

**HARVARD CONSERVATION COMMISSION
MINUTES OF MEETING
January 7, 2010
Approved: January 21, 2010**

Chairman Paul Willard called the meeting to order at 7:04pm in the Town Hall Meeting Room

Members Present: Paul Willard, Charlie Gorss, Jaye Waldron, Jim Breslauer and Patrick Doherty (Associate Member)

Others Present: Liz Allard (LUB Admin)

Annual Report

Liz Allard had recently circulated the 2009 Annual Report for members review and comments. Mrs. Allard received comments from Wendy Sisson in regards to the management plan for the Prospect Hill Conservation area and has incorporated those into the report. Jaye Waldron made minor amendments to the report. Members agreed with those changes. The report will be amended to reflect the changes discussed and submitted to the Board of Selectmen office.

New Conflict of Interest Law Requirements

Liz Allard reminded members that they need to conduct the online training for the new conflict of interest laws. Members also need to return the back page of the new law to the Town Clerk as soon as possible.

Potential Violation on Bare Hill Pond

Liz Allard informed the Commission that she was asked by the property owner at 18 Peninsula Road to look into the installation of a dock on the adjacent property. Mrs. Allard obtained permission from the home owner at 18 Peninsula Road to enter his property to investigate the claim. Mrs. Allard did observe a dock, but has no way of telling how long it has been there. The members agreed a letter should be sent to the property owner stating the Commission has been informed that the installation of a new dock has taken place and explain that type of activity requires at a minimum the filing of a Request for Determination of Applicability, as well as a Chapter 91 filing with the State. The letter should indicate that, if a new dock has been installed, attendance at the meeting of the 21st will be required to explain why said permits were not obtained and how the problem will be resolved.

Minutes

Jaye Waldron made a motion to accept the minutes of December 17, 2009 as amended. Jim Breslauer seconded the motion. The vote was unanimously in favor of the motion.

Recommendation for Appointment of New Member

After a brief discussion with Patrick Doherty about becoming a member of the Commission, Jim Breslauer made a motion to recommend Patrick Doherty to the Board of Selectmen for appointment as a member to the Commission to fill the vacancy left by Josh Gould's resignation. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion.

Bare Hill Pond Watershed Management Committee (BHPWMC) Liaison

The Commission discussed the potential of a liaison to the BHPWMC. Jaye Waldron stated she is willing to be the liaison if the Committee will allow it. Liz Allard will follow up on it for further discussion at the next meeting.

Request for Determination of Applicability Hearing – Bare Hill Pond Watershed Management Committee, Town Beach, Harvard#1209-01. Opened at 7:43pm

Adjournment

Jim Breslauer made a motion to adjourn the meeting at 7:53pm. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

Harvard Conservation Commission
Request for Determination of Applicability Hearing Meeting Minutes
Bare Hill Pond Watershed Management Committee, Town Beach, Harvard#1209-01
January 7, 2010

The public hearing was opened at 7:43pm by Chairman Paul Willard under the Massachusetts Wetland Protection Act, Ch. 131 §40 and the Harvard Wetland Bylaw, Code of the Town of Harvard, Chapter 119 in the Town Hall Meeting Room

Members Present: Paul Willard, Charlie Gorss, Jaye Waldron, Jim Breslauer and Patrick Doherty (Associate Member)

Others Present: Liz Allard (LUB Admin)

This hearing is for a Request for Determination of Applicability filed on behalf of the Bare Hill Pond Watershed Committee for the installation of a boat ramp within the resource area of Bare Hill Pond.

With no representative from the Bare Hill Pond Watershed Management Committee present, Jim Breslauer made a motion to continue the hearing to January 21, 2010 at 8:00pm. Charlie Gorss seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent