

**HARVARD PLANNING BOARD  
MEETING MINUTES  
MAY 21, 2012  
APPROVED: June 4, 2012**

Chair Michelle Catalina opened the meeting at 7:30pm in the Town Hall Meeting room under M.G.L. Chapter 40A and the Code of the Town of Harvard Chapter 125

**Members Present:** Michelle Catalina, Peter Brooks, Tim Schmoyer, Rich Marcello and Joe Hutchinson

**Others Present:** Liz Allard (LUB Admin)

**Board Member Report - Committee Activities**

Catalina stated she attended last weeks Economic Development Committee meeting at which the Committee stated they are interested in hearing more in regards to Marcello's thought on a co-operative grocery store. Marcello stated he would be in touch with the Committee.

Catalina also attended the recent Community Preservation Committee (CPC) meeting at which the Committee discussed why the request for funds from the Congregational Church did not pass at the annual Town meeting. The CPC has decided to develop a policy in regards to the funding of projects as it pertains to the local churches.

**Conservation Commission Meeting Update re: Harvard Community Solar Garden, 285/295 Ayer Road**

Catalina attended the May 17<sup>th</sup> meeting of the Conservation Commission, at which the application for Determination of Applicability was before the Commission in regards to a 500kW solar garden with clearing within the 100' wetland buffer zone and the 200' riverfront area at 285/295 Ayer Road. After a brief discussion of the project and the jurisdiction of the Commission, the members agreed the Board should not comment unless or until the project is before them.

**Approve Minutes**

Brooks made a motion to approve the minutes of March 19, March 26, April 2, April 23 and May 7, 2012 as amended. Marcello seconded the motion. The vote was unanimously in favor of the motion.

**Summer Meeting Schedule**

Members agreed to cancel the July 2, 2012 meeting. Brooks stated he would be available to chair the June 18, 2012 meeting in Catalina's absence.

**ZBA Request for Comments – Solar Design Associates, LLC**

As discussed at the previous meeting Catalina drafted a letter to the ZBA expressing the concerns the Planning Board has with the proposed solar garden on Woodchuck Hill Road. Members had no additional comments to the document as drafted. The letter will be sent to the ZBA prior to the hearing on the administrative appeals on Wednesday May 23, 2012.

**Master Plan Steering Committee**

The Master Plan Steering Committee met this morning and is still struggling with the make up of the Committee for Phase II of the Master Plan update. It was determined that a chairman and vice chairman will be necessary, as well as the need for additional working groups. Catalina will be drafting a recruitment letter to send out to Town boards and a committee detailing exactly the type of individuals the MSPC is seeking; she will then speak with each interested individual to determine if they in fact have the time to make the commitment required.

**Adjournment**

Brooks made a motion at 7:53pm to adjourn the meeting. Marcello seconded the motion. The vote was unanimously in favor of the motion.

Signed: \_\_\_\_\_  
Liz Allard, Clerk

**EXHIBITS & OTHER DOCUMENTS****ZBA Request for Comments – Solar Design Associates, LLC**

- ❖ Letter to the ZBA Chairman Chris Tracey, RE: Solar Design Associates Administrative Appeal, dated May 21, 2012