

HANOVER PARKS AND RECREATION DEPARTMENT

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Director: Hank Tenney

Hanover Parks and Recreation Board Meeting Minutes

Meeting Date: Monday, October 15, 2012 at 6:30 p.m.

Members Present: Jeff Graham, Kathy Boghosian, Darlene Branch, Amy Vienna, Dean Lacy, Tom Lyons, Kathi Whitmore

Staff Present: Hank Tenney

MEETING NOTES

1. Election of Officers

The board voted and approved the election of the following Recreation Board Officers:

Chair: Jeff Graham, Vice Chair: Amy Vienna, Secretary: Kathy Boghosian

2. Approval of September 2012 Minutes - Approved

3. Public Input

Several freshmen from Hanover High School sat in on the meeting for Civitas class.

4. Winter Programs

Winter teams are forming. Hank is in need of a 7th/8th grade Maroon basketball coach because Doc Donohue has retired.

5. Hayes Farm Park

Hank noted that the Hayes Farm Recreation Project will be financed with \$14,500 in grant funds from the town, \$5,000 from the Byrne foundation and \$4,625 from last year's Pig and Wolf auction. Jack Stinson donated \$200 from concessions at the 3rd/4th grade soccer jamboree.

The Hanover Parks and Recreation Department is raising money for the project with The Great Quarter Quest to raise the money needed to finish the project. Over a four-week period the goal is to collect enough quarters to cover 700 square feet of the gym floor at the RW Black Center, therefore, raising the needed \$25,000.

Jars have been provided along with a description of the project to local businesses to collect quarters. The jars will be out for four weeks starting Monday, October 8th through Friday, November 2nd. Quarters will also be collected by local area youth and donations will be accepted.

A Blue Plate Special Pancake Breakfast was held on October 6th to kick off the events, a midpoint turn in event and a bake sale is set for October 17th, and the Final Lay-Down will be held on November 3rd.

6. Special Events

The 20th Annual 10K Turkey Trot will be held on November 18 at 1:00 p.m. Participants can register online through November 16, or register at the event from 11:30 to 12:45 p.m. The race will begin on the Hanover Green. Prizes will be awarded, and there will be a food drive and raffle. Participants are encouraged to bring a donation for an extra raffle ticket. There will also be a Tiny Turkey Trot fun run for kids.

7. Reports from Directors

Director, Hank Tenney

The Sachem rink project is on hold because of the problems with the wetlands and getting approval from the Town of Lebanon.

The Board of Selectmen approved the concussion policy to be added to the Hanover Parks & Recreation Policy Manual.

Assistant Director, Liz Burdette

Liz was not in attendance.

Facility Manager, Sherry Colfer

Written report submitted by Sherry

- 1) The Fall is off and running. We have launched our Great Quarter Quest fundraising drive. The Kick-Off was the Pancake Breakfast where 62 people attended and we raised \$216. The collection jars have been delivered to 13 locations around town and this Wednesday is our Mid-Point event. It will begin with an "early Bird" Bake Sale in the parking lot, hoping to attract high schoolers, from 11:30 – 12:30, followed by the Turn-In Event, Bake Sale and Quirky Quarter Course of games from 3:00 – 5:30 pm.

- 2) Fall classes are up and running. We have good attendance and favorable feedback for Clay Class, Hammer, Saw & Drill, Puppetry, Halloween Costumes. Playback Theater and Youth Yoga has seen excellent attendance. We had to cancel our Mountain Biking Clinic but hope to try again in the Spring and had our maxed out class of 10 at Babysitter Training. For Adults Zumba and yoga have seen low attendance but Drawing and the two painting classes have had the usual good success. Pilates and Tai Chi remain steady with the usual students.
- 3) I finally have the display monitor up and running with the instruction and good support of the new server Four Winds Interactive. They have been very helpful and patient while teaching me their system.
- 4) Middle Eastern Dance, Hanover Blue Wave, Norwich Bridge Club, Jamie Orr Dance, ILEAD and the Hanover Church of God, our usual renters have been active this fall, along with Christ Redeemer Church renting space for their special classes and events. We often receive great compliments on our available space, the equipment we have to offer, the cleanliness of our facility and the great customer service provided by our complete staff.
- 5) Liz and I are working on the line-up for our Halloween events. We are fortunate to have the assistance, again this year, of volunteers Jenn Manwell and Jennie Harriman. We are repeating the same format of last year, hoping to build on the interest shown. Our Halloween Night is Friday, Oct 26 beginning with a Costume Parade, followed by a Halloween Dinner & Dessert and ending with a Mummy Mystery. We are always looking for volunteers to help in any or all of the events.
- 6) Through 10/13/12 we have collected reservation revenue totaling \$21,948 for the fiscal year 2012-13. Last year at this time we were at \$19,261.

KAST Program Director, Nicole Leonard

Written report submitted by Nicole

Adventurers

Last month I reported that two staff were sharing the responsibility of Director until we found a suitable applicant for a five day a week Director, I am happy to announce that Amanda Kovacs has filled that position and she began at KAST on Tuesday, October 9th. Amanda has been a toddler teacher at RVC for the past two years and was an after school teacher prior to that.

Enrollment for October:

The enrollment numbers have gone down slightly on the average from last month, this is to be expected as families settle into their after school activities and sports. Typically parents will reserve the most space they would potentially use and then in August or September begin to adjust their schedules to fit their true schedules. There has also been some movement of students from Explorers up to Adventurers on particular days.

Explorers: Mon 48, Tues 47, Wed 50, Thurs 47 and Fri 42

Adventurers: Mon 24, Tues 32, Wed 42, Thurs 28 and Fri 14

*highlighted in Yellow = numbers that went down

*highlighted in Green = numbers that went up

Waitlist:

We had 1 new family Join KAST Explorers in October for 2 days per week and 1 more joining in November for 4 days per week. Currently we have 19 families on the Explorers waitlist for 2013-14 and 1 family on the Adventurers waitlist.

8. **New Business** - none

9. **Future Agenda Items**
Committee Assignments

Next Meeting – November 12, 2012 at 6:30 p.m.