

HANOVER PARKS AND RECREATION DEPARTMENT

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Director: Hank Tenney

Hanover Parks and Recreation Board Meeting Minutes

Meeting Date: Monday, May 14, 2012 at 6:30 p.m.

Members Present: Jeff Graham, Kathy Boghosian, Darlene Branch, Dean Lacy, Dave Parsons, Amy Vienna

Members Absent: Tom Lyons

Staff Present: Hank Tenney, Liz Burdette

Selectmen Representative Present: Bill Geraghty

MEETING NOTES

1. Approval of March 2012 Minutes – There was no April Meeting

2. Public Input – Bill Young

- a. Bill requested the Hanover Parks and Recreation Board ask the Town of Hanover to contribute in kind money for future Pond Parties. Hank Tenney reported that the Pond Party budget has already been approved for next year, and additional money would have to be approved by the Selectmen. Jeff Graham will draft a letter of request to the Selectmen.
- b. Bill encouraged Board members and the public to view the minutes from the Hanover Bicycle & Pedestrian Committee to see the many wonderful projects. The minutes can be found on the town's website.
- c. 4th of July Celebration – Jessie Levine and Kathy Geraghty are on board for the Running of the Bells this year.
- d. A documentary of the Town of Hanover's 250th Celebration is still in the works.

3. Spring Programs

Spring programs are going well with only a couple of weather delays so far.

4. Hayes Farm Park

The Select Board has approved the Hayes Farm Park as part of the budget. A total of about \$55,000, will be needed for the project, split between the Recreation Department and the Etna Library, which includes the addition to the Etna Library, the hockey rink, boards for the ice rink, and parking.

5. Special Events

Memorial Day – The 51st Annual Muster Day Celebration is planned for May 28 at the Hanover Center Green. Jeff Graham will be the emcee. The Hanover high School Band will participate, as well as the local Boy Scout and Girl Scout troops.

July 4th – The Annual Old Fashion July 4th Celebration will have a new sound system. The town is receiving support again from Ledyard Bank for pony rides, and the Lions Club who will be handing out free ice cream. Parade registration will be online this year; the form can be found on the town's website. Please let Liz Burdette know of any bands interested in participating at the event.

6. Reports from Directors

Director, Hank Tenney

A Dedication of the Thompson Terrace Playground is planned for mid June. Invitations will be sent to all those involved in the 250th Pig and Wolf event that made the playground possible.

Assistant Director, Liz Burdette

Liz is finishing up with the hiring of three new staff member for Summer Camp, and there will be four Counselors in Training this year. Fees will increase this year because the budgeted increase in pay. The Howe Library will have special presenters every week at the library for the kids. Nicole Leonard of KAST is in the process of taking over the camps.

Facility Manager, Sherry Colfer

Written reports submitted by Sherry for April and May 2012

Report for May 2012

- 1) I am currently finishing up the summer Brochure to be distributed on June 1. Very excited about two new preschool programs along with 'Tween theme days I have been developing with Liz. Archery in Motion is also offering a summer program which should be well received and we have several other new instructors on board. Jill Koppers will be teaching new art programs and helping Liz and I with the 'Tween days, Julie Hogue is offering a Social Skills class, Julie Locke is giving two workshops on eBay, Robert Ajwang is leading an African Dance class and Liz Burdette will be making her Zumba instructor debut. Looks like a great summer schedule. Hopefully some of these courses will be offered again in the Fall.

I am still looking for a new guitar instructor if anyone has any leads for us.

- 2) The Old Tyme Magik Show was a hit with 109 people attending. I have received some great reviews and was again pleased with Andrew Pinard's performance and how easy it is to work with him.
- 3) I am still looking for guidance anyone may be able to offer about display networks for our directory display board. Although the service has improved with our current carrier I would still like to have other options at hand. We are installing another security camera to face the front door, stairwell and elevator. Should be receiving a quote for that shortly.
- 4) I am beginning to look towards fall. I already have received confirmation that Gina will be returning to offer Middle Eastern dance, Hanover Blue Wave will continue in the fall as well as the Norwich Bridge Club and the Hanover Church of God. I have begun receiving our Fall ILEAD schedule and we are up to twelve classes. Looks like we will have a good fall.
- 5) Through 5/11/12 we have collected reservation revenue totaling \$67,338 for the fiscal year 2011-12. Last year at this time we were at \$62,482. We have exceeded our 2011-12 budget of \$57,000 by 10,338.

Report for April 2012

- 1) Facility rentals remain strong. Our renters are seeing a dip in enrollment numbers for the Spring but our party numbers are back up and booking 2 - 4 reservations per weekend through May including birthday parties and banquets. At this rate we will definitely exceed our budget which will be good because we have to make up for over spending our equipment budget to replace aging sound equipment in the gym.
- 2) Spring Brochure has been distributed and programs are surprisingly strong, especially adult programs. We are seeing strong numbers in watercolor, drawing, still life painting, yoga, pilates, and Zumba. Tai Chi has loyal fans but not too many newcomers. The return of youth archery for the spring has already sold out all three time slots at 8 each with names on the waiting list.
- 3) The Egg Hunt went well thanks to the 8th Grade Student Council at the Richmond Middle School and John Lacrosse. We had 82 parents sign their children in but I think we probably had over 100 total. A good time was had by all!
- 4) We are having trouble with our current Display Board network carrier. If anyone knows anything about display networks and could give us any guidance it would be appreciated. We are trying to figure out a way to set up our lobby calendar on our own or pay a local company where we could get better customer service.
- 5) Through 3/31/12 we have collected reservation revenue totaling \$56,692 for the fiscal year 2011-12. Last year at this time we were at \$51,056.

KAST Program Director, Nicole Leonard

Written report submitted by Nicole

Staff:

We not having much luck finding adults to fill substitute positions for KAST supervisors and lead counselors. Our DC staff will be leaving in another week or two.

Enrollment & Waitlist:

The KAST 2012-13 pre-registration for enrolled families is closed. I will be conducting on-site registration today and Wednesday collecting 2012-13 paperwork. I am able to accommodate all 1st grade siblings off of the waitlist at KAST Explorers for next year (that includes 7 families). There are an additional 16 families on the external waitlist. I hope to be able to offer spaces to those families beginning the last week of May.

Activities at KAST:

There is so much going on at KAST right now:

Last Wednesday we had an inflatable obstacle course set up for both groups to go through and all students worked on designing a logo for KAST T-Shirts. Shelly Jarvis, will be coming to Explorers this Wednesday and Adventurers next Wednesday to silk screen t-shirts with the KAST students. We will end up with a total of 3 or 4 different designs so that a drawing from each child can be included.

Adventures are in their 2nd week of a 4 week cartooning workshop with a graduate student from the Center of Cartoon Studies in White River Jct. VT.

Marek Bennett is coming to do a special presentation of a comic workshop including comedy and drawings with our older group this week as well.

7. **New Business** – None
8. **Future Agenda Items** – Pond Party Budget

Next Meeting – June 18, 2012 at 6:30 p.m. at Jeff Graham's House