



BOARD OF HEALTH

MINUTES

Tuesday, October 9, 2012
Hildreth House

Thomas Philippou, Chair Lorin Johnson Sharon McCarthy

This meeting was called to order at 7:05 p.m. by Chairman Tom Philippou at Hildreth House. Board members Lorin Johnson, Sharon McCarthy and Tom Philippou were in attendance. Also present were M.E. Jones, Harvard Hillside (Nashoba Publishing) and Paige O'Brien, clerk.

MHOA Hazard & Vulnerability Assessment Meeting Synopsis and Discussion

Ms. McCarthy shared the notes she took from this meeting she attended on September 20th presented by Donald Schmidt of Preparedness LLC. Ms. McCarthy favors utilization of Mr. Schmidt's rubric describing how to plan and have in place a document that helps deal with hazards in town, e.g., the probability of occurrence; who it's going to impact; and at what level (buildings, people, communication). Several models of this type of document already exist. A significant point made by Mr. Schmidt is that there is a great need to form a team that is larger than just the Board of Health – engage experts in the community, build on existing work. Mr. Philippou recommended that The Board reach out to the police and emergency services to see what the current plan is and ascertain what their interest is in doing an assessment. Mr. Philippou will contact Chief Sicard and set up an informal session to discuss the town's emergency preparedness plan.

Article VI, Fees, Draft Review

The Board discussed the draft of Article VI, Fees, and reviewed the edits submitted by Mr. Grossman. Mr. Philippou agreed to clarify the purpose of the article and make other edits discussed. The hearing will take place on October 23rd.

EEE & WNV

It was reported that a third fatality from EEE has occurred in the greater Boston area.

BOH Website

The Board continued discussion on how to create a home site that has a user-friendly interface with clear and concise links.

Town Center Sewer Commission Rules & Regulations

The Rules and Regulations have been completed. This discussion led to one regarding the Pond Road well sites. Mr. Grossman will collect information regarding the wells along with water testing data.

Five Year Strategic Plan

The Board discussed goals and objectives to be reached over the next five years. Mr. Philippou will take members' suggestions and comments and create a revised plan to be submitted to the town administration.

FEMA 2012 Community Resilience Innovation Challenge

The Board reviewed a recent FEMA-sponsored project challenge that encourages communities to create "innovative approaches to strengthen existing practices, institutions, and organizations that help make local communities successful during normal times, and leverage those social and economic strengths to prepare for a lead role if an incident occurs". The Board agreed that this is a worthy initiative, but would not take up the challenge due to time constraints. Ms. O'Brien will stay informed and update the members when the winners have been announced.

Permits

- 118 W. Bare Hill Rd/McCready/Upgrade – approved + signed
- 81 Old Littleton Rd/Evans/Transfer – approved + signed
- 77 Massachusetts Ave/Lee/Upgrade – Mr. Philippou made a motion to accept plans, Mr. Johnson seconds; vote: aye, unanimous.

Approval of Minutes of September 25, 2012

Mr. Philippou made a motion to accept minutes, Ms. McCarthy seconds; vote aye, unanimous.

Other Business

A Flu Clinic will be held on October 16th at Hildreth House. Ms. O'Brien will request a banner posting from Harvard Cable that indicates the date and time of our local clinic as well as an invitation to contact NABH to find out about other upcoming dates and sites.

Adjournment

Mr. Philippou made a motion to adjourn meeting at 8:45, motion seconded by Mr. Johnson. Vote: aye, unanimous.

**The next scheduled board meeting is Tuesday, October 23, 2012
7 p.m. at Hildreth House.**

Documents cited:

Article VI, Fees DRAFT

FEMA 2012 Community Resilience Innovation Challenge

Respectfully submitted by Paige O'Brien, clerk