAILED REVENUE SUMMARY

<u>ESTIMATED REQUIREMENT</u>	<u>RECEIVED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
IN LIEU OF TAXES	65,000	65,000	65,000	0	
PROPERTY TAX	9,142,956	9,485,254	9,785,862	300,608	
PROPERTY SALES / PENALTIES	29,327	30,000	30,000	0	
NON-PROPERTY TAX ITEMS	147,877	125,000	125,000	0	
DEPARTMENTAL INCOME	11,086	15,030	15,030	0	
PUBLIC SAFETY	72,706	73,000	73,000	0	
TRANSPORTATION	297,476	305,000	320,000	15,000	
CULTURE & RECREATION	258,829	252,000	252,000	0	
HOME & COMMUNITY SERVICE	85,905	64,500	64,500	0	
INTER-GOVERNMENTAL CHARGE	266,119	264,440	269,440	5,000	
USE MONEY & PROPERTY	105,540	114,100	109,100	(5,000)	
LICENSES & PERMITS	189,432	140,800	140,500	(300)	
FINES & FORFEITED BAIL	175,579	220,000	220,000	0	
SALES & COMPENSATION	3,609	12,000	12,500	500	
MISCELLANEOUS	62,367	2,000	10,000	8,000	
UNCLASSIFIED	114,918	15,000	15,000	0	
STATE AND FEDERAL AID	433,389	445,760	426,000	(19,760)	
FEMA	100,000	0	0	0	
SALES TAXES	933,570	1,000,000	1,050,000	50,000	
RESERVE FOR PY ENCUMBRANCES	0	26,358	0	(26,358)	
INTERFUND TRANSFER-(DEBT SERVICE)	121,093	0	0	0	
TOTALS \$	12,616,778	12,655,242	12,982,932	327,690	

GENERAL GOVERNMENT SUPPORT SERVICES

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A1010 BOARD OF TRUSTEES	9,400	8,200	8,200	0	
A1020 MAYOR	5,489	4,100	4,100	0	
A1110 VILLAGE COURT	557,815	139,527	137,905	(1,622)	
A1230 VILLAGE MANAGER	231,412	183,125	183,125	0	
A1325 TREASURER	119,094	113,604	117,004	3,400	
A1355 ASSESSMENT	21,000	21,100	21,100	0	
A1410 VILLAGE CLERK	176,696	170,211	169,053	(1,158)	
A1420 LAW	149,920	119,656	118,600	(1,056)	
A1440 ENGINEER	735	0	0	0	
A1450 ELECTION	3,443	3,910	3,530	(380)	
A1620 MUNICIPAL BUILDING	115,308	113,291	106,950	(6,341)	
A1650 CENTRAL COMMUNICATION	196,959	194,417	196,417	2,000	
A1900 SPECIAL ITEMS	391,274	423,380	707,100	283,720	
TOTAL \$	1,978,545	1,494,521	1,773,084	278,563	

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	735,946	630,884	626,484	(4,400)	
2 EQUIPMENT	36,629	40,000	40,000	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSE	1,205,970	823,637	1,106,600	282,963	
TOTAL \$	1,978,545	1,494,521	1,773,084	278,563	

BOARD OF TRUSTEES (A-1010)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	9,400	8,000	8,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	200	200	0	
TOTALS \$	9,400	8,200	8,200	0	

PROGRAM DESCRIPTION

The Board of Trustees is the legislative body of the Village. The Board establishes policy, enacts laws, approves contracts, adopts the Village budget, and engages in other activities as required by State or local law. The Board is composed of a Mayor and four Trustees elected at large for two-year staggered terms. Personal services represent the Trustees' salaries at \$2000/ year.

Contractual expenses within this program include travel and other miscellaneous expenses. Recently enacted state law requires the members of the Planning Board and the Zoning Board of Appeals to participate in a minimum of four hours per year of training and continuing education. The Board of Trustees has self-imposed a similar requirement upon newly-elected members of the Board of Trustees. The budget offers funding to permit that opportunity.

MAYOR (A-1020)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	4,800	4,000	4,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	689	100	100	0	
TOTALS \$	5,489	4,100	4,100	0	

PROGRAM DESCRIPTION

The Mayor is the policy leader of the Village and is the head of the Village Government. The Mayor presides over meetings and public hearings of the Board of Trustees and represents the Village before the State and Federal governments.

Personal services represent the Mayor's salary at \$ 4,000/year.

Contractual expenses within this program include travel.

VILLAGE COURT (A-1110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	110,338	103,205	102,805	(400)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	447,477	36,322	35,100	(1,222)	
TOTALS \$	557,815	139,527	137,905	(1,622)	

PROGRAM DESCRIPTION

All judicial functions at the local Village government level are vested in the Village Court which is presided over by an elected Village Justice assisted by an appointed Acting Village Justice. The clerical functions of the Court are handled by a Court Clerk and an Assistant Court Clerk.

Contractual expenses are for stenographic, interpreter and jurors fees, office supplies, materials for the Court, computer and processing of parking tickets.

A portion of the fees collected by the Village Court is retained by the Village to cover a portion of the court expense.

VILLAGE MANAGER (A-1230)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	219,426	171,725	171,725	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	11,986	11,400	11,400	0	
TOTALS \$	231,412	183,125	183,125	0	

PROGRAM DESCRIPTION

The Village Manager is appointed by and is directly responsible to the Village Board of Trustees. He is the Chief Executive Officer of the Village and is responsible for administrative affairs, keeping the Board of Trustees advised on administrative and fiscal matters, properly executing all policies established by the Trustees, and enforcing local laws.

The Manager's budget includes the salaries of the Village Manager and a shared Secretary between this office and the Village Clerk.

Contractual expenses are for conferences, supplies and the Village Manager's library of professional and training materials for use by all departments.

TREASURER (A-1325)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	66,494	65,304	65,304	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	52,600	48,300	51,700	3,400	
TOTALS \$	119,094	113,604	117,004	3,400	

PROGRAM DESCRIPTION

This function is responsible for exercising control over various financial aspects of Village operations through the accounting process. The Treasurer supervises the treasury and fixed accounts of the Village. The duties include the handling of all investments of public funds, administering of the Village debts, and arrangement of Village bond sales. The program is staffed by the Assistant Treasurer, Payroll Clerk, and a Bookkeeper assigned part-time at approximately twenty (20) hours per week. Contractual expenses are for outside independent audits, implementation of GASB 34, quarterly audit of accounts and maintenance of office equipment. It is recommended that the position of treasurer continue to remain vacant for a duration of the budget cycle. Treasury duties presently are shared among the Village Manager, Deputy Manager, and Deputy Treasurer. Presently staff is exploring the need for retaining supplemental part-time (on call) staff to assist in offering oversight with regard to financial management and, perhaps, shared treasurer functions with a neighboring community.

ASSESSMENT (A-1355)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	21,000	21,000	21,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	100	100	0	
TOTALS \$	21,000	21,100	21,100	0	

PROGRAM DESCRIPTION

This program is responsible for conducting field inspections on properties and making recommendations as to a fair and equitable assessment of all taxable properties in the Village.

In addition, the Assessor appears at hearings of the Board of Assessment Review and Small Claims filings.

Personal services are budgeted to account for the part-time Assessor at \$21,000.

Contractual expenses represent supplies and materials.

VILLAGE CLERK (A-1410)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	143,603	136,153	136,153	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	33,093	34,058	32,900	(1,158)	
TOTALS \$	176,696	170,211	169,053	(1,158)	

PROGRAM DESCRIPTION

The Village Clerk is responsible for the custody of all records and papers of the Village, official reports and communications, the supervision of Village elections, and the maintenance of all minutes and proceedings of the Board of Trustees and other Boards and Commissions.

This program is staffed by the Village Clerk (who is also the Deputy Village Manager), a part-time office clerk and a Deputy Village Clerk (portion shared with the Village Manager).

Contractual expenses are for office supplies, postage, printing, legal advertising and reproduction supplies.

LAW (A-1420)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	149,920	119,656	118,600	(1,056)	
TOTALS \$	149,920	119,656	118,600	(1,056)	

PROGRAM DESCRIPTION

This program provides all legal services for the Village. The part-time Village Attorney serves on a retainer as legal advisor to the Board of Trustees, Planning Board and Zoning Board of Appeals, Village Manager, and all departments and offices of the Village;

represents the Village in all lawsuits filed by or against the Village; and provides an attorney for the prosecution of violations of local laws and codes.

The District Attorney's office provides prosecution services for all other violations.

Contractual expenses represent the Village Attorney and staff (\$72,500) and special outside counsel fees (\$46,100) as needed.

ENGINEER (A-1440)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	735	0	0	0	
TOTALS \$	735	0	0	0	

PROGRAM DESCRIPTION

This program represents outside engineering review and services for Village Departments as needed.

ELECTION (A-1450)

<u>CLASSIFICATION</u>	<u>EXPENDED 2007-08</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	2,980	3,080	3,080	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	463	830	450	(380)	
TOTALS \$	3,443	3,910	3,530	(380)	

PROGRAM DESCRIPTION

This program provides for the conduct of elections under the supervision of the Village Clerk. This includes recruiting and training election inspectors, setting up voting machines, and canvassing of votes.

Contractual expenses represent printing costs and voting machine rentals.

MUNICIPAL BUILDING (A1620)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	51,179	12,000	8,000	(4,000)	
2 EQUIPMENT0	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	64,129	101,291	98,950	(2,341)	
TOTALS \$	115,308	113,291	106,950	(6,341)	

PROGRAM DESCRIPTION

The program represents the maintenance, repair and operations of the Municipal Building.

Personal Services represents two part time employees who empty the trash/recycling bins and fill paper goods in the Municipal Building and the Library.

Contractual expenses are for utilities and maintenance supplies.

It also reflects the annual costs of a outside cleaning service.

CENTRAL COMMUNICATION & TECHNOLOGY (A1650)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	106,726	106,417	106,417	0	
2 EQUIPMENT	36,629	40,000	40,000	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	53,604	48,000	50,000	2,000	
TOTALS \$	196,959	194,417	196,417	2,000	

PROGRAM DESCRIPTION

The program represents all communication services for the Village as well as maintenance, support and upgrades to all department computer systems. It also administers WHOH-TV & School District Channels

It maintains and updates information for Hastingsgov.org as well as the e-mail information list listserve. It produces the annual Village Calendar that is given to all Village households.

Personal Services represents a Technology Director/Deputy Village Treasurer and Cable TV Station Director

Equipment represents the purchase of new computers, upgrades to the current systems as well as purchase of software and annual maintenance of existing software.

Contractual expenses are for telephone costs, Internet, and communications improvements.

