



BOARD OF HEALTH

MINUTES

Tuesday August 28, 2012 7 p.m.
Hildreth House

Thomas Philippou, Chair Lorin Johnson Sharon McCarthy

This meeting was called to order at 7:00 p.m. by Chairman Tom Philippou at Hildreth House. Board members Lorin Johnson, Sharon McCarthy and Tom Philippou were all in attendance. Also present was Paige O'Brien, clerk.

Phase-in for Requirement of Electronic Plans

The Board reviewed and commented on Mr. Philippou's draft of Article VII, *Requirement for Electronic (digital) Submissions*. After agreeing to a couple of minor adjustments suggested by Ms. McCarthy, Mr. Philippou made a motion to adopt Article VII. Mr. Johnson seconded the motion. Vote: aye, unanimous.

It is to be noted that this constitutes an effort on behalf of the BOH to reduce the inflow of paper documents while reducing the effort to collect this data in the future.

Fee Structure Review

Discussion tabled pending Mr. Philippou's receipt of an electronic copy of Groton's fee structure.

Title 5 Inspection Notification for I/A, PRESBY and FAST Systems

Mr. Johnson made a recommendation that a visual chart (e.g., tickler file or automated calendar) be created in an effort to keep track of the schedule of inspections for these systems. This chart could also be used for camp and waste hauling permits. Members agreed that notice be sent out 2 months in advance of inspection/permit expiration. Within this notice will be a request for email information so that the entire process can [eventually] be managed electronically (per Article VII). Ms. McCarthy made a recommendation that inspections for these systems be explained in an FAQ section of our website. Mr. Philippou requested that the members start working on a list of other topics that could be included in this section. FAQ discussion will be added to agenda of next (9/11/12) meeting.

Commercial Hazardous Waste Disposal

Mr. Philippou made a recommendation that a list be posted of local/regional sites (contact info./website links) where hazardous waste can be disposed, thus reducing the cost to the town. Mr. Philippou also recommends making this list available to NABH with regards to syringe disposal.

Town Center Sewer Commission Rules & Regulations

No updates to report. Town hearing will be held on Tuesday, September 11.

Camp Permits

The Board received notification that payment from J.U.M.P. is being forwarded to the office.

Permits

No permits to review.

Approval of Minutes of August 14, 2012

Mr. Philippou stated an amendment to include “proposed” to describe rules and regulations of the Sewer Commission. Mr. Philippou made a motion to accept the minutes as amended. Mr. Johnson seconded. Vote: aye, unanimous.

Other Business

Pine Hill Update: Owners appear to be attempting to skirt regulations by creating multiple homeowner associations and breaking land into separate parcels. Ira submitted his opinion that this was contrary to law of Title 5 regulations. Land owners challenged this and brought it to DEP. DEP referred it to lawyers who stated that the town has already made the decision and if they are dissatisfied they need to go to Superior Court to challenge it.

EEE and WNV Update: State is making recommendation in its report for people to not stay outside after dark, cover up and use a DEET repellent of at least 30% or oil of lemon eucalyptus. Mr. Johnson will contact officials to get recommendations for trusted sites that can be posted on the BOH website.

Adjournment

Mr. Johnson made a motion to adjourn meeting at 7:30, motion seconded by Mr. Philippou. Vote: aye, unanimous.

**The next scheduled board meeting is Tuesday, September 11, 2012
7 p.m. at Hildreth House.**

Documents cited:

- 2 a. **Article VII, Requirement for Electronic (digital) Submissions DRAFT**
- 5 a. **Hazardous Waste Disposal Sites (Commercial)**
- 6 a. **DEP letter addressed to Tim Bragen re: Hydraulic Clear Water Test**

Respectfully submitted by Paige O'Brien, clerk