

**HARVARD PLANNING BOARD
MEETING MINUTES
JANUARY 24, 2011
APPROVED: February 9, 2011**

Chair Kara McGuire Minar opened the meeting at 7:42pm in the Old Library under M.G.L. Chapter 40A and the Code of the Town of Harvard Chapter 125

Members Present: Kara McGuire Minar, Craig Bardenheuer, Wayne McFarland and Michelle Catalina

Others Present: Liz Allard (LUB Admin)

Board Member Reports – Committee Activities

Catalina explained to the members that she had meet with Ron Ricci, of the Board of Selectmen, as well as Mort Miller and Barbara Brady, of the Municipal Affordable Housing Trust, to discuss the request made by the Montachusett Regional Planning Commission (MRPC) for three priority housing locations. The group determined that it would be appropriate to use three parcels of land that are currently for sale. Catalina will forward them to Allard for submittal to MRPC.

Catalina attended the recent meeting of the Community Preservation Committee, which has decided to hold back most of its funds this year since there is no real projects on the horizon for any of the requested funds.

Bardenheuer was unable to attend the Montachusett Joint Transportation Committee this month.

Continuation of the Amendments to Chapter 133 Procedural Rules and Regulations -
Opened at 8:02pm

Approval of Minutes

Bardenheuer made a motion to accept the minutes of December 20, 2010 and January 3, 2011 as amended. McFarland seconded the motion. The vote was unanimously in favor of the motion.

Recommendation of Candidate to fill Board Vacancy

Peter Brooks attended a recent meeting of the Planning Board and expressed an interest in returning to the Board to fill the vacancy left by Sudol. Bardenheuer made a motion to recommend to the Board of Selectmen the appointment of Peter Brooks to fill the current vacancy until the next election. McGuire Minar seconded the motion. The vote was unanimously in favor of the motion.

2011 Annual Town Meeting Bylaw Amendments

Allard has done follow up research on the Zoning Map and has concluded that the map is part of section 125-42 and not 125-43 as indicated by Town Counsel. It seems as if a word omitted when the Bylaw was renumbered is what has caused the confusion. From 1962 until 2003 the Zoning Map was a subsection of the District Location and Boundaries section. In 2003 when the Bylaw was renumbered the word "Subsection" was omitted and a footnote added indicating that the map was at the end of the Chapter. Allard will further follow up with Town Counsel to see if there is now enough evidence to make the proper change to the 2010 warrant article for the zoning map.

The requirement to accept a floodplain district bylaw was briefly discussed. The members requested that the Conservation Commission review the model bylaw and give their feedback on it. Allard will follow up with the Commission.

Discuss Site Plan Review

Bardenheuer apologized for not drafting a letter to the Building Commissioner as requested at the previous meeting. Bardenheuer will draft a letter for the next meeting.

Request from Montachusett Regional Planning Commission for Priority Areas

The request for priority areas has been resolved (see Board Members Activities above). A list of priority economic development, housing and open space areas will be forwarded to Montachusett Regional Planning Commission.

Funding for Master Plan Update

A letter had been drafted to the Board of Selectmen requesting that a warrant article be placed on the Annual Town Meeting Warrant requesting \$100,000 for the updating of the Master Plan. The Board agreed the letter as drafted should be sent.

Adjournment

Bardenheuer made a motion to adjourn the meeting at 8:39pm. Catalina seconded the motion. The vote was unanimously in favor of the motion.

Signed: _____
Liz Allard, Temporary Clerk

Harvard Planning Board

Continuation of the Amendments to Chapter 133 Procedural Rules and Regulations

January 24, 2010

Chair Kara McGuire Minar opened the meeting at 8:02pm in the Old Library under M.G.L. Chapter 40A and the Code of the Town of Harvard Chapter 125

Members Present: Kara McGuire Minar, Craig Bardenheuer, Wayne McFarland and Michelle Catalina

Others Present: Liz Allard (LUB Admin)

This hearing was continued from January 3, 2011 for the amendments to the Code of the Town of Harvard, Chapter 133 Procedural Rules and Regulations.

McGuire Minar made a motion to continue the hearing to February 7, 2011 at 8:00pm. Bardenheuer seconded the motion. The vote was unanimously in favor of the motion.

Signed: _____
Liz Allard, Temporary Clerk