

**HARVARD CONSERVATION COMMISSION
MINUTES OF MEETING
JULY 21, 2011
APPROVED: October 20, 2011**

Vice Chair Wendy Sisson called the meeting to order at 7:06pm in the Town Hall Meeting Room

Members Present: Wendy Sisson, Charlie Gorss, Don Ritchie, Jim Breslauer, Jaye Waldron and Patrick Doherty

Others Present: Liz Allard (LUB Admin), Steve Ventresca (Nitsch Engineering), Jeff Richards (Transformations, Inc.), Judy Gustafson, Tim Clark, Eric Broadbent and Worth Robbins

Review & Discuss Master Plan Goals & Objectives

Jim Breslauer stated that as part of the Master Plan update Boards and Commissions have been tasked with reviewing the previous goals of the Master Plan and providing an update on any goals that apply to them. As well, the Master Plan Steering Committee would like Boards and Committees to discuss goals for the next ten years to be included in the updated Master Plan.

Members discussed and agreed upon the following to be included within the updated Master Plan:

- Update of the Open Space and Recreation Plan
- Continue to work with the Harvard Conservation Trust to protect additional land in Harvard
- Continue to obtain land that increases connectivity of open space
- Protection of agricultural land and Bower's Brook
- Continued stewardship of existing conservation land
- Develop an invasive species control program

Input for 495Metro/West Development Compact

Wendy Sisson explained to the members that the Commission had been contacted late in the review process for priority land for development and protection in Harvard. Ms. Sisson had compiled a list to be submitted to the Metropolitan Area Planning Council. The members did not think locations for protection should be indicated, as it would drive up the prices of land. The overall sense of the Commission was that no information should be submitted.

Executive Session

Wendy Sisson made a motion to go into executive session under MGL Chapter 39 §23B to discuss matters of a sensitive nature, and to come out of executive session and rejoin the meeting. Don Ritchie seconded the motion. A roll call vote was taken, Wendy Sisson, aye; Don Ritchie, aye; Charlie Gorss, aye; Jim Breslauer, nay; Patrick Doherty, aye; and Janet Waldron, aye.

Continuation of a Notice of Intent Hearing – Department of Public Works, Littleton County Road, DEP#177-594, Harvard#0611-03. Opened at 7:34pm

Continuation of a Notice of Intent Hearing – Department of Public Works, Park Lane, Dep#177-593, Harvard#0611-02. Opened at 7:36pm

Review & Discuss Order of Conditions, Transformations, Inc. Stow Road, DEP#177-585

A draft copy of the Order of Conditions for the project known as Pine Hill filed on behalf of Transformations, Inc. on Stow Road has been distributed to the members for their review. The Commission, their consultant, Steve Ventresca, of Nitsch Engineering and the applicant's representative, Jeff Richards reviewed the Order item by item. Modifications to the language were made. Repetitive conditions were combined and/or eliminated. Suggestions for additional conditions were made and added to appropriate sections.

At 10:05pm Jim Breslauer made a motion to continue the hearing for an additional thirty minutes. Patrick Doherty seconded the motion. The vote was unanimously in favor of the motion

After completing the review of the Order of Conditions members requested that Steve Ventresca and Liz Allard prepare a final version to be approved at the next meeting.

Adjournment

Don Ritchie made a motion to adjourn the meeting at 10:39pm. Patrick Doherty seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

**Harvard Conservation Commission
Continuation of a Notice of Intent Hearing Meeting Minutes
Department of Public Works, Littleton County Road,
DEP#177-594, Harvard#0611-02
July 21, 2011**

The public hearing was open at 7:34pm by Vice Chair Wendy Sisson under the Massachusetts Wetland Protection Act, MGL Chapter 131 §40 and the Harvard Wetland Protection Bylaw, Chapter 119 of the Code of the Town of Harvard in the Town Hall Meeting Room

Members Present: Wendy Sisson, Don Ritchie, Charlie Gorss, Jim Breslauer, Patrick Doherty and Janet Waldron

Others Present: Liz Allard (LUB Admin)

This hearing was continued from July 7, 2011 on a Notice of Intent filed on behalf of the Department of Public Works for the resurfacing of the existing bituminous concrete road with roadway drainage improvements along Littleton County Road from Cleaves Hill Road to Old Schoolhouse Road with portions within the 100' wetland buffer zone.

The Commission was unable to open the hearing on July 7, 2011 due to a quorum issue. The hearing was originally continued in order to hear from the Natural Heritage Endangered Species Program in regards to habitat area. A letter has since been received stating that the project will not have an adverse impact on the habitat.

Don Ritchie made a motion to close the hearing and issue an Order of Conditions with the standard Special Conditions. Charlie Gorss seconded the motion. The vote was unanimously in favor of the motion among members that were eligible to vote.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

**Harvard Conservation Commission
Continuation of a Notice of Intent Hearing Meeting Minutes
Department of Public Works, Park Lane, DEP#177-593, Harvard#0611-03
July 21, 2011**

The public hearing was opened at 7:36pm by Vice Chair Wendy Sisson under the Massachusetts Wetland Protection Act, MGL Chapter 131 §40 and the Harvard Wetland Protection Bylaw, Chapter 119 of the Code of the Town of Harvard in the Town Hall Meeting Room

Members Present: Wendy Sisson, Don Ritchie, Charlie Gorss, Jim Breslauer, Patrick Doherty and Janet Waldron

Others Present: Liz Allard (LUB Admin)

This hearing was continued from July 7, 2011 on a Notice of Intent filed on behalf of the Department of Public Works for the resurfacing of the existing bituminous concrete road with roadway drainage improvements on Park Lane with portions within the 100' wetland buffer zone.

The Commission was unable to open the hearing on July 7, 2011 due to a quorum issue. The hearing was originally continued due to an error with the abutter notification. The issue has since been resolved.

Jaye Waldron made a motion to close the hearing and issue an Order of Conditions with the standard Special Conditions. Don Ritchie seconded the motion. The vote was unanimously in favor of the motion among members that were eligible to vote.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

DOCUMENTS & OTHER EXHIBITS

Review & Discuss Order of Conditions, Transformations, Inc. Stow Road, DEP#177-585

- Pine Hill 40B Special Conditions, DEP#177-586, Harvard#1010-02, pages 8a – 8o, undated