

Master Plan Steering Committee  
Meeting Minutes  
June 25, 2015

Members Present: Kara Minar, Victor Normand, Lucy Wallace

Liaisons Present: Don Ludwig, Joe Theriault

Planning Board Consultant: Bill Scanlan

Planning Board Members: Don Graham, Erin McBee

Lorraine Leonard and town counsel Mark Lanza have reviewed and approved the contract with Burns McDonnell.

The MPSC discussed at length the pros and cons of awarding it to this firm. By consensus, it was agreed to proceed with the award. The Planning Board had authorized the chair to sign it if the MPSC so recommended. Kara will sign and FedEx it to Andrew McMullin for Burns McDonnell signature. Billable work will begin immediately.

The next meeting was set for July 2<sup>nd</sup> at 7 PM, location to be determined. Representative(s) of Burns McDonnell will be present and use it to kick off the contract with a presentation of the firm's plan to evaluate Devens' impact on Harvard.