
Hanover Parks and Recreation Board Meeting Minutes

Meeting Date: Thursday, June 18, 2014 at 6:30 p.m.

Members Present: Jeff Graham, Dean Lacy, Kathy Boghosian, Amy Vienna, Kathi Whitmore, Tom Lyons

Staff Present: Hank Tenney, Liz Burdette, Sherry Colfer

Selectmen Representative Present: Bill Geraghty

MEETING NOTES

1. **Approval of April Minutes** - Approved

2. **Public Input** - None

3. **Spring update**

Hank reported that all went well with spring sports; players, coaches and parents were happy with the programs. Dean reported that the 7th/8th-grade baseball program received rave reviews

4. **Special Events**

The 53rd Annual Hanover Muster Day Celebration Monday, May 26 at the Hanover Center Green was a great celebration. Jeff Graham was the Master of Ceremonies. Rusty Sachs was the Veteran speaker.

The 22nd Old Fashioned 4th of July celebration will include the NCC Theater and Fife and Drum. We are still looking for someone to sing the National Anthem. There will be a new banner hanging on Main Street.

5. **Facilities Report**

The town is hoping to acquire the Hewitt property next to the WRBC. Questions remain on how best to use the space. The town would look for donations.

The Thompson Terrace Pavilion will be up by the end of the summer. Four benches will be added along the bank.

The parking area is cleared at Farr Field, and the ball field is being prepared. A boulder with script honoring Dave Farr has been approved.

The Valley Road playground is in need of a new structure.

6. **Reports from Directors**

Director, Hank Tenney

The town is hoping to acquire the Hewitt property at 46 Lebanon Street next to the WRBC. Questions remain on how best to use the space. The town would look for donations.

Assistant Director, Liz Burdette

The 7th/8th-grade semi-formal went well and had approximately 200 students. There were enough chaperones, although half of them did not have children at the event. The board needs to find ways to get parents to volunteer.

The Hanover Conservancy Trail Challenge is moving forward starting in July. There will be seven hikes. If participants complete five hikes they will be entered into a raffle.

There will be a Family Night Barbecue and fundraiser on July 5th to benefit the Thompson Terrace Pavilion.

A preschool sports program will be offered for children ages three and four. The program will run for four weeks and will include different sports.

A new Zumba Step class is coming to the RWBC on Wednesdays.

A mini-camp is planned for elementary school children the last week of summer (August 25) because of the delayed Ray School opening.

Facility Manager, Sherry Colfer

1) Had a good year with consistent building usage, down a little from last year with repeat renters but up a little with meetings, parties, etc. Our top renters are as follows:

Upper Valley Dance Club	\$	1,000
Christ Redeemer		3,328
Hanover Church of God		3,940
Norwich Bridge Club		6,600
Hanover Blue Wave Tae Kwon Do		6,942
ILEAD (OSHER)		8,963
Middle Eastern Dance		6,239
	\$	37,012 = 53% of total \$68,902

- 2) After an extremely dismal response to our family events last summer; a Square Dance, a Sing-A-Long and a Scavenger Hunt; we rebounded in an extremely positive fashion with our new FallFest celebration in October. The event was very well attended with overwhelmingly favorable response. We also rebounded with a well-attended magic show in the spring.

The Brownie Scouts once again hosted was a dinner for the Seniors. Activities included planting flower seeds for the back garden and the Brownies performing with our Middle Eastern Dance class students.

- 3) This summer we launched our new FlipBook brochure online on the Town website. The first edition is up and running beautifully. We are experiencing a few wrinkles with the updated program which will allow us to install hyperlinks. We are working hard to identify and take care of the problem.

The building is in excellent shape. We have had a year of sprucing up the Center.....new carpet on the first floor, new paint on the walls on the first and second floor public areas and a complete stripping and resurfacing of the Multi-Purpose floor.

We have also made some purchases to update equipment: a new Bounce House and new floor mats.

- 4) We are happy to a part of the ILEAD transition to the OSHER at Dartmouth program. ILEAD was awarded a large grant from the OSHER foundation and became a part of their continuing education system. It has increased the number of classes they can offer which will be a plus for us.
- 5) Through June 17, 2014 we have collected reservation revenue totaling \$68,902 for the fiscal year 2013-14. We have exceeded our 13-14 budget of \$65,000 by \$3,902.

KAST Program Director, Nicole Leonard

Written report submitted by Nicole

KAST Enrollment for June:

Explorers: Mon 49, Tues 49, Wed 49, Thurs 49 and Fri 42

Adventurers: Mon 20, Tues 27, Wed 32, Thurs 30 and Fri 17

KAST Enrollment for school year 2014-15:

Explorers: Mon 60, Tues 60, Wed 60, Thurs 60 and Fri 60

Adventurers: Mon 29, Tues 28, Wed 40, Thurs 34 and Fri 24

Parent Meeting:

I conducted a parent meeting of upcoming 3rd grader families to ask that they consider moving their child from Explorers to Adventurers to fill space that is open there which would allow for more families on the waitlist to be offered space. We had a turnout of 8 families. Hank and Julia attended the meeting as well. Concerns shared by families were: 1. older kids in that space (6th graders) and 2. The staff to child ratio is set at 12 to 1 at Adventurers versus 8 to 1 at Explorers (although we are well within the stat ratio of 1 to 15 for all age ranges at KAST).

Update on KAST Waitlist:

Since the parent meeting 2 rising 3rd graders moved up to Adventurers for 2 days per week and 3 have moved up for 1 day per week. We have been able to offer a total of 10 five day per week spaces to new families, 2 four day per week spaces, 3 three day per week spaces and 6 two day per week spaces. Four families remain on the waitlist that have not been offered any type of space.

KAST Revenue:

KAST year to date revenue is \$259,264; our expected revenue for the year was \$235,950.

KAST Positions for 2014-15:

Liz and I have presented the first draft of the Full-time Out of School Time Program Assistant Director position which was passed in the upcoming budget to Hank and to HR for review. The current positions of Site Directors (one for Explorers and one for KAST) will remain but will be changed to a Site Supervisor title and the current Site Supervisor positions will be eliminated. I am in the process of meeting with KAST staff to determine who is interested in returning to KAST next year and then I will begin to get ads together to fill the open positions. The 2 Program Specialist positions are not currently filled so those will be advertised.

Camp Revenue:

The Camp year to date revenue is \$73,384; our expected revenue for the year was \$71,000.

Just Can't Get Enough Minicamp:

Liz and I have decided to move forward and offer one more minicamp week to cover the gap from the Ray School beginning late next school year due to construction. The camp will only be offered by the week (not by the day) and we will run a registration date on Friday, July 11th for families to sign up, fill out forms and make payment on a first come first served basis, after this date if the camp is not full registration will be available on-line.

Summer Camp Updates:

Summer Camp Training will begin next week on Tuesday, June 24th and go through Thursday, June 26th. We will move into the RMS and HHS spaces on Thursday, June 26th.

6. **New Business** - None

7. **Future Agenda Items** - None

Next Meeting - Thursday, September 11, 2014 at 6:30 p.m.