SPECIAL ITEMS (A-1900)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A1910.4 UNALLOCATED INSURANCE	258,672	235,300	265,000	29,700	
A1920.4 MUNICIPAL ASSOC DUES	11,384	9,600	9,600	0	
A1930.0 JUDGEMENT & CLAIMS	88,431	50,000	50,000	0	
A1950.4 TAXES ON VILLAGE PROPERTY	25,964	25,000	25,000	0	
A1980.4 PROVISION FOR UN-COLLECTED TAXES	0	0	0	0	
A1960.4 NEWSLETTER	6,823	10,000	8,000	(2,000)	
A19825 EMPLOYEE ASSISTANTS PROGRAM	0	2,500	2,500	0	
A1990.4 CONTINGENCY	0	85,980	342,000	256,020	
A1970.4 E T P A	0	5,000	5,000	0	
TOTALS \$	391,274	423,380	707,100	283,720	

PROGRAM DESCRIPTION

This budget represents various expenses applicable Village-wide. The provision for uncollected taxes is \$5,000 to contribute to the reserve fund established in 1992. ETPA is budgeted at \$ 5,000 payment to N.Y.S. Housing and Community Renewal as required by law. The contingency fund is budgeted at \$125,000 and represents less than 1% of the General Fund Budget. The cost of the annual report (calender) is reflected in this account. Funding is included for the employee assistance program designed to provide a referral service for personal needs for our employees and their families.

PUBLIC SAFETY

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A3120 POLICE	2,494,623	2,492,546	2,546,694	54,148	
A3150 JAIL	1,199	2,200	2,200	0	
A3310 TRAFFIC CONTROL	975	1,000	1,500	500	
A3320 ON STREET PARKING	37,279	46,424	31,100	(15,324)	
A34101 FIRE DEPT ALARM	1,669	10,000	10,000	0	
A34102 HOOK AND LADDER	88,119	54,610	57,300	2,690	
A34103 FIRE DEPT OTHER	270,964	218,670	216,600	(2,070)	
A34104 HYDRANT RENTAL	162,293	150,000	170,000	20,000	
A34105 FIRE PREVENTION	56,413	57,844	58,391	547	
A3620 SAFETY INSPECTION	181,794	179,792	179,142	(650)	
A4540 AMBULANCE	11,613	18,145	17,200	(945)	
TOTAL \$	3,306,941	3,231,231	3,290,127	58,896	

EXPENDITURE BY OBJECT

1 PERSONAL SERVICES	2,614,751	2,627,202	2,665,402	38,200	
2 EQUIPMENT	21,164	29,099	27,600	(1,499)	
3 CAPITAL OUTLAY	90,401	19,800	15,000	(4,800)	
4 CONTRACTUAL EXPENSE	580,625	555,130	582,125	26,995	
TOTAL \$	3,306,941	3,231,231	3,290,127	58,896	

POLICE (A3120)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	2,350,327	2,355,420	2,409,944	54,524	
2 EQUIPMENT	0	0	5,000	5,000	
3 CAPITAL OUTLAY	36,951	0	0	0	
4 CONTRACTUAL EXPENSES	107,345	137,126	131,750	(5,376)	
TOTALS \$	2,494,623	2,492,546	2,546,694	54,148	

PROGRAM DESCRIPTION

The Police Department is the law enforcement section of the Village government. Primary activities include the prevention and detection of crime, enforcement of the traffic laws, answering calls for assistance and other special assignments. The Village continues to have one of the lowest crime rates in Westchester county according to FBI statistics.

Authorized staffing includes one (1) Chief, one (1) Lieutenant, four (4) Sergeants, two (2) Detectives, and thirteen (13) Police Officers. Also included is the cost of the school crossing guard program at five (5) locations.

Contractual expenses include vehicle maintenance and operation, teletype expenses, travel, tuition, office supplies, uniforms, physicals, training and leased vehicles.

JAIL (A-3150)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	1,162	2,000	2,000	0	
2 EQUIPMENT	0	100	100	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	37	100	100	0	
TOTALS \$	1,199	2,200	2,200	0	

PROGRAM DESCRIPTION

Funding for this program represents the cost of a matron and food for prisoners.

TRAFFIC CONTROL (A-3310)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	975	1,000	1,500	500	
TOTALS \$	975	1,000	1,500	500	

PROGRAM DESCRIPTION

This program provides expenses relating to signs and line painting for traffic and parking.

All crosswalks are painted when needed. Plans include use of an outside painting contractor to

perform the work for the Village. Use of the Village's line stripping machine has proven to be unreliable.

Through the use of outside vendor we can be assured that our road stripping will be done in a timely manner.

ON -STREET PARKING (A-3320)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	29,768	39,824	23,500	(16,324)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	7,511	6,600	7,600	1,000	
TOTALS \$	37,279	46,424	31,100	(15,324)	

PROGRAM DESCRIPTION

This program is responsible for the enforcement of parking, maintenance of meters and collections.

It is staffed by a part-time meter repairman and one part-time Parking Enforcement Officers.

Future plan include funding capital outlay with money to continue the process of retro-fitting the mechanical and electronic parking meters with a new coin receptor. This will ease the collecting of coins from the meters.

The user will not experience any change in the use of the meter, which will improve in the speed and security of the collection process.

FIRE DEPARTMENT-ALARM (A-3410)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	1,669	10,000	10,000	0	
TOTALS \$	1,669	10,000	10,000	0	

PROGRAM DESCRIPTION

This program is responsible for the maintenance of the fire alarm and emergency siren system.

HOOK AND LADDER (A-3411)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	195	2,910	2,000	(910)	
3 CAPITAL OUTLAY	53,450	19,800	15,000	(4,800)	
4 CONTRACTUAL EXPENSE	34,474	31,900	40,300	8,400	
TOTALS \$	88,119	54,610	57,300	2,690	

PROGRAM DESCRIPTION

This program provides maintenance of the Village-owned Hook and Ladder Building.

Capital outlay provides for building maintenance. Much work needs to be undertaken to preserve this historic 1927 building. Needed repairs include brick repointing, roof repair and fire escape iron work. Contractual expenses represent utility costs and building maintenance. Staff continues to work to preserve the structure. Most recently, engineering work was undertaken to determine the cause for the sinking of the floor and repairs were made. With the purchase of a new ladder truck, further modifications to the building will need to be undertaken.

FIRE DEPARTMENT -OTHER (A3412)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	20,827	20,000	15,000	(5,000)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	250,137	198,670	201,600	2,930	
TOTALS \$	270,964	218,670	216,600	(2,070)	

PROGRAM DESCRIPTION

This program represents expenses for fire suppression activities among all the departments .

Equipment expenditures represent continuation of the program to upgrade fire equipment.

Contractual expenses are for equipment maintenance, the allocation of fire contract (Donald Park District) funds, the annual inspection and miscellaneous supplies.

HYDRANT RENTAL (A-3413)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	162,293	150,000	170,000	20,000	
TOTALS \$	162,293	150,000	170,000	20,000	

PROGRAM DESCRIPTION

This program represents the rental of 225 hydrants from United Water Company for fire suppression activities.

FIRE PREVENTION (A-3414)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	52,596	51,916	51,916	0	
2 EQUIPMENT	0	1,539	1,500	(39)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	3,817	4,389	4,975	586	
TOTALS \$	56,413	57,844	58,391	547	

PROGRAM DESCRIPTION

This program is responsible for inspection and enforcement of the Fire Prevention Code as well as coordination of the Life Safety Inspection Program (LSIP).

It is staffed by a part-time Fire Inspector and the secretary assigned full time to the fire department.

Over one hundred (100) inspections were completed in 2010.

Equipment is for updated manuals and updated equipment for fire prevention/detection.

Contractual expenses represent fire prevention supplies and materials.

SAFETY INSPECTION (A-3620)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	180,898	178,042	178,042	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	896	1,750	1,100	(650)	
TOTALS \$	181,794	179,792	179,142	(650)	

PROGRAM DESCRIPTION

This department is responsible for the administration and enforcement of all building, housing and fire codes and provides staff assistance to the Planning and Zoning Boards and the Architectural Review Board. It is staffed by the Building Official, Deputy Building Inspector (part-time) and a Secretary shared with the Public Works Department. Contractual expenses represent office supplies and travel.

AMBULANCE SERVICE (A-4540)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	142	4,550	4,000	(550)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	11,471	13,595	13,200	(395)	
TOTALS \$	11,613	18,145	17,200	(945)	

PROGRAM DESCRIPTION

This program provides emergency medical response and rescue activities.

Contractual expenses represent fuel, medical supplies, clothing replacement and building rental.

Equipment purchase is for replacement oxygen bottles.

PUBLIC WORKS

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A5010 ADMINISTRATION	119,704	121,768	120,968	(800)	
A5110 STREET MAINTENANCE	377,452	360,865	339,640	(21,225)	
A5132 GARAGE	238,656	250,281	261,188	10,907	
A5142 SNOW REMOVAL	166,466	126,000	126,000	0	
A5182 STREET LIGHTING	141,273	144,880	146,880	2,000	
A8120 SANITARY SEWER	8,927	20,010	20,010	0	
A8140 STORM SEWER	38,430	30,000	30,000	0	
A8160 REFUSE COLLECTION	724,150	813,559	729,088	(84,471)	
A8170 STREET CLEANING	72,357	76,196	74,196	(2,000)	
A8560 SHADE TREES	138,710	115,100	119,900	4,800	
TOTAL \$	2,026,125	2,058,659	1,967,870	(90,789)	

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	1,305,925	1,381,199	1,292,870	(88,329)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	18,000	0	(18,000)	
4 CONTRACTUAL EXPENSE	720,200	659,460	675,000	15,540	
TOTAL \$	2,026,125	2,058,659	1,967,870	(90,789)	

PUBLIC WORKS ADMINISTRATION (A-5010)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	119,693	121,668	120,918	(750)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	11	100	50	(50)	
TOTALS \$	119,704	121,768	120,968	(800)	

PROGRAM DESCRIPTION

This program provides for the general direction, coordination and supervision of the various activities of the Department of Public Works. It is administered by the Superintendent of Public Works.

A total of seventeen (17) full-time and five (5) summer employees and three (3) seasonal workers are assigned to the Public Works function and are reflected (as assigned) to the various sections of this budget.

Besides wages, personal services include contractual longevity payments.

Contractual expenses include training sessions and supplies.

STREET MAINTENANCE (A-5110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	333,329	302,865	298,500	(4,365)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	15,000	0	(15,000)	
4 CONTRACTUAL EXPENSES	44,123	43,000	41,140	(1,860)	
TOTALS \$	377,452	360,865	339,640	(21,225)	

PROGRAM DESCRIPTION

This program provides for all street maintenance activities (other than snow removal) on the Village's 35 miles of streets. Primary activities include street patching, cleaning, catch basin cleaning and repair, emergency tree removal and special maintenance tasks, as required. Contractual expenses include patching materials, truck repairs and supplies.

CENTRAL GARAGE (A-5132)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	144,521	146,031	151,788	5,757	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	94,135	104,250	109,400	5,150	
TOTALS \$	238,656	250,281	261,188	10,907	

PROGRAM DESCRIPTION

This program is responsible for the preventative maintenance of all Village departments and school district vehicles.

Personal service represents the Village Mechanic and a Mechanic's Helper.

The contractual expense represents testing costs under the CDL program, the vehicle maintenance program, central gasoline purchases and fuel for heating the facility.

We continue to make improvements to the highway yard. Repairs to the employee locker room, improved ventilation, interior painting and fencing of the dumpsters area are ongoing projects.

SNOW REMOVAL (A-5142)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	47,210	45,000	45,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	119,256	81,000	81,000	0	
TOTALS \$	166,466	126,000	126,000	0	

PROGRAM DESCRIPTION

This program provides for all snow removal activities. All streets within the Village receive service on a priority basis, with the most heavily traveled streets and hills receiving first attention. Primary activities are plowing, sanding, salting, hauling snow, and major clearance as needed. The contractual expenses budget includes 1,300 tons of salt, equipment repairs and equipment rental for snow removal, when necessary. Employees are assigned to this program on a seasonal basis and the personal service line represents overtime only. These same employees are responsible for trash and recycling services during the normal work week and perform winter storm-related work as needed.

