

Bare Hill Pond Watershed Management Committee

MEETING NOTES

Date: November 28, 2007

Members Chris Ashley Bruce Leicher
Present: Bob Blanck Ron Ricci
Nick Browse Jeff Ritter
Bill Johnson

Others Bob O'Shea
Present: Rich Nota

A quorum being present, Mr. Leicher called the meeting to order at 7:35PM.

Secretary's Report - Mr. Browse

1. Minutes of the meetings of September 19, 2007 and October 24, 2007 were reviewed and approved.
2. Due to the December holidays, we agreed to change the date of the next meeting to Saturday morning, December 15, at 8:30AM.

Treasurer's Report - Mr. Johnson

1. Total funds available stand at \$ 42,479. Individual balances are as follows:

\$ 16,566	Annual committee budget account
\$ 14,466	Pump electrical account
\$ 6,043	CPA account
\$ 3,852	Pump project reimbursables account
\$ 1,552	Gift accounts (two)
2. The annual budget request has been submitted for the coming year, level funded at \$33,500. For capital asset tracking purposes, we have also established the value of the pump facility at \$850,000 with a 20 year service life.

Annual Drawdown

1. Mr. Blanck & Mr. Browse met with the Conservation Commission on November 1 to discuss the depth of the drawdown. We had found earlier that the mussel population was healthy at depths of greater than 5', but that the total

quantity did not appear to have recovered from last year's drawdown. We therefore informed the Commission of our intent to stop at 5'. The Commission requested that we seek out any relevant studies relating to mussel populations and pond drawdowns.

Town Center Storm Water Treatment Project - Mr. O'Shea

3. Four proposals have been received for engineering services. One was incomplete; the remaining three were all generally responsive to the RFP. All four proposals were evaluated for technical merit against a series of criteria and ranked. Horsley Witten Group emerged as the preferred firm, followed by Comprehensive Environmental Inc.
4. Pricing for all of the three complete proposals exceeds our available funds. Rather than seek additional funds (Community Preservation or otherwise) for the full scope of work (design through complete bid documents), we decided to pursue a limited study phase only, deferring the detailed engineering and document preparation into the 319 grant. The key deliverable for this limited study phase will be concept documents of sufficient detail to allow an independent cost estimate, and to allow preparation of the 319 grant.
5. Mr. Browse will contact the preferred firm, asking for revised pricing to meet this revised scope of work. Assuming it to be satisfactory, we will proceed with them.

Other Business

1. Mr. Blanck was welcomed as a new member of the Committee.
2. Mr. Ritter will follow up with Ryan Andrews, who last month agreed to pursue beach kiosk renovations.
3. Mr. Johnson reported on discussions with members of the Conservation Commission regarding the proposal for test removal of pond muck being forwarded by the Park & Recreation Commission. He expects the Conservation Commission will approve at its next meeting.
4. Mr. Johnson also reported on a complaint brought to the Conservation Commission regarding clearcutting of trees at a construction site at Peninsula Road. The Commission is dealing firmly with the issue and is expected to seek substantial remediation work.
5. Mr. Ashley agreed to consider organizing the summer weed pulls.

The meeting was adjourned at 9:55PM.

Nicholas Browse

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