

## HANOVER PARKS AND RECREATION DEPARTMENT

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Director: Hank Tenney

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### Hanover Parks and Recreation Board Meeting Minutes

Meeting Date: Thursday, March 13, 2014 at 6:30 p.m.

Members Present: Kathy Boghosian, Dean Lacy, Amy Vienna, Jeff Graham, Kathi Whitmore, Darlene Branche

Staff Present: Liz Burdette

Public present: Bill Young, Louise Cullen

### MEETING NOTES

#### 1. Approval of January Minutes - Approved

#### 2. Public Input

Louise Cullen of the Hanover Rotary Club reported that the Rotary enjoyed participating in this year's Pond Party and would like to help again. (Great news!) They had approximately 30 plus volunteers help serve food, which they ran out of near the end of the party. Need to discuss how to handle the volunteer lunches for next year.

#### 3. Pond Party

Report from Bill Young

Occom Pond Party 2014 - Recreation Board Final Report. 3/12/2014

Overview- The Polar Bear Butt Slide, Heart Castle, Rotary Food, really Big Fish, and 2,500 crowd year fulfilled the "Monster" theme. It was a super day.

Summary, observations, lessons learned and future planning.

- Weather. We threaded a weather window again. 4 big snows and frigid weather started in December. 3 raining thaws melted snow and delayed pond opening. A Goldilocks just right snow Wednesday and cold sunny days were perfect for the party. Thaws 2/12-13 and 2/21-22 shut down the pond again but cold is predicted through March. FLEXIBILITY is key.
- Funding. Total Income = \$6,300. Expenses: Pending
- Castle construction worked. Cost has tripled. \$1,000 (2011), \$2,750 (2012), \$3,300 (2013), \$3,400 (2014). Advice: Stick with the plan.
- Castle Site: Request that DPW level the site for future castles.
- Rotary Help was excellent. Rotary served Food (30 plus volunteers) and ran marshmallow venue, plus other help.
- 3 Butt Slides (plus Polar Bear) worked. No tubes. Labor intensive.
- Games and Medals. \$600 well spent. Hats off to Liz and Jessie Sheppard. OK without trophies.
- Future Considerations: Porta Potties, expand safety/security/communication, recruit leaders, and community collaboration. \*Consider Pond Party Planning/Support Committee.

Bill and the Board discussed the need for a well-marked central location for questions, problems, injuries.

#### 4. Spring update

The Spring Parks and Recreation Brochure will be the last printed brochure. The seasonal brochures will be electronic only, with a few printed copies available at the Rec Center.

#### 5. Special Events

The Zumbathon Fundraising Event is scheduled for Saturday, March 29, 6:30 – 8:30 p.m. The proceeds will benefit the Thompson Pavilion & Playground.

The 36<sup>th</sup> Annual Egg-Stravaganza Egg Hut will be held Saturday, April 12 at noon. The RMS 8<sup>th</sup> grade student council will be helping again this year.

A magic show for family night where "Magic is Entertainment" will be held on Friday, April 4 at 5:30 p.m. in the RW Black Recreation Center Multi-Purpose Room featuring the magic of David Anderson.

#### 6. Reports from Directors

**Director, Hank Tenney**

No Report

**Assistant Director, Liz Burdette**

The Middle School Spring Dance is scheduled for Friday, March 25, 7:00 – 9:00 p.m. Volunteers needed!

April Vacation Mini-Camp for children grades Kindergarten through 6<sup>th</sup> will be held at the RW Black Recreation Center April 14 – 18, 8:30 a.m. to 5:50 p.m. Currently, there are two days with a waitlist.

**Facility Manager, Sherry Colfer**

Written report submitted by Sherry

The Spring Brochure has been printed and distributed. Art classes remain a strong draw as do Zumba & Pilates. Our new Tai Chi instructor is doing well and will be presenting a chair Tai Chi class to the seniors in hopes of drawing some of that crowd.

Our renters remain strong with party reservations continuing to be extremely strong.

I have been working on the new program, Flip Book, which was recommended by our website carrier Virtual Town Hall. It is very easy to use and will allow us to upload the Summer brochure onto the web as an e-brochure. Liz and I are very excited about it and are looking for any pictures of the area and events you would like to send us.

To-date we have collected reservation revenue totaling \$50,085 for the fiscal year 2013-14. That puts us at 77% of the way towards our budget of \$65,000. Last year at this time we had collected \$48,112.

**KAST Program Director, Nicole Leonard**

Written report submitted by Nicole

KAST Enrollment for March:

Explorers: Mon 47, Tues 50, Wed 50, Thurs 50 and Fri 43

Adventurers: Mon 20, Tues 27, Wed 34, Thurs 30 and Fri 16

KAST Special Events in March:

In the month of February the Upper Valley Improv came to KAST to play some games and teach us about improvisation. The kids had a great time. March is "Who's Got Talent" month at KAST. Both Explorers and Adventurers are putting together acts to perform in our talent show on Wednesday, April 2<sup>nd</sup> for our families. Brian Bevacqua is doing Outdoor Adventures every Thursday with throughout the month of March.

KAST Staff:

We have filled the Adventurers Site Director position with Carmen Laros. Carmen owned her own daycare center in Lebanon for many years and is now subbing in the area schools when she is not working at KAST.

Jennifer Cummings accepted the Site Supervisor position at Adventures and Alexandra Kremer took the Explorer site Supervisor position.

Positions still open:

Program Specialist for grades 1-6 @ 20 hours per week

Lead Counselor for grades 1-6 @ 20 hours per week

\*all positions are on the Town of Hanover website if you know of anyone who might be interested

Dartmouth staff are gone again! They will return the week of March 24<sup>th</sup> for Spring Term.

KAST Revenue:

KAST year to date revenue is \$202,899 which is a bit ahead of our projected revenue with two months of payments still remaining so we should be on track to exceed our expected revenue of \$235,950.

Minicamp:

February Minicamp was a great success. Our theme "For the Birds" was a big hit. The kids enjoyed the visit from VINS, Outdoor Fun with Brian Bevacqua, arts and crafts with Jenny and Jill and of course the many projects and activities planned between me, the KAST staff and Liz and Sherry. We typically hold 30 slots for minicamp but with so many inquiries we had 40 kids on Monday, Tuesday and Wednesday and 30 on Thursday and Friday. We could have taken more as we had a waitlist of 8 kids on one of the days we just ran out of space.

We already have 30 kids registered for April Minicamp every day and I haven't even posted the theme or activities!

7. **New Business** - None

8. **Future Agenda Items** – Volunteer of the Year Award

**Next Meeting** - Thursday, April 10, 2014 at 6:30 p.m.