STREET LIGHTING (A-5182)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	31,810	26,980	26,980	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	3,000	0	(3,000)	
4 CONTRACTUAL EXPENSES	109,463	114,900	119,900	5,000	
TOTALS \$	141,273	144,880	146,880	2,000	

PROGRAM DESCRIPTION

This program is responsible for the operation and maintenance of all Village street lights accomplished through contract with New York Power Authority for power and Village forces for maintenance activities. Contractual expenses include cost of electricity, maintenance of vehicles and street lighting fixtures. The equivalent of .5 employee is assigned to this function. Our ongoing replacement of street lights with energy efficient fixtures will result in reduced power costs over the long term.

SANITARY SEWER SYSTEM (A-8120)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	4,854	5,000	5,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	4,073	15,010	15,010	0	
TOTALS \$	8,927	20,010	20,010	0	

PROGRAM DESCRIPTION

This program is responsible for maintenance and repairs to the Village's sanitary sewer system.

Activities include cleaning and repair of sewer mains as required and unclogging sewer laterals on an emergency basis. The Village responds to sewer line backups in the public right of way.

Contractual expenses represent materials and supplies for repairs, as necessary.

Employees are assigned to perform this service as needed.

STORM SEWERS (A-8140)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	19,241	10,000	10,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	19,189	20,000	20,000	0	
TOTALS \$	38,430	30,000	30,000	0	

PROGRAM DESCRIPTION

This program is responsible for maintaining the Village's storm sewer system. Activities include cleaning storm sewers on a periodical basis and maintenance activities as necessary.

Contractual expenses include maintenance supplies and annual rental of a vacuum truck.

Our workers are developing the necessary skills to build catch basin, pave roadways and perform construction work. The Skilled Laborer position has had a positive influence on expanding the level of service provided as part of the street maintenance department.

REFUSE REMOVAL (A-1860)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	536,337	652,359	563,388	(88,971)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	187,813	161,200	165,700	4,500	
TOTALS \$	724,150	813,559	729,088	(84,471)	

PROGRAM DESCRIPTION

This program is responsible for the collection and disposal of refuse pick-up in the Village on a once a week basis, weekly recycling pick-up, weekly bulk pick-up year round, a Saturday truck for bulk and garbage parked at the DPW garage and the Village's yard waste collection program.

It is expected that the Village will collect approximately 3,800 tons of refuse and dispose of approximately 1,510 tons of recyclable materials in 2010-2011. Additionally, the Village collects 4,450 cubic yards of yard waste. These numbers have remained steady over the past several years. Major contractual expenses include garbage/bulk disposal fees (\$25.31 per ton), equipment operation and maintenance, and supplies. Nine (9) full-time employees are assigned to this function. The Village continues to be the leading recycling community in Westchester since 1994. The Village currently recycles a high percentage of its waste, saving taxpayers the tipping fee.

STREET CLEANING (A-8170)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	68,930	71,296	71,296	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	3,427	4,900	2,900	(2,000)	
TOTALS \$	72,357	76,196	74,196	(2,000)	

PROGRAM DESCRIPTION

This program is responsible for cleaning activities on the Village's 35 miles of streets and public parking lots. All Village streets and parking lots are on a scheduled cleaning program.

Contractual expenses represents equipment maintenance and purchase of supplies.

One (1) full-time employee is assigned to this function.

SHADE TREES (A-8560)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	138,710	115,100	119,900	4,800	
TOTALS \$	138,710	115,100	119,900	4,800	

PROGRAM DESCRIPTION

This program is responsible for general maintenance, removal and replacement of shade trees along Village streets and in parks. This program also provides brush clean-up.

Contractual expenses provide for the maintenance of public property by contract, planting of trees by outside contract, tree trimming and supplies.

COMMUNITY SERVICES

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A4020 REGISTRAR	0	50	50	0	
A6610 SENIOR OUTREACH	18,359	18,359	18,359	0	
A4210 YOUTH SERVICES PROGRAM	224,536	205,554	208,104	2,550	
A6326 YOUTH EMPLOYMENT	16,592	17,800	17,800	0	
A7510 HISTORIAN	0	250	250	0	
A7550 CELEBRATIONS	13,266	7,500	7,500	0	
A8010 ZONING	11,060	9,445	9,000	(445)	
A8020 PLANNING	74,456	37,530	25,000	(12,530)	
TOTAL \$	358,269	296,488	286,063	(10,425)	

EXPENDITURE BY OBJECT

1 PERSONAL SERVICES	170,413	183,263	183,263	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSE	187,856	113,225	102,800	(10,425)	
TOTAL \$	358,269	296,488	286,063	(10,425)	

REGISTRAR (A-4020)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	50	50	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	0	0	0	
TOTALS \$	0	50	50	0	

PROGRAM DESCRIPTION

This program provides for the registration for birth and death certificates as required by State law.

SENIOR OUTREACH (A6610)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	18,359	18,359	18,359	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	0	0	0	
TOTALS \$	18,359	18,359	18,359	0	

PROGRAM DESCRIPTION

This program, initiated in 1991-92, is staffed by a part-time Senior Outreach Worker and provides counseling and assistance to senior citizens on issues relating to housing, landlord/tenant relations, transportation, health and taxes. New to the program in 2006 was Village participation in the Senior Citizens Rent Increase Exemption Program and the Disability Rent Increase Exemption Program. Both of these programs are intended to assist persons meeting age, income, and disability criteria.

The Senior Outreach Worker continues in an effort to seek out programs to benefit and address quality of life issues for the Village's senior population.

The Board-appointed Senior Citizen's Advisory Committee has resulted in program development for our aging population and an increase awareness of problems encountered by our Senior Citizens.

YOUTH SERVICES PROGRAM (A4210)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	137,343	164,854	164,854	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	87,193	40,700	43,250	2,550	
TOTALS \$	224,536	205,554	208,104	2,550	

PROGRAM DESCRIPTION

This program, under the general direction of the Youth Council, develops and coordinates youth activities within the Village in cooperation with community organizations, the School District and the Recreation Department.

Program expenditures include the Youth Advocate program and other youth related activities.

The program is staffed by a Director, Youth Advocate and other seasonal or part-time staff as necessary.

Approximately 70% of the program is funded by New York State grants; the balance is paid for by the Village through the operating budget.

YOUTH EMPLOYMENT SERVICE (A-6326)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	16,592	17,800	17,800	0	
TOTALS \$	16,592	17,800	17,800	0	

PROGRAM DESCRIPTION

This program provides job referral services for the youth in the community and is under the general direction of the Director of the Youth Services Program. The program includes a part-time counselor working at the High School during the school year to match interested students with employment opportunities.

HISTORIAN (A-7510)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	250	250	0	
TOTALS \$	0	250	250	0	

PROGRAM DESCRIPTION

This program provides information services regarding the history of Hastings-on-Hudson.

CELEBRATIONS (A-7550)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	13,266	7,500	7,500	0	
TOTALS \$	13,266	7,500	7,500	0	

PROGRAM DESCRIPTION

This program covers expenses associated with special activities and celebrations.

A series of activities are being planned to occur throughout 2010-2011.

ZONING (A-8010)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	11,060	9,445	9,000	(445)	
TOTALS \$	11,060	9,445	9,000	(445)	

PROGRAM DESCRIPTION

This program represents expenses associated with the Zoning Board of Appeals.

Contractual expenses cover advertising, the cost for printing and outside stenographic services for public meetings.

Recently-enacted State Law, requires four hours of mandatory training

for the appointed members on the zoning board. Funds are included to cover training expenses.

PLANNING (A-8020)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	14,711	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	59,745	37,530	25,000	(12,530)	
TOTALS \$	74,456	37,530	25,000	(12,530)	

PROGRAM DESCRIPTION

This program represents expenses associated with the Planning Board and the Comprehensive Plan.

Activities concern the many land use applications presently before the Planning Board for consideration.

As is the case with the Zoning Board, the Planning Board is now required to pursue continuing education

in land use principles. State law requires the Planning Board members to participate in at least

four hours of training to improve upon their skills and knowledge of land use law.

PARKS AND RECREATION

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A7020 REC. ADMINISTRATION	316,231	302,326	306,726	4,400	
A7110 PARKS	93,430	92,892	98,335	5,443	
A7140 PARKS & PLAYGROUNDS	64,976	66,200	60,470	(5,730)	
A7145 COMMUNITY CENTER	106,568	109,628	117,300	7,672	
A7310 AFTER SCHOOL PROG	14,816	18,100	19,000	900	
A7311 DAY CAMP	127,879	122,000	124,396	2,396	
A7320 ATHLETICS	70,638	60,500	60,500	0	
TOTAL \$	794,538	771,646	786,727	15,081	

EXPENDITURE BY OBJECT

1 PERSONAL SERVICES	554,359	519,789	524,222	4,433	
2 EQUIPMENT	14,151	13,500	12,500	(1,000)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSE	226,028	238,357	250,005	11,648	
TOTAL \$	794,538	771,646	786,727	15,081	

RECREATION ADMINISTRATION (A-7020)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	286,522	268,126	268,826	700	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	29,709	34,200	37,900	3,700	
TOTALS \$	316,231	302,326	306,726	4,400	

PROGRAM DESCRIPTION

Personal Services represent the Superintendent of Parks and Recreation, one (1) Recreation Supervisor, one (1) Recreation Assistant, and a part-time Administrative Assistant.

Field work is performed by a working foreman and a seasonal laborer.

Part-time secretarial expenses for pool/day camp permits are also included.

Contractual expenses represent operation and maintenance of parks buildings, mini-bus program expenses, office supplies, rental of copy equipment, special programs, postage, brochures, and program development.

PARKS (A-7110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	36,399	40,163	41,000	837	
2 EQUIPMENT	2,206	3,000	2,000	(1,000)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	54,825	49,729	55,335	5,606	
TOTALS \$	93,430	92,892	98,335	5,443	

PROGRAM DESCRIPTION

This program under the direction of the Superintendent of Parks and Recreation provides for maintenance and improvements to the Village's 175 acre parks system. Maintenance activities are performed by Parks and Recreation and Public Works Department personnel.

Contractual expense include maintenance supplies, fertilization, aeration of parks and tree removal.

PLAYGROUNDS AND PARKS (A-7140)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	45,574	38,000	38,000	0	
2 EQUIPMENT	1,661	3,000	3,000	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	17,741	25,200	19,470	(5,730)	
TOTALS \$	64,976	66,200	60,470	(5,730)	

PROGRAM DESCRIPTION

This program provides for the overall direction of all Parks and Playgrounds programs. It is staffed by seasonal employees for playground supervision, ice-skating, tennis, summer pre-school, and several sports camps.

Contractual expenses are for recreation supplies and portable toilets for Uniontown, Reynolds and Waterfront parks.

JAMES V HARMON COMMUNITY CENTER (A-7145)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	10,019	12,000	15,000	3,000	
2 EQUIPMENT	4,382	5,000	5,000	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	92,167	92,628	97,300	4,672	
TOTALS \$	106,568	109,628	117,300	7,672	

PROGRAM DESCRIPTION

This program relates to all activities and events at the James V. Harmon Community Center.

Personal services represent part-time supervision for afternoon and evening teen activities on a year-round basis.

Contractual expenses represent building maintenance, energy costs, senior citizen programs, teen dances and community events.

AFTER SCHOOL PROGRAMS (A-7310)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	13,320	16,000	16,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	1,496	2,100	3,000	900	
TOTALS \$	14,816	18,100	19,000	900	

PROGRAM DESCRIPTION

This self-sustaining program offers after school activities in the fall and spring for eight (8) week seasons. Personal service costs represent instructors and a supervisor. Contractual expenses are for program supplies.

DAY CAMP (A-7311)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	110,990	100,000	99,896	(104)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	16,889	22,000	24,500	2,500	
TOTALS \$	127,879	122,000	124,396	2,396	

PROGRAM DESCRIPTION

This program is responsible for providing a variety of group activities for six (6) weeks during the summer. It is staffed by a Recreation Assistant (Director), Assistant Director, Nurse, two (2) Head Counselors, one (1) Office Assistant, four (4) specialists, forty (40) counselors, and maintenance personnel. The increase represents increased personnel costs for staff. Contractual expenses include supplies, programs, special events and trips.

ATHLETICS (A-7320)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	51,535	45,500	45,500	0	
2 EQUIPMENT	5,902	2,500	2,500	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	13,201	12,500	12,500	0	
TOTALS \$	70,638	60,500	60,500	0	

PROGRAM DESCRIPTION

This activity covers all athletic programs sponsored by the department including the Turkey Trot, open gyms, youth basketball, T-ball, floor hockey, men's and women's softball, over-40 men's softball, Punt-Pass-Kick, soccer and fall track, spring, summer and fall baseball, golf lessons for adults and youth, and vacation sports camps.

Equipment purchases are for the youth football program for grades 1 - 6.

Contractual expenses represent athletic supplies.

EMPLOYEE BENEFITS (A-9000)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
9.08 FIRE SERVICE AWARDS	125,744	140,000	133,100	(6,900)	
10.8 POLICE RETIREMENT	291,050	390,121	390,121	0	
15.8 STATE RETIREMENT	222,399	364,732	364,732	0	
30.8 SOCIAL SECURITY	427,436	475,000	467,500	(7,500)	
40.8 WORKERS COMP.	284,510	250,000	270,000	20,000	
50.8 UNEMPLOYMENT INS	17,821	10,000	10,000	0	
60.8 HEALTH INSURANCE	1,176,955	1,275,000	1,338,473	63,473	
TOTAL \$	2,545,915	2,904,853	2,973,926	69,073	

PROGRAM DESCRIPTION

This program covers direct employee benefit expenses attributable to the General Fund. Program costs reflect notifications from New York State of retirement and workers' compensation rates for 2011-12, and anticipated rates for health insurance and social security.

Overall, the cost of providing health care has risen faster than the cost of living. Much has been written about the problem, but little has been accomplished to effectively stem the cost. Employee awareness and cost sharing will help. However, unless systemic changes are made, these costs will continue to rise. For next fiscal year, we have anticipated a slight rate increase for the cost of medical and dental insurance.

INTERFUND TRANSFERS (A-9550)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A9512.0 TRANSFER TO LIBRARY FUND	762,000	758,553	761,326	2,773	
A9550.9 TRANSFER TO CAPITAL FUND	75,000	0	0	0	
A9551.0 TRANSFER TO DEBT SERVICE FUND	0	0	0	0	
TOTAL \$	837,000	758,553	761,326	2,773	

PROGRAM DESCRIPTION

This program represents the transfer of funds from the General Fund to other designated funds.

The transfer to the Library Fund of \$761,326 will provide funding to maintain quality service and includes the repayment of debt applicable to the Library addition. (See Library Budget).

The library is now open to the public on Fridays year-round.

DEBT SERVICE (A-9700)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A9710.6 SERIAL BOND PRIN	628,846	653,846	675,296	21,450	
A9710.7 SERIAL BOND INT	385,357	359,608	327,904	(31,704)	
A9720.6 STATUARY BOND PRINCIPAL	0	0	0	0	
A9720.7 INTEREST ON STATUARY BOND	0	0	0	0	
A9730.6 BANS	55,083	95,083	95,083	0	
A9730.7 INTEREST ON BANS	47,495	30,754	45,526	14,772	
A97406 CAPITAL NOTES PRIN	0	0	0	0	
A97407 CAPITAL NOTES INTEREST	0	0	0	0	
TOTAL \$	1,116,781	1,139,291	1,143,809	4,518	

PROGRAM DESCRIPTION

This program provides for the payment of debt from the General Fund and is within the guidelines of the Village financial policies. The Villages's debt payment is very close to the self-imposed debt level limitation. We will need to closely monitor debt, especially because the Village's capital needs to continue to grow.

SECTION D

CHEMKA POOL

The Pool Fund is presented as a self-sustaining fund for operational purposes.

SWIMMING POOL (C7110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	136,876	148,801	155,500	6,699	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	78,370	52,174	63,650	11,476	
C93700 DEBT SERVICE	130,013	133,326	129,705	(3,621)	
C9000 EMPLOYEE BENEFITS	11,600	11,600	11,600	0	
TOTALS \$	356,859	345,901	360,455	14,554	

PROGRAM DESCRIPTION

This program is responsible for the operation of the Village's swimming pool under the direction of the Superintendent of Parks and Recreation and the Recreation Supervisor/Pool Director, assisted by part-time employees as required.

Personal costs represent seasonal employees: two (2) Assistant Directors, Forty (40) lifeguards, Six (6) cashiers, and maintenance personnel.

Contractual expenses include pool supplies, chemicals, and maintenance activities.

SWIMMING POOL (C7110) C9000 EMPLOYEE BENEFITS

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
SOCIAL SECURITY	9,100	9,100	9,100	0	
NYS RETIREMENT	0	0	0	0	
WORKERS' COMPENSATION	2,500	2,500	2,500	0	
HEALTH INSURANCE	0	0	0	0	
TOTALS \$	11,600	11,600	11,600	0	

DEBT SERVICE

SERIAL PRINCIPAL	66,731	66,713	71,865	5,152	
SERIAL INTEREST	63,282	66,613	57,840	(8,773)	
TOTALS \$	130,013	133,326	129,705	(3,621)	

SWIMMING POOL REVENUES

<u>CLASSIFICATION</u>	<u>RECEIVED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
C1031 AQUATIC PROGRAMS	56,195	42,000	50,000	8,000	
C2025 POOL MEMBER FEES	240,483	254,277	257,500	3,223	
C2026 GUEST FEES	22,418	27,000	31,000	4,000	
C2030 CAMP CHARGES	20,000	20,000	20,000	0	
C2401 INTEREST EARNINGS	78	2,000	1,955	(45)	
TOTALS \$	339,174	345,277	360,455	15,178	

SECTION E

LIBRARY FUND

The Library Fund is included in this budget for informational purposes.

The expenditures of this Fund are determined by the amount budgeted in the General Fund and independently generated revenue. The expenditure of these monies is under the direction of the Library Board of Trustees.

LIBRARY FUND SUMMARY

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
L7410 LIBRARY	573,463	581,532	577,982	(3,550)	
L9000 BENEFITS	104,652	111,500	116,500	5,000	
L9710 DEBT SERVICE	86,548	84,771	86,344	1,573	
L1900 CONTINGENCY	1,000	0	0	0	
TOTALS \$	765,663	777,803	780,826	3,023	

EXPENDITURE BY OBJECT

1 PERSONAL SERVICES	402,246	392,032	392,032	0	
2 EQUIPMENT	750	1,000	500	(500)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	362,667	384,771	388,294	3,523	
TOTALS \$	765,663	777,803	780,826	3,023	

REVENUES

<u>CLASSIFICATION</u>	<u>RECEIVED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER ' S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
APPROPRIATED SURPLUS	0	0	0	0	
L2082 FINE & FEES	16,293	18,050	18,000	(50)	
L2082 XEROX	0	0	0	0	
L2401 INTEREST	12	0	0	0	
L2810 TRANSFERS FROM GENERAL FUND	762,000	758,553	761,326	2,773	
L3000 STATE AID	2,138	2,200	1,500	(700)	
TOTALS \$	780,443	778,803	780,826	2,023	

LIBRARY (L7410)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	402,246	392,032	392,032	0	
2 EQUIPMENT	750	1,000	500	(500)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	170,467	188,500	185,450	(3,050)	
TOTALS \$	573,463	581,532	577,982	(3,550)	
EMPLOYEE BENEFITS	104,652	111,500	116,500	5,000	
DEBT SERVICE	86,548	84,771	86,344	1,573	
CONTINGENCY	1,000	0	0	0	
TOTAL BUDGET	765,663	777,803	780,826	3,023	

PROGRAM DESCRIPTION

This program is under the direction of the Library Board appointed by the Village Trustees. Library staff include one (1) Librarian/Director, three and one quarter (3.25) librarians, one (1) full time clerk and eighteen (18) part time clerks, pages and custodial help. Contractual expenses include utilities and building maintenance. Debt Service is budgeted at \$86,344 for payment of a serial bond for the Library Addition/Renovation Project of 2001-2002.

LIBRARY BENEFITS (L9000)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
L9010.8 NYS RETIREMENT	15,000	17,500	19,000	1,500	
L9030.8 SOCIAL SECURITY	30,666	31,000	31,000	0	
L9040.8 WORKERS' COMP.	4,000	4,000	4,000	0	
L9045.8 HEALTH INSURANCE	54,986	59,000	62,500	3,500	
L9050.8 UNEMPLOYMENT INS.	0	0	0	0	
L1990.4 CONTINGENCY	1,000	0	0	0	
TOTALS \$	105,652	111,500	116,500	5,000	

PROGRAM DESCRIPTION

This program covers employee benefit costs applicable to Library operations and a contingent account for unforeseen expenses.

LIBRARY DEBT SERVICE (L9710)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
L9710.6 SERIAL BOND PRINCIPAL	44,422	44,422	47,840	3,418	
L9710.7 SERIAL BOND INTEREST	42,126	40,349	38,504	(1,845)	
TOTALS \$	86,548	84,771	86,344	1,573	

PROGRAM DESCRIPTION

Debt Service for the \$1.5 million Library Addition/Renovation project.

SECTION F

DRAPER PARK

DRAPER PARK (D7110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	21,203	31,000	31,000	0	
TOTALS \$	21,203	31,000	31,000	0	

REVENUES

<u>CLASSIFICATION</u>	<u>RECEIVED 2009-10</u>	<u>BUDGET 2010-11</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
INTEREST EARNINGS	664	8,000	8,000	0	
GROUND RENT	18,522	15,000	15,000	0	
RENTAL REAL PROPERTY	1,801	1,800	1,800	0	
FEES	0	200	200	0	
APPROPRIATED SURPLUS	0	6,000	6,000	0	
TOTALS \$	20,987	31,000	31,000	0	

PROGRAM DESCRIPTION

This program provides for the operation and maintenance of the 9.9 acre Draper Park, acquired in 1989. Expenses represent grounds maintenance, insurance, taxes and supplies. Periodically an outside architect is hired to review the exterior of the properties owned by the Village, but leased to owner at the park.